WELCOME TO BARRIERE

New Construction Guide - At-A-Glance

Building a home or commercial building is an exciting, but also daunting endeavor. There may be many rules from the *BC Building Code*, various Provincial agencies, private subdivision covenants and from the Municipal Government to consider. While this guide is not all inclusive of every rule that may apply to your particular build, it is a reminder that there are things you may want to follow up on if you think they may affect your plans.

Whether doing it yourself, or if you have a contractor doing the work for you, it is ultimately the property owner's responsibility to ensure that all Federal, Provincial, Municipal and Private Regulations are followed.

The District of Barriere's "*Building Department Checklist and Requirements*" form is a great tool to start with. Other things to consider are:

- ✓ Know where your property lines are. From your front property line to the road, is the municipal right-of-way (or boulevard) and cannot be altered without permission from the District of Barriere. That means digging, landscaping (other than grass seed or sod), decorative structures, installing underground irrigation, filling in swales/ditches, or paving etc. all require permission from the District. Any damage to the District's right-of-way and/or underground infrastructure due to work not authorized by the municipality, will result in fines and with the repair cost the responsibility of the property owner.
- ✓ As repeatedly mentioned in water/wastewater connection applications, uncovering/tampering/connecting-to or turning on or off municipal infrastructure is a serious offence. Please call the District Office prior to digging water service and wastewater.
- ✓ There are no storm drain sewers in Barriere, therefore protecting drainage methods is important! Do not fill in any culverts/swales/ditches without first speaking with the District of Barriere's Road Manager. While drainage mechanisms may not coincide with your landscaping wishes, not installing or having them removed or altered, can cause serious damage to yours and your neighbours' properties as well as to the roads themselves. Specific drainage methods may have already been pre-approved at the subdivision stage in new subdivision developments. Check with the District to confirm if you suspect this to be the case.
- ✓ Driveway construction must meet criteria that ensure drainage issues are addressed, sight lines are unobstructed and that they will not cause issues for winter road maintenance crews.
- ✓ Commercial Vehicles parked in residential zones, require a permit (there is no charge for this permit) from the District's Roads Manager.
- ✓ Check with the District's Zoning Bylaw before adding any fences or additional structures to your property to ensure that setback requirements & height regulations are met etc. Storage containers (C-Cans) are considered an accessory building, cannot be stacked, and must meet the aesthetic of the primary dwelling.

Always Remember, "Call Before You Dig"

www.barriere.ca

Office: 250-672-9751 - Email: inquiry@barriere.ca - Utility/Road Emergency: 250-672-2118

District of Barriere

A GUIDE TO BUILDING PERMITS

THIS BROCHURE EXPLAINS:

- When a Building Permit is required
- Building Application Procedure
- District of Barriere Review of the Permit Application
- Additional Permits (Plumbing, Demo)
- Types of Inspections
- Additional Agencies
- Bylaw Infractions/Penalties for not obtaining a Building Permit
- Contact Information

WHEN A BUILDING PERMIT IS REQUIRED:

- Construct a new home;
- Construct a new accessory building such as a garage or storage shed greater than 20 square metres (215 sq. feet) in size;
- Construct a new accessory building greater than 55 sq.metres (592 sq.feet) within AF-1, RL-1, SH-1 or CR-1 zones;
- Construct an addition to an existing building or manufactured home;
- Construct a commercial, industrial or public use building;
- Undertake any interior work such as partitions, etc;
- Construct a sundeck;
- Enclose a porch or roof over a sundeck;
- Construct a retaining wall more than 1.2 metres (4ft) in height;
- Move a building;
- Locate a manufactured home;
- Demolish a building;
- Change of occupancy or use of a building or part thereof.

This brochure is meant for guidance only and should not be construed by anyone as a right to a development approval if the steps indicated are followed. Please consult the *Local Government Act* and its regulations, the *District of Barriere Building Bylaw*, and the *District of Barriere Zoning Bylaw* for definitive requirements, procedures and policies.

P.O Box 219, 4936 Barriere Town Rd.
Barriere, BC. V0E-1E0
Phone: (250) 672-9751 • Fax: (250) 672-9708
Website: www.barriere.ca **• Email:** inspection@barriere.ca

BUILDING PERMIT APPLICATION PROCEDURES

To apply for a Building Permit, two (2) sets of building plans are to be submitted with a completed Building Permit Application and applicable fee. These plans shall show all details necessary to complete the project including, but are not limited to, the following:

SITE PLAN:
- Lot dimensions and adjoining public roads
- Physical features (i.e. creek, lake, embankment)
- Location of existing and proposed buildings (dimensions, setbacks)
- Location of domestic water source
- Location, size and number of parking spaces
- Location and dimension of access to public road
- Centerline of public road
- Site servicing
- Garbage bin location
- Easements, right-of-ways
- North arrow and scale
- Elevations at the corners of the property

FOUNDATION PLAN:
- Showing exterior/interior footings/pads including landing/deck pads

BASEMENT FLOOR PLAN:
- Show use of all rooms
- Location of all plumbing fixtures
- Location and swing of all doors
- Location and size of all windows (including unfinished areas)

FLOOR PLAN:
- Show use and size of all rooms
- Location of all plumbing fixtures
- Location, size and swing of all doors
- Location at which all sectional details required in ***Cross Section*** are taken
- Location and size of all windows

CROSS SECTION:
- Sectional details including cross sections of the building taken at sufficient locations to adequately illustrate all structural details
- Details showing foundations, walls, floors, joists, beams, columns, rafters or trusses
- Stair detail

SPECIFICATION DETAILS:
- Details relating to the building which will designate all materials to be used
- Roof and wall sheathing sizes
- Roofing/Siding materials
- Insulation/Vapour Barrier details
- Sub-Flooring material
- Interior finishing materials
- Size of beams, joists, rafters, manufactured trusses, including the grade and species of the materials being used.

ELEVATION PLANS:
- Building height
- Finished grades, including road elevation
- Exterior finishes

ADDITIONAL INFORMATION MAY BE REQUIRED FOR COMMERCIAL BUILDINGS:
- Mechanical drawings
- Truss shop drawings

COPY OF CURRENT STATE OF TITLE FOR THE PROPERTY.

NOTE: If, in the opinion of the Building Inspector, specialized technical knowledge is required to ensure that the proposed works will be structurally sound or based upon good engineering practice, then it may be necessary that an architect or professional engineer prepare and seal the drawings, specifications, and carry out supervision of the project.

REVIEW OF A BUILDING PERMIT APPLICATION

The Building Permit Application is reviewed in the following manner:

1. The applicant meets with the Building Inspector who ensures that the appropriate number and type of plans and fees accompany the Building Permit Application.

2. The application is reviewed for compliance with the Zoning Bylaw and other land use regulations; such as but not limited to the following:

-proposed use	-density
-building height	-building setbacks
-floor space ratio	-site coverage
-off-street parking	-off-street loading
-land use contracts	-accessory buildings
-setbacks for watercourses	-lot consolidation
-applicable development cost charges	-landscaping, screening and fencing

3. The Plan Checker performs a technical review of the plans for compliance with the BC Building Code.

4. The Building Inspector then compiles all the above information and outlines the Building Permit approval or denial conditions.

The Building Inspector is responsible to discuss the Building Permit Application with the applicant to ensure the conditions involved with either the permit approval or rejections are clarified. If the building permit is rejected, the Inspector will provide the reasons for the refusal in writing. The Building Inspector will also provide all the details concerning the fees and charges concerning your building permit. The Building Inspector is responsible for the coordination, processing and issuance of all Building Permits.

ADDITIONAL PERMITS

Plumbing Permit – A plumbing permit is required for the installation or relocation of any plumbing fixtures and installation or replacement of sewer and water lines. With the exception of a homeowner doing his own plumbing work and the acceptance of a plumbing schematic drawing, plumbing permits will only be issued to qualified tradesmen.

Demolition Permit – A demolition permit is required for the demolition of any buildings within the District of Barriere. Permit approval is required prior to any demolition being undertaken. The permit requires the Demolition Permit applicant to provide authorized verification that all appropriate utilities have been disconnected prior to demolition.

INSPECTIONS

It will be the **responsibility** of the **owner/contractor** to give minimum 24 hours notice to Building Inspection Services for booking an inspection request. The Permit Number must be quoted when requesting an inspection and the owner/contractor is to ensure that the District of Barriere Building Permit Placard is posted in a conspicuous place on the property such as the driveway entrance.

1. SITING AND FOUNDATION

When the forms for footings are complete, but prior to placing of any concrete therein; (A string line must be extended between exposed IP's or setback pins must be located by a BC Land Surveyor.)

2. DAMP-ROOFING

When foundation concrete damp-proofing, waterproofing and perimeter drains are complete, or after framing of a preserved wood foundation wall and floor assembly and application of damp-proofing, but prior to any backfilling being placed;

3. UNDERSLAB PLUMBING

After the under-slab plumbing has been completed, but **PRIOR** to backfilling (testing with a minimum of 5psi is required).

4. DAMP-PROOFING

When concrete slab damp-proofing or soil gas control measures have been installed, but prior to pouring concrete slab.

5. FRAMING

When framing and sheathing of the building are complete, including the installation of roof membrane, all exterior doors and windows, fire-stopping, bracing, chimneys, duct work, plumbing, gas venting and wiring, but before any insulation, drywall or other interior or exterior finish is applied with would conceal such work.

6. MASONRY FIREPLACE

During the ***construction*** of any masonry fireplace, when cantilevered hearth forms are in place but prior to pouring concrete; at the smoke chamber stage for a free-standing masonry chimney, at the thimble stage; before any factory-built or site constructed fireplace or chimney is enclosed by combustible material; and before the chimney cap is placed on a masonry chimney;

7. INSULATION/STUCCO WIRE

When installation of insulation, vapour barrier and second plane of protection (penetrations through building paper or building wrap are sealed) are complete but PRIOR to placement of any finish thereon. When exterior stucco wire and flashing is complete but prior to placement of any scratch coat thereon;

8. FINAL INSPECTION

When all work is complete but prior to occupancy.

IF AN INSPECTION IS REQUESTED AND INCOMPLETE, A $50.00 RE-INSPECTION FEE WILL BE REQUIRED BEFORE A RE-INSPECTION WILL BE DONE.

ADDITIONAL AGENCY INFORMATION

HOMEOWNER PROTECTION OFFICE

The *Homeowner Protection Act* may govern application for new construction. Please contact their office to obtain regulation and information.

P.O. Box 11132 Royal Centre
Suite 2270-1055 West Georgia Street
Vancouver, BC V6E 3P3

Telephone: (604) 646-7050
Fax: (604) 646-7051
Toll Free in BC: 1-800-407-7757

E-Mail: hpo@hpo.bc.ca
Website: www.hpo.bc.ca

INTERIOR HEALTH AUTHORITY

Approval is required from the Interior Health Authority for the installation of a sewage disposal system where sanitary facilities are not available. Approval is also required from the Interior Health Authority when additional bedrooms and/or washrooms are being added to an existing dwelling.

519 Columbia Street
Kamloops, BC V2C-2T8

Telephone: (250) 851-7340
Fax: (250) 851-7341

A Satellite Office is also located at:

4537 Barriere Town Road
Barriere BC
Telephone: (250) 672-5515

FISHERIES & OCEANS CANADA

If construction of ***any*** type is being contemplated for a site, which is near any watercourse, the applicant should contact Fisheries & Oceans Canada for regulations and guidelines.

985 McGill Place
Kamloops, BC V2C 6X6

Telephone: (250) 851-4950

SIMPCW FIRST NATION

If construction of ***any*** type is being contemplated for a site which is near an Archeological Site, the applicant should contact Simpcw First Nations for regulations and guidelines.

P.O. Box 220
Barriere, BC V0E 1E0

Telephone: (250) 672-9995
Fax: (250) 672-5858

E-Mail: referrals@simpcw.com

MINISTRY OF TRANSPORTATION

An access permit may be required. Please contact your local Ministry of Transportation office to obtain further information.

127-447 Columbia Street
Kamloops, BC V2C 2T3

Telephone: (250) 587-6247
Fax: (250) 587-6548

BUILDING DEPARTMENT
CHECKLIST AND REQUIREMENTS

**If you are unsure if any particular submissions do, or do not apply to your build, inquire with the District of Barriere Building Inspector: inspection@barriere.ca or 250-672-9751.*

	Required Submissions	✓	N/A
1.	Completed Application		
2.	Two (2) sets of Drawings		
3.	Owner's Undertaking Letter		
4.	Covenant Waiver		
5.	Permission to Act for Owner		
6.	Structural & Geotechnical Schedule B and Proof of Insurance		
7.	HPO Registration		
8.	Copy of Certificate of Title		
9.	Municipal Service Connection Process Sign-off		
10.	Copy of Water Connection Application Approval		
11.	Copy of Wastewater Connection/Service Application Approval (incl. water meter)		
12.	Structural Engineer Sign-off		
13.	Archeological Monitoring/Approval		
14.	Permit Fees		

Other applications & fees that may be required by outside agencies (*if applicable*):

- BC Hydro Service Connection Application & fee payment
- Interior Health Authority (IHA) Septic Application & fee payment
- Telus or other telecommunication/internet/cable provider Applications & payments
- Electrical Permit Application & Fees
- WETT Certification for wood or pellet stove installation
- Propane Service Application and Inspection
- Environmental Engineering & Ministry of Environment & First Nations Approval (for construction in a 30m water body buffer zone or Riparian Area).

BC OneCall
Call Before You Dig
1-800-474-6886
www.bconecall.ca

Additional Notes: _____

District of Barriere
P.O. Box 219, 4936 Barriere Town Road, Barriere BC V0E-1E0
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Website: www.barriere.ca • Email: inspection@barriere.ca

BUILDING PERMIT APPLICATION

Please refer to the brochure "A Guide to Building Permits" for information on documentation required to accompany this application.

Address of Construction:						
Legal Description:						
Registered Owner:						
Registered Owner's Mailing Address:						
Address Cont'd:					Contact Phone:	
Contractor Info:					Contact Phone:	
Type of Building:	☐ Residential	☐ Commercial	☐ Institutional	☐ Manufactured Home	☐ CSA-Z240	☐ A-277
Type of Work:	☐ New	☐ Addition	☐ Alteration	☐ Demolition	☐ Relocation	
Total combined area of all floors (ft²):			Building Area (area of the largest floor ft²):			
Description of Work:			Building Use/Occupancy:			
Construction Value: $		Manufactured Home Value:		Number of Dwelling Units Created:		
Heating System Fuel:	☐ Natural Gas	☐ Propane	☐ Electric	☐ Solid Fuel (wood)	☐ Other	
Type of System:	☐ Forced Air	☐ Baseboard	☐ Hydronic	☐ Radiant	☐ Geothermal	☐ Other
If "Other", describe:						
Owner's email:_____			Contractor's email"_____			

Note: Archaeological sites in B.C. whether recorded or unrecorded, are protected under provisions of the Heritage Conservation Act and may not be altered without a permit issued by the Archaeology Branch of the Ministry Forests, Lands and Natural Resource Operations. There may be a possibility that unrecorded archaeological sites exist on the property. If an archaeological site is encountered during development, activities must be halted and the Archaeology Branch contacted for direction at (250) 953-3334.

I, the owner of the property which is the subject of this Application, or the agent of the owner of the property which is the subject of this Application, understand and agree that the owner of the property is fully responsible for carrying out, or causing to be carried out, all work which is contemplated under this Permit, if issued, to ensure compliance with the Building Code, all applicable Bylaws of the District of Barriere and other applicable enactments. In consideration of the granting of this Permit, if issued, I, the owner of the property, or the agent of the owner of the property, which is the subject of this Application, agree to indemnify and save the District of Barriere harmless from any action or cost whatsoever arising out of or incidental to the granting of this Permit.

I have read and understand all requirements of this application.

Applicant's Name (please print:	Contact Phone:
Applicant's Signature:	Date:

For Office Use Only:

Permit No:	Application Fee: + $ (non refundable)	Permit Fee: = $	Total Permit: **$**
Application Acceptance Date:			Surcharge:
Building Permit Expiry Date:	Surcharge refund payable to:		**Total Payable: $**

MUNICIPAL
SERVICE CONNECTION SIGN-OFF

Building a home or business can be a daunting process, whether or not you are acting as your own contractor, or you are hiring a professional contractor to perform and oversee the construction. When taking out a Building Permit from the District of Barriere (DoB), the Building Inspector will ensure your plans conform to Zoning Regulations (including use, setbacks, lot coverage etc.) and meet all BC Building Code Regulations. Other permit applications are also necessary over and above your Building Permit: *Water Service Connection, Wastewater Service (either Interior Health Authority or DoB – see below), and BC Hydro. Depending on your heating choices, you may also require WETT Certification for wood/pellet stoves (private contractor inspection).* Water & Wastewater Connection Permits are obtained by the DoB.

Wastewater

Depending on whether or not the property you are developing requires hooking into a community wastewater service or if you will be installing a private septic system, you will need to complete an application for that service either through Interior Health (private septic system) or through the DoB (community wastewater system). The property owner is responsible for all costs associated with bringing the line from the home/business, to the municipal line.
To determine if you are required to hook-into a community wastewater system, please inquire with Reception

Water

If the municipal waterline is not in front of your property line, property owners wishing to hook-into the municipal water service are responsible for all costs in extending the municipal waterline to the property. The DoB will provide an estimate on this work and the actual amount must be paid in full prior to work commencing. Property owners are responsible for all costs associated with bringing the line from the home/business to the municipal waterline. You will need to complete both *Water Service Connection & Water Meter Installation* applications and pay the associated fees. In the *Connection* application you can indicate your preferred connection date. The District's Water Department will contact you to make this arrangement as they must be onsite to monitor the connection into the municipal line. Water meter connections must be verified by the DOB after installation as outlined in your *Water Meter Permit*. See the District of Barriere's *Waterworks Bylaw No. 189* indicating all regulations. The District may also need to conduct a Cross Connection Inspection for services to industrial, commercial or institutional facilities prior to water turn on.

Connection Fees

Water Connection and Water Meter Fees are as per the *District of Barriere Fees & Charges Bylaw* as amended from time to time. Please inquire with Reception: (250) 672-9751. Monthly or Quarterly rates can also be found in this bylaw. Monthly/Quarterly rates can be found in the District's Fees & Charges Bylaw as amended. Please inquire with Reception.

****IMPORTANT****

YOU CANNOT DIG on the municipal right-of-way without authorization from the District of Barriere. Uncovering Municipal infrastructure, including curb stops, without authorization from the District's Utility Department is an offense and fines will be imposed. Ensure you contact BC One Call: 1-800-474-6886 – CALL BEFORE YOU DIG!

By signing below, I am stating that I understand that municipal infrastructure cannot be uncovered, accessed or tampered with without authorization from the District of Barriere.

_____ _____

Owner (or Authorized Agent) Signature Date

_____

Print Name

OWNER(S) UNDERTAKING LETTER

FORMING PART OF THE BUILDING REGULATION BYLAW

Notes:

1. *This Appendix "B" document must be:*
   a. *signed by the **owner(s)** of the property for which a building **permit** is sought in the presence of a witness; and*
   b. *submitted to the **District of Barriere** Development Services Department prior to issuance of a building **permit**.*
2. ***This document will have legal consequences for the owner(s).*** *As such, the **owner(s)** is strongly encouraged by the **District of Barriere** to obtain independent advice from a lawyer prior to signing and submitting this Appendix B document.*

ATTENTION: BUILDING OFFICIAL

Dear Sir:

RE:_____ (the "Property")
(Legal Description of Property)

Building ***Permit*** Application No. (**OFFICE USE**) _____(the "Project")

In consideration of the District of Barriere accepting and processing an application for a building ***permit*** in respect of the Project, and as required by the ***District of Barriere*** Building Regulations Bylaw, the following representations, warranties and indemnities are given to the ***District of Barriere.***

1. I am:
   ( ) the/an ***owner*** of the Property; or
   ( ) where the Property is owned by a company, I am authorized by the ***owner***-company to sign this undertaking letter on behalf of the company.

   Name: _____

   Address: _____

2. I understand and acknowledge that the ***owner*** of the Property is fully responsible for carrying out the work, or having the work carried out by a contractor or a registered professional, to ensure compliance with the current version of the ***Building Code***, the ***District of Barriere's*** Building Regulations Bylaw, other applicable ***District of Barriere*** Bylaws or any other applicable enactments.

3. I understand and acknowledge that neither:

   a) the issuance of a building ***permit*** by the ***District of Barriere***,
   b) the acceptance or review of plans and supporting documents in respect of the Project, nor
   c) any ***monitoring*** visits made by ***District of Barriere Building Officials***,

   shall in any way constitute a representation, warranty or statement by or on behalf of the ***District of Barriere*** that the Project complies with current version of the ***Building Code***, the ***District of Barriere's*** Building Regulations Bylaw, other applicable ***District of Barriere*** Bylaws or any other applicable enactments nor relieve the ***owner*** and/or his or her ***agent*** from full and complete responsibility to perform the work in strict accordance with ***Building Code***, the ***District of Barriere's*** Building Regulations Bylaw, other applicable ***District of Barriere*** Bylaws or any other applicable enactments respecting safety.

4. I am not in any way relying on ***District of Barriere*** or any of the ***District of Barriere Building Officials*** to protect:

   a) the ***owner(s)*** or any future ***owner(s)*** of the Property,
   b) any use or occupier of the Property, or
   c) any other ***person(s)*** as contemplated in Division 1 of the current version of the ***District of Barriere's*** Building Regulations Bylaw,

   from injury or physical harm, property loss or damage, economic loss or any other form of claim or cause of action and I will not make any claim, counterclaim, or initiate Third Party proceedings, alleging responsibility or liability on the part of the ***District of Barriere*** or any of its ***Building Officials*** in connection with the Project.

5. Where "Letters of Assurance of Professional Design and Commitment for Field Review" are required, I have authorized, and am relying upon the following registered professionals to prepare and submit adequate plans and supporting documents and conduct all appropriate and necessary field reviews in respect of the Project:

   (Print Name of each registered professional)

   Coordinating: _____

   Architectural: _____

   Building Envelope: _____

   Structural: _____

   Mechanical: _____

   Plumbing: _____

   Fire Suppression Systems: _____

   Electrical: _____

   Geotechnical – temporary: _____

   Geotechnical – permanent: _____

   (the "Registered Professionals").

6. I understand and acknowledge that the ***District of Barriere*** will rely solely upon the "Letters of Assurance of Professional Design and Commitment for Field Review" prepared by the Registered Professionals in respect of the Project to ensure compliance with the current version of the ***Building Code***.

7. I understand that the word "work" in this document includes all work necessary to complete the Project such that it is compliance with the current version of the ***Building Code***, the ***District of Barriere's*** Building Regulations Bylaw, other applicable ***District of Barriere*** Bylaws and any other applicable enactments.

8. In the case where the Property is owned by a company, I have been authorized by the ***owner***-company to make the representations, warranties and assurances to the ***District of Barriere*** as are contained in this Appendix "B" document.

9. I have been advised by the ***District of Barriere*** that I should obtain independent advice from a lawyer prior to signing and submitting this Appendix "B" document to the ***District of Barriere.***

Where owner is an individual:	
Signature of Witness	Signature of ***Owner***
Witness (print name)	***Owner*** (print name)
Address of Witness	*(additional **owner**):*
Signature of Witness	Signature of ***Owner***
Witness (print name)	***Owner*** (print name)
Address of Witness	(if required, reproduce and attach another copy of this page for additional ***owner*** signatures)
Where owner is a company:	
Signature of Witness	Name of Company
Witness (print name)	Signature of authorized signatory for Company
Address of Witness	Name of authorized signatory for Company
	Title of authorized signatory for Company

DISTRICT OF BARRIERE
P.O. BOX 219, 4936 BARRIERE TOWN RD.
BARRIERE, BC V0E 1E0
PHONE: (250) 214-3508 FAX: (250) 672-9708
DISTRICT OFFICE: (250) 672-9751
EMAIL: inspection@barriere.ca

COVENANTS, EASEMENTS, RIGHT-OF-WAYS, SOIL

The owner acknowledges that there may be covenants, easements or right-of-ways registered on the property which may affect the construction or placement of a building upon the lands. The owner is solely responsible for determining the nature of those charges and how they may affect any construction. The District of Barriere accepts no responsibility for any loss or damages due to an owner failing to verify or comply with all covenants, easements or right-of-ways. The issuance of a building permit by the District of Barriere does not remove the owners' responsibility to ensure he complies with any covenants, easements or right-of-ways registered on the title.

The owner also acknowledges that it is the owners' sole responsibility to ensure the condition of the soil of the property is adequate to support any construction. The District strongly recommends obtaining a Geo-Technical Report, soil analysis and/or history of the previous use of the land to ensure no hazards or underlying conditions of the soil pose any threat to any construction. The issuance of a building permit by the District of Barriere is not an acceptance of liability, loss or damages by the District, nor does it remove the owners' responsibility to ensure the soil is adequate and poses no hazard to the construction.

_____
Building Permit No.

_____ _____
Registered Owner's Signature Date

_____
Registered Owner Print Name

_____ _____
Registered Owner's Signature Date

_____
Registered Owner Print Name

BUILDING PERMIT FEES

***Fees subject to change by bylaw. Check with District Office to ensure this schedule is the most recent fee schedule.*

SCHEDULE 9 – Building Inspection Department Fee Schedule

A. For the purpose of calculating the fee for *permits* under the Building Regulation Bylaw, the value of *construction* shall be the total contract price for the work including all subcontracts or the value of *construction* as determined by the *Building Official* on the basis of plans, specifications and information available to him, whatever value shall be greater.

B. BUILDING *PERMIT* APPLICATION FEES

A non-refundable *permit* application fee shall be charged for all *permits.* The building *permit* fee shall include this non-refundable application fee.

C.	**BUILDING *PERMIT***	**FEE**
(1)	***Construction* Value**	
(a)	$1.00 to $1,000.00;	$55.00
(b)	$55.00 plus for each $1,000.00 or part thereof by which the value exceeds the sum of $1,000.00 up to a maximum value of $400,000.00 as additional fees; and	$ 8.50
(c)	$644.00 plus for each additional $1,000.00 or part thereof by which the value exceeds the sum of $400,001.00 as additional fees.	$ 6.50

D.	**PLUMBING PERMIT**	**FEE**
(a)	Minimum fee for any plumbing *permit* or first fixture	$60.00
(b)	*Permit* fee for each fixture after the first fixture	$ 8.50
(c)	*Permit* fee for an interceptor or catch basin	$16.00
(d)	*Permit* fee for the installation of a backflow prevention device in any plumbing system	$16.00
(e)	*Permit* fee for any fire sprinkler system	
	i. First 25 sprinkler heads	$55.00
	ii. Each additional sprinkler head after the first 25	$ 1.00

E. PERMIT FEE SURCHARGE

(1) In addition to other fees payable in accordance with this Appendix at the time of ***permit*** issuance, a surcharge will apply to all building ***permits*** as follows:

(a) $100.00 where the ***construction*** value is less than $10,000;

(b) $300.00 where the ***construction*** value is from $10,000 to $50,000 or;

(c) $1000.00 where the ***construction*** value is in excess of $50,000.

(2) When all work associated with a building ***permit*** is completed within twenty four (24) months of the date of issue, the ***Building Official*** shall rebate the surcharge fee paid at the time of permit.

F.	**SPECIAL INSPECTION**	**FEE**
	Voluntary inspection to establish conformance or status of a building	$ 80.00

G. MOBILE/MANUFACTURED HOMES OR BUILDING RELOCATION

(1) ***Permit*** fee for mobile/manufactured homes $325.00

(2) ***Permit*** fee for mobile/manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be $325.00 plus an additional fee based on the value of the foundation as determined by the ***Building Official.***

H. RENEWAL *PERMIT* FEE

The fee for a renewal *permit* shall be $150.00 for each renewal period of twelve (12) months $150.00

I. TEMPORARY BUILDING

For a *permit* to construct, place or occupy a temporary building for one (1) year or part thereof $50.00

J. CHIMNEY */* SOLID FUEL APPLIANCE

Fee for the installation of a chimney, fireplace or solid fuel-burning appliance* $200.00

(without proof of valid WETT Inspection Certificate; no fee <u>with</u> proof of WETT Inspection Cert.)*

K. REMOVAL OF NOTICE ON LAND TITLE

Fee for the removal of a land title notice. $200.00

L. DEMOLITION OR RELOCATION

The fee for a *permit* to demolish a building $50.00

M. REINSPECTION FEE

A re-inspection carried out as a result of faulty/incomplete work and a subsequent inspection is thereby made necessary. Each subsequent inspection shall be: $50.00

N. DOUBLE *PERMIT* FEE

Where work for which a *permit* is required by the bylaw has been commenced prior to issuance of a *permit,* the applicant shall pay to the District of Barriere double the fee prescribed in this Schedule, provided that the additional fee shall not exceed $2,000.00.

O. PERMIT FEE REFUND

Where no *construction* has commenced within six (6) months of building *permit* issuance, should the *permit* holder apply in writing to cancel the *permit,* the *Building Official* may refund the *permit* fee less $50.00 or 30% of the *permit* fee whichever is greater.

P. FEE REDUCTION FOR PROFESSIONAL SUPERVISION

Where a professional engineer or architect is retained by the *owner* and an undertaking is provided to coordinate the design and field reviews of the project, the building *permit* fee will be reduced by five (5%) percent to a maximum reduction of $500.00.

Q. BUILDING INFORMATION REQUEST

The fee for researching building *permit* files $50.00

R. PROVISIONAL OCCUPANCY CERTIFICATE FEE

Where the Building Inspector approves a provisional occupancy certificate prior to final completion of permit where the Building Inspector deems the provision and/or its extension is reasonable.

(1) Six (6) month Provisional Occupancy Certificate $100.00

(a) Three (3) month extension of expired 6 month Provisional Occupancy Certificate $150.00

(b) Additional (3) month extension of expired Provisional Occupancy Certificate $200.00