

## What should I submit?

### Building Plan Requirements

- Site Plan
- Servicing Plan
- Servicing Agreement
- Drainage Plan
- Foundation Plan
- Basement Floor Plan
- Floor Plan
- Cross Section
- Specification Details
- Elevation Plans
- Copy of Current State of Title for the Property
- Additional Information as Required (commercial)



## Who do I contact?

### Call Before You Dig

BC 1 Call  
1-800-474-6886  
[www.bc1c.ca](http://www.bc1c.ca)  
email: [info@bc1c.ca](mailto:info@bc1c.ca)

## Barriere Web Map Link

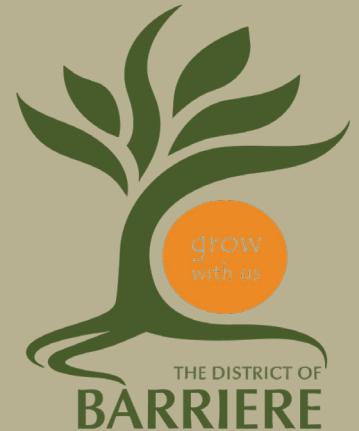
<https://arcg.is/DHXuH0>



# Barriere Development Permit Application Guide

Box 219 - 4936 Barriere Town Road,  
Barriere, BC V0E 1E0  
Phone: 250-672-9751  
Email: [inquiry@barriere.ca](mailto:inquiry@barriere.ca)  
Office Hours: Monday to Friday 9:00am - 4:00pm

## District of Barriere



# What is a Development Permit?

**A development permit is a tool the District uses to manage Development Permit Areas (DPAs) specified in the Official Community Plan (OCP). Land may fall within multiple DPAs. Each DPA has its own set of unique Development Permit guidelines as outlined by the OCP that must be met to the satisfaction of the District's Corporate Officer.**

**The District has four DPAs:**

**1. Downtown Core**

**2. Yellowhead Corridor**

**3. Industrial**

**4. Environmental**

## Application Process

### Step 2. Submit Application Package

- Provide the completed application package to the District's Corporate Officer and pay the relevant fees

#### Process for after submission

- Internal/External Review
- Corporate Officer's Consideration
- If approved, permit issuance subject to signed Service Agreement

#### Process for after submission (if the DP includes a variance)

- Internal/External Review
- Corporate Officer Prepare/ Delivers Report to Council or Board of Variance
- Council Resolution to Approve, Approve with Amendments, or Reject the DP
- If approved, permit issuance
- Security Deposit Refunded when work complete

### When is a Development Permit (DP) needed?

- Constructing, adding to, or altering a building in a DPA
- Owners/Authorized Agents are required to obtain a DP prior to altering, developing, or subdividing lands subject to a DP.

**\*Specific exemptions to the DP application process can be found in the Development Permit Area Section in the OCP.**

### Step 1. Pre-Application

- Meeting to discuss the proposal, relevant DP guidelines, relevant variances, and additional documents that may be required
- Follow-up meeting or email exchange to ensure application package is satisfactory and ready for property owner authorization