



Amended by: 109, 119(Repealed), 129, 131(Repealed), 140, 142, 149, 156, 166, 169, 177, 194

DISTRICT OF BARRIERE

BYLAW NO. 73

A Bylaw to Regulate Fees and Charges for the District of Barriere

COMPILED for convenience purposes only

WHEREAS the District of Barriere has the authority to levy fees and impose charges for services under its jurisdiction;

NOW THEREFORE the District of Barriere in open meeting assembled, enacts as follows:

1.0 Citation

This bylaw may be cited as the “**Fees and Charges Bylaw No.73**”.

2.0 Severability

If any provision or part of a provision of this bylaw is declared by any court or tribunal of competent jurisdiction to be illegal, inoperative or invalid, in whole or in part, or in particular circumstances, the balance of the bylaw, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3.0 Conflict With Any Other Bylaw

- i. In the event of any conflict between any provisions of this bylaw and any other bylaw heretofore passed, the provisions of this bylaw shall prevail.
- ii. Any fee or penalty provision(s) referred to in any other District bylaw that is not listed within this bylaw, shall prevail.

4.0 Effective Date

This bylaw shall come into force and effect immediately upon the final passing thereof.

5.0 Bylaws Being Amended

Reference to fees or charges in the following bylaws, and any amendments thereto, shall hereby be replaced by the fees or charges in Schedules 1 through 9 of this Bylaw:

Bylaw No.	Bylaw Title
0007, 2008	Miscellaneous Service Charge
0020, 2008	Noise Control
0022, 2008	Road Right-of-Way Usage
0023, 2008	Community Improvement and Unsightly Property
0030, 2008	Subdivision Application Charge
0041, 2009	Business License
0044, 2009	Solid Waste Collection Disposal Service Rate
0045, 2009	Street Lighting
0046, 2009	Water System Rates
0049, 2009	Development Approval Procedures
0050, 2009	Sewer User Rates
0072	Freedom of Information

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6.0 - Fees and Charges The District of Barriere imposes fees for the provision of services and information as specified in Schedules 1 to 8 inclusive. Fees or charges imposed under this Bylaw for the provision of services or information supersede fees or charges imposed under other bylaws or for other same services or information.

6.1 - Due to the unprecedented Provincial State of Emergency event of the COVID-19 pandemic, any applicable late payment fees levied under Schedule 4 of this Bylaw, as amended, are waived for the period between April 1st, 2020 and December 31, 2020.

Schedules

- Schedule 1 – General Administration and Freedom of Information Requests
- Schedule 2 – Building Document Services
- Schedule 3 – Business License Fees
- Schedule 4 – Public Works and Services
- Schedule 5 – Road Right-of-Way Usage Fees & Permits
- Schedule 6 – Planning, Land and Development
- Schedule 7 – Municipal Property Rentals
- Schedule 8 – Fire Prevention, Safety Fees & Permits
- Schedule 9 – Building Inspection Department Fee Schedule (*Bylaw No. 129*)
- Schedule 10 – Cemetery Fees & Charges (*Bylaw No. 142*)
- Schedule 11 – Community Garden Fees

Read for a first time this **7th** day of **October, 2013**

Read for a second time this **21st** day of **October, 2013**

Read for a third time this **21st** day of **October, 2013**

Adopted this **4th** day of **November, 2013**

Original signed by, _____
Mayor Bill Humphreys

Original signed by, _____
Colleen Hannigan, CAO

SCHEDULE 1 – General Administration and Freedom of Information Requests

General Document, Services & Misc Sales	
Black & White Photocopies	.25¢ per letter size page .50¢ per legal or ledger size page
Color Photocopies	\$1.00 per letter sized page \$2.00 per legal or ledger size page
Returned Cheque	\$25.00
Faxes (incoming/outgoing)	\$1.00 per page
Tax Certificate statement	\$25.00 per folio
Business License Application Searches (one Business License Application Search at any one time is no charge)	\$25.00 for each additional license application viewed
Composter	\$25.00
Garden Tool Kit	\$25.00
Freedom of Information Requests	
Locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
Producing a record electronically or manually	\$7.50 per ¼ hour
Preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
Shipping	Actual costs of shipping method chosen by applicant
Data copied to District provided USB Drive Non-District provided USB Drive	\$20 per drive + preparation fees \$7.50 per ¼ hour
Data copied to District provided CD or DVD Non-District provided CD or DVD	\$5 +preparation fees \$7.50 per ¼ hour
DVD or CD Duplication (excluding any reproductions prohibited by Copyright laws.	Cost of actual reproduction by third party.

SCHEDULE 2 – Building Document Services

Cancel Notice on Title, pursuant to section 58 of the Community Charter	\$200.00
Property Title Search	\$25.00
Building Inspection Report Request (BIR)	\$40.00 per property

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SCHEDULE 3 – Business License Fees (for full descriptions see Bylaw No. 41)

**Business License Fees are Pro Rated at 50% after July 31st for new businesses*

Type	Description	Fee
0101	Permanent/Temporary residential occupancy	\$5.00/room
0102	Mobile Home Park	\$4.00/space
0103	Campground	\$4.00/space
0104	Bed & Breakfast	\$100.00
0201	AGENT	\$100.00
0301	Amusement Park/Carnival/Circus - Daily	\$ 75.00/day
0302	Amusement Park/Carnival/Circus - Annual	\$200.00/year
0401	Sales and rental only	\$150.00
0402	Sales, rental and service	\$200.00
0403	Sales, rental and service of snowmobiles, motorcycles, boats & recreational vehicles	\$250.00
0501	Auto wrecker	\$100.00
0601	Beauty Salon	\$125.00
0701	Business Services	\$100.00
0801	Car Wash	\$125.00
0901	Chimney Cleaning Service	\$100.00
1001	Christmas Tree Sales	\$ 75.00
1101	Concession Sales	\$125.00
1201	Contractor (General)	\$200.00
1202	Subcontractor (Sub)/Tradesman	\$100.00
1301	Daycare	\$100.00
1401	Equipment Sales, Rentals and Service	\$200.00
1501	Entertainment Places	\$200.00
1601	Exhibition Retail - Daily	\$ 75.00/day
1602	Exhibition Retail - Annual	\$200.00/year
1651	Exhibition Retail (Temporary) - Daily	\$ 75.00/day
1652	Exhibition Retail (Temporary) - Annual	\$200.00/year
1701	Farmer's Market/Flea Market/Fruit Stand 3 months under 7 vendors 3 months over 7 vendors	\$ 25.00 \$ 50.00
1702	6 months under 7 vendors 6 months over 7 vendors	\$ 62.50 \$125.00
1703	12 months under 7 vendors 12 months over 7 vendors	\$100.00 \$200.00
1801	Fabricating	\$150.00
1901	Financial and Brokerage Company	\$200.00
2001	Licensed Food Service (serves liquor)	\$200.00
2002	Unlicensed Food Service (does not serve liquor)	\$125.00
2101	Food Vendors – non motorized Push or Pedal Mobile units	\$ 50.00/year/unit

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2102	Food Vendors – Motorized Pulled or Self powered mobile unit - Monthly	\$ 50.00/unit/month
2103	Pulled or Self powered mobile unit - Annual	\$200.00/unit
2201	Fuel Sales and Service	\$200.00
2301	Funeral Service/Crematorium	\$200.00
2401	Handicrafts and Arts	\$ 50.00
2501	Laundromat and Dry Cleaner	\$100.00
2601	Licensed Liquor Establishment/Liquor Sales	\$200.00
2701	Manufacturing	\$200.00
2801	Media Service	\$100.00
2901	Mobile Home Manufacturing/Sales	\$200.00
3001	Mobile Vendor	\$200.00/vehicle
3201	Nursing Home/Private Hospital	\$200.00
3301	Parking Lot	\$ 5.00/space
3401	Pawnbroker	\$200.00
3501	Professional	\$100.00/person
3601	Real Estate Agent/Salesperson	\$ 80.00/1 st person
3602	Real Estate Agent/Salesperson	\$ 20.00/additional person
3603	Insurance Agent/Salesperson	\$ 80.00/1 st person
3604	Insurance Agent/Salesperson	\$20.00/additional person
3701	Recreation/Health Spa Facility	\$ 75.00
3801	Repair Shop	\$125.00
3901	Retail Business up to 1000 sq. feet-small	\$125.00
3902	Retail Business from 1001 to 2001 sq. feet-med.	\$185.00
3903	Retail Business over 2001 sq. feet-large	\$225.00
4001	Schools/Home Based or Commercial Space	\$ 75.00
4101	Theatres and Market - daily	\$ 50.00/day
4102	Theatres and Market - monthly	\$ 75.00/month
4103	Theatres and Market - 3 month	\$100.00/3 months
4104	Theatres and Market - 6 month	\$150.00/6 months
4201	Transportation of Goods and/or People	\$150.00
4301	Unclassified	\$100.00
4302	Unclassified – Seasonal (less than 8 weeks)	\$ 40.00
4401	Vending Machines	\$ 50.00/1 st machine
4402	Vending Machines	\$ 20.00/additional machine
4501	Warehouse, Storage Warehouse, Bonded Storage	\$150.00
4601	Wholesale	\$150.00
	Section 2.8 - TEMPORARY LICENSES	
	7 consecutive days	\$50.00
	15 consecutive days	\$85.00
	Section 2.9 Change of Location, Name or Ownership Administrative Fee	\$35.00

Bylaw No. 109) – REPEALED (Bylaw No. 131) – REPEALED, (Bylaw No. 140), (Bylaw No. 142), Bylaw No. 149, Bylaw No. 194

SCHEDULE 4 – Public Works and Services

Note: A 5% late payment fee will be automatically levied on all fees not paid by the said due date.

Solid Waste Disposal Services:

Occupied dwelling unit - For weekly pickup of one (1) regulation garbage container and an additional \$1.00 for each additional bag	\$14.60/month
Pensioners 65 years of age and older - For weekly pickup of one (1) regulation garbage container and an additional \$1.00 for each additional bag	\$ 9.95/month
Trade Premises - For twice weekly pick-up of five (5) regulation garbage containers and \$1.00 for each additional container	\$ 29.15/month
Hydraulic Container Rental	\$75.00/month
Hydraulic Container Pick-up	\$10/per lift
Hydraulic Container Start-up Deposit	\$200.00 one-time fee

Street Lighting:

Dwelling Unit	\$ 4.50/month
Trade Premises	\$ 5.70/month

Water System Base Rates:

(based on usage from 0- 25 cubic meters/month or 0-75 cubic meters/quarter)

Residential / Per dwelling unit	\$ 33.95/month or \$101.85/quarter
Post Office	\$ 48.75/month
Police Detachment building	\$ 119.85/month
Hotels and Motels	\$ 18.20/unit/month
Commercial & Industrial/Per Business	\$41.95/month or \$121.85/quarter

Additional Water Meter Rates:

Tier 1 – Residential: Between 76 – 90 cubic meters per quarter	\$1.00/per cubic meter
Tier 1 – Commercial & Industrial/Per Business Between 76 – 90 cubic meters per quarter	\$2.00/per cubic meter
Tier 2 – Residential: Between 91 - 120 cubic meters per quarter	\$2.00/per cubic meter
Tier 2 – Commercial & Industrial/Per Business Between 91 – 120 cubic meters per quarter	\$3.00/per cubic meter
Tier 3 – Residential: Greater than 121 cubic meters per quarter	\$4.00/per cubic meter
Tier 3 – Commercial and Industrial/Per Business Greater than 121 cubic meters per quarter	\$5.00/per cubic meter
Unmetered Connection	\$300.00/month

Water Connection and Turn ON/OFF Connection Fees:

Turn ON / Service Call – Scheduled (>48hrs) during regular hours	\$50.00
- Unscheduled (<48hrs) during regular hours	\$65.00
- after hours	\$140.00
Turn OFF/ Service Call – Scheduled (>48hrs) during regular hours	\$50.00
- Unscheduled (<48hrs) during regular hours	\$65.00
- after hours	\$140.00
Connection Application to Connect	\$450.00 + any applicable earthworks at actual cost
Water Meter & Associated Parts	Actual Cost + tax
Water Meter Install Confirmation Deposit <i>(*to be refunded once install is confirmed by Water Department)</i>	\$50.00
Final Meter Read	\$25.00

Sewer User Rates: *per month

Each Dwelling Unit (Birch Lane Wastewater Plant - Bylaw No.50)	\$75.63/month	\$908.60/year
Each Dwelling Unit (Downtown Solar Aquatics Plant – Bylaw No. 50)	\$44.00/month	\$528.00/year
Each Dwelling Unit (Clary Subdivision Plant – Bylaw No. 50)	\$44.00/month	\$528.00/year

Sewer Connection Fees: *all systems

Application to Connect	\$225.00 + any applicable earthworks at actual cost
Wastewater Disposal Fee (not septage)	\$33/per cubic meter

SCHEDULE 5 – Road Right-of-Way Usage Fees & Permits

Highway Excavation Permit Processing Fee	\$25.00
Commercial Uses within the road right-of-way Permit Fees (<i>one time calendar year annual fee</i>)	\$20.00 – sandwich board \$40.00 – tables & chairs, or display tables \$50.00 – for both above
Approval and inspection of Private Utility Company Installations	\$125.00
Temporary Road Closure Permits	\$25.00

Temporary Lane Closure Permits:

Road Classification	Unit of Measurement	Duration	Charge
Arterial Road	travel or parking lane	Per day	\$15.00
Collector Road	travel lane	Per day	\$10.00
Collector Road	parking lane	Per day	\$5.00
Local Road	travel or parking lane	Per day	\$5.00
Easement	full width	Per day	\$5.00
Lane	full width	Per day	\$5.00

SCHEDULE 6 – Planning Land & Development

Subdivision Application Fees:

Preliminary Layout Application	\$350.00	Per Conventional Subdivision Lot or Proposed Strata Lot	Application
Final Conventional Plan Exam	\$50.00 \$100.00	Per examination Per lot on the final plan	Final Subdivision Plan Submission
Final Strata Plan Examination	\$100.00	Per examination	
Other Strata Fees	\$100.00	To examine Form E for any phased development	Application
	\$100.00	To issue a Certificate of Approval for each phase of a building strata development.	Certificate Issuance

Development Approval Charges & Fees:

Official Community Plan Amendment Application Fee	\$1200
Zoning Amendment Application Fee	\$1200 -supplementary charge of \$5.00 for each parcel or dwelling unit in excess of 3 parcels or dwelling units as prescribed in the parcel size and/or density provisions of the respective zone
Land Use Contract Amendment Application Fee that requires a public hearing	\$1200
Official Community Plan Amendment in conjunction with an application for amendment to the Zoning Bylaw and/or a Land Use Contract	\$1500
Development Variance Permit Application Fee	\$ 500
Board of Variance Application Fee	\$ 250
Development Permit Application	\$ 500
Temporary Commercial or Industrial Use Permit Application Fee	\$1200

SCHEDULE 7 – Municipal Property Rentals (for exclusive/reserved use)

Description:	Fee:
Security Deposit	\$200.00
Beer Garden	\$100/day (non refundable) <i>*additional charges may be imposed by RCMP</i>
Ball Fields	\$25.00/per field, per day
User Fees: Adult League - Minor League -	\$200/team per season \$5/player per season
Concession	\$100.00/day
BID Office	\$400/month

SCHEDULE 8 – Fire Prevention & Safety Fees and Permits

Fireworks Permit	\$25
Court Fees – Attendance of an officer or member of the Fire Department that required to attend any civil or criminal proceedings or examination for discovery	\$200/day
False Alarm Response (in a 12 consecutive month period)	3 rd False Alarm: \$300 Each subsequent false alarm: \$300
Fire Department Response Cost Recovery –Indemnification Technology®	Current Office of the Fire Commissioner of BC Vehicle Rates/Hour and Personnel/Hour rates plus any additional cost to the Fire Department for each and every call

(Bylaw No. 129)

SCHEDULE 9 – Building Inspection Department Fee Schedule

A. For the purpose of calculating the fee for *permits* under the Building Regulation Bylaw, the value of *construction* shall be the total contract price for the work including all subcontracts or the value of *construction* as determined by the *Building Official* on the basis of plans, specifications and information available to him, whatever value shall be greater.

B. BUILDING PERMIT APPLICATION FEES

A non-refundable *permit* application fee shall be charged for all *permits*. The building *permit* fee shall include this non-refundable application fee.

C. BUILDING PERMIT

FEE

(1) **Construction Value**

- | | | |
|-----|--|---------|
| (a) | \$1.00 to \$1,000.00; | \$50.00 |
| (b) | \$50.00 plus for each \$1,000.00 or part thereof by which the value exceeds the sum of \$1,000.00 up to a maximum value of \$100,000.00 as additional fees or; | \$ 6.00 |
| (c) | \$644.00 plus for each additional \$1,000.00 or part thereof by which the value exceeds the sum of \$100,000.00 as additional fees. | \$ 5.00 |

D. PLUMBING PERMIT

FEE

- | | | |
|-----|---|---------|
| (a) | Minimum fee for any plumbing <i>permit</i> or first fixture | \$50.00 |
| (b) | <i>Permit</i> fee for each fixture after the first fixture | \$ 6.00 |
| (c) | <i>Permit</i> fee for an interceptor or catch basin | \$15.00 |
| (d) | <i>Permit</i> fee for the installation of a backflow prevention device in any plumbing system | \$15.00 |
| (e) | <i>Permit</i> fee for any fire sprinkler system | |
| i. | First 25 sprinkler heads | \$50.00 |
| ii. | Each additional sprinkler head after the first 25 | \$ 1.00 |

E. PERMIT FEE SURCHARGE

- (1) In addition to other fees payable in accordance with this Appendix at the time of *permit* issuance, a surcharge will apply to all building *permits* as follows:
- (a) \$50.00 where the *construction* value is less than \$10,000;
- (b) \$100.00 where the *construction* value is from \$10,000 to \$50,000 or;
- (c) \$200.00 where the *construction* value is in excess of \$50,000.
- (2) When all work associated with a building *permit* is completed within thirty-six (36) months of the date of issue, the *Building Official* shall rebate the surcharge fee paid at the time of permit.

F. SPECIAL INSPECTION

FEE

Voluntary inspection to establish conformance or status of a building

\$80.00

G. MOBILE/MANUFACTURED HOMES OR BUILDING RELOCATION

- | | | |
|-----|--|----------|
| (1) | <i>Permit</i> fee for mobile/manufactured homes | \$250.00 |
| (2) | <i>Permit</i> fee for mobile/manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be \$250.00 plus an additional fee based on the value of the foundation as determined by the <i>Building Official</i> . | |

- H. RENEWAL PERMIT FEE**
The fee for a renewal *permit* shall be \$50.00 for each renewal period of twelve (12) months
\$50.00
- I. TEMPORARY BUILDING**
For a *permit* to construct, place or occupy a temporary building for one (1) year or part thereof
\$50.00
- J. CHIMNEY / SOLID FUEL APPLIANCE**
Fee for the installation of a chimney, fireplace or solid fuel-burning appliance
\$100.00
- K. REMOVAL OF NOTICE ON LAND TITLE**
Fee for the removal of a land title notice.
\$200.00
- L. DEMOLITION OR RELOCATION**
The fee for a *permit* to demolish a building
\$50.00
- M. REINSPECTION FEE**
A re-inspection carried out as a result of faulty/incomplete work and a subsequent inspection is thereby made necessary. Each subsequent inspection shall be:
\$50.00
- N. DOUBLE PERMIT FEE**
Where work for which a *permit* is required by the bylaw has been commenced prior to issuance of a *permit*, the applicant shall pay to the District of Barriere double the fee prescribed in this Schedule, provided that the additional fee shall not exceed \$2,000.00.
- O. PERMIT FEE REFUND**
Where no *construction* has commenced within six (6) months of building *permit* issuance, should the *permit* holder apply in writing to cancel the *permit*, the *Building Official* may refund the *permit* fee less \$50.00 or 30% of the *permit* fee whichever is greater.
- P. FEE REDUCTION FOR PROFESSIONAL SUPERVISION**
Where a professional engineer or architect is retained by the *owner* and an undertaking is provided to coordinate the design and field reviews of the project, the building *permit* fee will be reduced by five (5%) percent to a maximum reduction of \$500.00.
- Q. BUILDING INFORMATION REQUEST**
The fee for researching building *permit* files
\$40.00

(Bylaw No. 142)

SCHEDULE 10 - Barriere Memorial Cemetery Fees & Charges

1. GRAVE SPACE

	Size	Perpetual Care**	Fee	5% GST	Total Cost
a) Adult Resident	5'x10'	87.50	262.50	13.13	363.13
b) Adult Non-Resident		112.50	337.50	16.88	466.88
c) Infant/Child		25.00	75.00	3.75	103.75
d) Cremated Remains-Resident	2.5'x5'	37.50	112.50	5.63	155.63
e) Cremated Remains-Non Resident		50.00	150.00	7.50	207.50

2. SERVICES

	Fee	5% GST	Total Cost
a) Opening & Closing for Human Remains Burial*	850.00	42.50	892.50
b) Opening and Closing for Cremated Remains Burial *	150.00	7.50	157.50
c) Opening and Closing for Exhumation/Disinterment – by private agreement			
d) Transfer of grave space deed	50.00	2.50	52.50

**includes in-ground vase*

ADDITIONAL FEES WINTER MONTHS

	Fee	5% GST	Total Cost
a) Human Remains Burial in winter months Oct. 15 th -Apr 15 th	250.00	12.50	262.50
b) Cremated Remains Burial in winter Oct. 15 th -Apr. 15 th	250.00	12.50	262.50

ADDITIONAL FEES AFTER HOURS SERVICE

	Fee	5% GST	Total Cost
a) Human Remains Burial after 4 pm and on Statutory Holidays	250.00	12.50	262.50
b) Cremated Remains Burial after 4pm and on Statutory Holidays	200.00	10.00	210.00

3. GOODS (Fees subject to change without notice)

	Fee	5% GST	Total Cost
1) Grave Liner for Human Remains Burial	450.00	22.50	472.50
2) Grave Vault for Cremated Remains Burial	99.00	4.95	103.95

4. MEMORIAL FEES

	Perpetual Care**	Fee*	5% GST	Total Cost
Installation of Memorial Marker made of stone, concrete or metal affixed to a suitable base no less than 3" thick				
Marker: Finished size (infant) up to 18"x24"	25.00	75.00	3.75	103.75
Marker: Finished size (cremated remains) up to 20"x28"	25.00	75.00	3.75	103.75
Marker: Finished size up to 24"x32"	50.00	150.00	7.50	207.50
Re-installing stone after additional engraving added	43.75	131.25	6.56	181.56

Oversize Memorial markers will be subject to CAO/Council approval plus additional fees.

**GST EXEMPT

SCHEDULE 11 – Community Garden Fees & Charges

1. Plot Rental (each)	\$20.00
2. Refundable Deposit	\$20.00