

NOTICE: That a Regular Meeting of the District of Barriere Municipal Council will be held at District Hall, 4936 Barriere Town Road, in Barriere, B.C. on May 5, 2025, at 5:30pm for the transaction of business listed below.

Daniel Drexler, Chief Administrative Officer

AGENDA

"We acknowledge and respect the indigenous peoples of Simpcw First Nation within whose lands we are meeting today."

1. ADOPTION OF AGENDA

That Council approve the May 5, 2025, Regular Council Meeting Agenda.

2. ADOPTION OF MINUTES

- a. That Council adopt the minutes of the April 14, 2025, Regular Council Meeting.

3. PETITIONS AND DELEGATIONS – none scheduled

4. STAFF REPORTS

- a. Departmental Updates – Department Heads
**submitted for information*
- b. Request for Wastewater Service Connection of 4639 Barriere Town Rd. to 4629 Barriere Town Rd. (Old Chamber property) – C. Matthews, Public Works Manager
Recommendation: THAT Council instruct Staff to deny the request by the owners of 4639 Barriere Town Road to connect to the wastewater utility through the 4629 Barriere Town Road (Old Chamber building) lot to tie into the Barkley Road wastewater main, AND THAT the owner be directed to work with Staff on a connection permit to a dedicated connection on Barriere Town Road.
- c. Community Hall Lease Agreement Renewal – CAO
Recommendation: THAT Council approves in principle the attached Lease Agreement; and instructs Staff to finalize and execute the Agreement with the Barriere Lions Club for the facility located at 4350 Borthwick Avenue.
- d. OCP Refresh Update – CAO
**submitted for information*

5. BYLAWS and POLICIES

- a. DRAFT 2025 – 2029 Financial Plan Bylaw No. 254 – adoption
Recommendation: THAT 2025-2029 Financial Plan Bylaw No. 254 be adopted.
- b. DRAFT 2025 Tax Rates Bylaw No. 255 – adoption
Recommendation: THAT 2025 Tax Rates Bylaw No. 255 be adopted.

- c. DRAFT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 256 – 1st, 2nd & 3rd readings.

*w/attached staff report

Recommendation: THAT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 256 be given 1st, 2nd and 3rd readings.

6. CORRESPONDENCE

- a. For Information
- b. For Action
 - i. Request for Support in Redesigning the Kamloops BC Cancer Care Centre – Joint Letter from MLA Ward Stamer, MLA Peter Milobar

7. COUNCIL REPORTS

8. MAYOR'S REPORT

- a. SIMPCW Working Group – Committee Appointments
- b. BC Hydro Meeting with C2C Meeting Community Representatives

9. PUBLIC INQUIRIES

10. NOTICE OF MOTION

11. CONVENE INTO CLOSED SESSION

Pursuant to Sections 90(1)(c)(d)(e)(j)(k) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters.

12. RECONVENE OPEN MEETING

13. BUSINESS ARISING FROM CLOSED SESSION (if required)

14. NEXT MEETING – Regular Council Meeting - May 26, 2025 @ 5:30pm

15. ADJOURNMENT

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday, April 14, 2025 at 5:30pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*"We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today."*

Present: Mayor Rob Kerslake
Councillor Judy Armstrong
Councillor Scott Kershaw
Councillor Louise Lodge
Councillor Colin McInnis
Councillor Brody Mosdell

Regrets: Councillor Donna Kibble

Staff: Daniel Drexler, Chief Administrative Officer Chris Matthews, Public Works Manager
Tasha Buchanan, Corporate Officer

Mayor Kerslake called the meeting to order at 5:45pm

1. ADOPTION OF AGENDA

A late entry item to award the contract for *Cluster C WWTP Process Design, Equipment, Supply, and Commissioning to Nexom Inc.* was added to the agenda as Item 4b.

Moved by Councillor McInnis

Seconded by Councillor Lodge

That Council approve the April 14, 2025, Regular Council Meeting Agenda as amended.

CARRIED

2. ADOPTION OF MINUTES

a. Moved by Councillor McInnis

Seconded by Councillor Lodge

That Council adopt the minutes of the March 24, 2025, Regular Council Meeting.

CARRIED

b. Moved by Councillor Armstrong

Seconded by Councillor Mosdell

That Council adopt the minutes of the March 31, 2025 SPECIAL Council Meeting.

CARRIED

3. PETITIONS AND DELEGATIONS – none scheduled

4. STAFF REPORTS

a. Departmental Updates – Department Heads

**submitted for information*

An overview of the written report was provided to Council. Councillor Armstrong noted that she has received an inquiry regarding Bandshell Bathroom availability & cleanliness.

- b. Contract Award for Cluster C WWTP Process Design, Equipment, Supply and Commissioning – C. Matthews, Public Works Manager

Moved by Councillor Kershaw

Seconded by Councillor Lodge

THAT Council award the contract for Cluster C WWTP Process, Design, Equipment, Supply and Commissioning to Nexom Inc. at a cost of \$1,295,700 (inclusive GST)

CARRIED

- c. Resolution of Temporary Encroachment on District Road Allowance at 388 Hall Rd by Way of Formal Agreement – T. Buchanan, Corporate Officer

A resolution that was made on July 2, 2013 that allowed an encroachment by the current owner of 388 Hall Road *“until a permanent office is built on the property.”* A permanent office has not yet been constructed and therefore, twelve years later, the encroachment still exists. The property owner has recently submitted an application for a building permit to construct a permanent replacement of the current tent structure on the property that serves as the main shop for the vehicle repair business. It has been communicated to the Building Inspector that this structure has already been fully purchased and is delivery ready. Delivery can be made as soon as a building permit is obtained and the concrete foundation poured.

During the routine plan checking during staff’s review of the application, the encroachment issue was flagged to be resolved prior to the permit’s issuance. In order to adequately resolve this issue, staff recommended that Council rescind the original July 2, 2013 resolution and enter into a formal, written agreement as presented that provides a firm deadline for the removal of the on-site office that is encroaching on District road allowance along Hall Rd at the front of the property. The property owner has indicated full agreement to such an arrangement.

Moved by Councillor Lodge

Seconded by Councillor McInnis

1. **THAT Council rescind the following resolution made on July 2, 2013:
“THAT Council approve an encroachment agreement and issuance of the required building permit for the existing office structure to remain in place until a permanent office is built on the property.”**

CARRIED

Moved by Councillor Lodge

Seconded by Councillor McInnis

2. **THAT the District enter into the written agreement dated April 15, 2025 with Shane Quiding as presented to require the removal of the existing office structure currently encroaching on the District road allowance prior to the expiration date of**

a valid building permit for its demolition or relocation, along with the other terms and conditions included within the agreement.

CARRIED

- d. School District #73 Playground on District-owned Lands & DoB Trails on SD73-owned Lands – T. Buchanan, Corporate Officer

The five year term lease for the portion of the property (Barriere Elementary original playground area), similar to the lease the District of Barriere has with AG Foods for the Bike Park, the School Board takes over the liability and responsibility for the long term inspection and maintenance of the equipment and the lands upon which they sit. Either party is given the opportunity to terminate the agreement with one month's written notice. The draft renewal agreement is for a five year term backdating to a start date of January 1, 2024 to December 31, 2028.

**Moved by Councillor Kershaw
Seconded by Councillor Lodge**

- 1. That Council direct the Mayor and Corporate Officer to sign the lease renewal agreement with School District #73 lease the lands referred to as Lot "A" for one dollar for a five year term to the end of 2028.**

CARRIED

It was reported that when Council approved a Cycling Infrastructure Partnerships Program (CIPP) application for 50/50 trail linkages funding in February of 2014, it was subject to approval from the School District to cross their property near the river. A lease agreement similar to the one in place for the playground was then signed and approved by the School District and District of Barriere as there has been a requirement from CIPP staff to have something (such as a lease) in place with this property to legally establish the right to use it for trail purposes. This agreement is also up for renewal with the same term dates as the playground agreement.

**Moved by Councillor Mosdell
Seconded by Councillor Lodge**

- 2. That Council direct the Mayor and Corporate Officer to sign the lease renewal agreement with School District #73 for part of the lands known as Lot 45, Plan 1746, DL1483, Except southerly 210 feet, KDYD, shown as Schedule 'A' attached to the lease agreement, for one dollar for a five year term to the end of 2028.**

CARRIED

- e. 2024 Year End Financials – D. Drexler, CAO

Councillor Armstrong stepped out of the meeting at 6:36pm

The CAO provided a detailed overview of the written report, outlining the necessary transfers to balance the end of the 2024 fiscal year budget.

Councillor Armstrong returned to the meeting at 6:38pm

**Moved by Councillor Kershaw
Seconded by Councillor Lodge**

THAT Council instructs Staff to undertake the following tasks to balance the 2024 budget:

- 1. Consolidate all Surplus accounts into a single General Surplus account by transferring:**
 - a. \$15,238 from Electronic Equipment Surplus to General Surplus**
 - b. \$52,536 from Fire Surplus to General Surplus**
 - c. \$37,934 from Roads Surplus to General Surplus**
 - d. \$9,904 from Parks Surplus to General Surplus**
 - e. \$18,377 from Cemetery Surplus to General Surplus**
 - f. \$413,265 from Water Surplus to General Surplus**
- 2. Water Utility transfers:**
 - a. \$29,296.58 from LCIP Reserve to Water Utility budget.**
 - b. \$52,599.99 from General Surplus to Water Utility budget.**
- 3. Wastewater Utility transfers:**
 - a. \$44,535.85 to General Surplus.**
- 4. General Operations**
 - a. \$45,744.57 from Land Reserve to General Operations budget**
 - b. \$100,423.13 from General Surplus to General Operations budget.**
- 5. Wastewater Treatment Plant**
 - a. \$257,224 from Growing Communities Fund to the Wastewater Treatment Capital Project.**

CARRIED

5. BYLAWS and POLICIES

- a. DRAFT 2025 – 2029 Financial Plan Bylaw No. 254 – 1st, 2nd & 3rd readings
w/attached staff report

**Moved by Councillor Lodge
Seconded by Councillor Armstrong**

THAT Council gives first three readings to the 2025-2029 Financial Plan Bylaw No. 254.

CARRIED

- b. DRAFT 2025 Tax Rates Bylaw No. 255 – 1st, 2nd, & 3rd readings
w/attached staff report

**Moved by Councillor Lodge
Seconded by Councillor McInnis**

THAT Council gives first three readings to the 2025 Tax Rates Bylaw No. 255.

CARRIED

6. CORRESPONDENCE

- a. For Information
- b. For Action
 - i. Barriere Emergency Services (BES) 2025 Golf Tournament re: Request Sponsorship

Moved by Councillor Armstrong

Seconded by Councillor Mosdell

THAT Council approve a sponsorship of the BES 2025 Golf Tournament in the amount of \$500.00.

CARRIED

7. COUNCIL REPORTS

- a. Councillor Armstrong provided a verbal report on the following:
 - Attended the April 10, 2025 C2C Meeting in Chu Chua
- b. Councillor Kershaw provided a verbal report on the following:
 - Attended the April 10, 2025 C2C Meeting in Chu Chua
- c. Councillor Mosdell provided a verbal report on the following:
 - Attended the April 10, 2025 C2C Meeting in Chu Chua

8. MAYOR'S REPORT

- Attended the April 10, 2025 C2C Meeting in Chu Chua
- Met with Chief Lampreau prior to the MOU signing
- Met with MLA Stamer who indicated he will be attending this year's SILGA Convention.

9. PUBLIC INQUIRIES – *none presented.*

10. NOTICE OF MOTION – *none presented*

11. CONVENE INTO CLOSED SESSION

Moved by Councillor Lodge

Seconded by Councillor McInnis

THAT pursuant to Sections 90(1)(c)(e) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 7:16p.m.

CARRIED

12. RECONVENE OPEN MEETING – *the meeting reconvened into open session at 8:25pm*

13. NEXT MEETING – *Regular Council Meeting - May 5, 2025 @ 5:30pm*

14. ADJOURNMENT

Moved by Councillor that the meeting adjourn at 8:27p.m.

CARRIED

Mayor Rob Kerslake

T. Buchanan, Corporate Officer

District of Barriere

REPORT TO COUNCIL

Date: May 5, 2025	
To: Council	From: Department Heads
Re: Departmental Updates	

CORPORATE OFFICER:

General:

- Participated in a meeting with the District's consultant for the Development Approvals Process project.
- Responded to seven bylaw enforcement calls.
- Liaised with RCMP regarding one bylaw enforcement call and one community safety concern.
- In the process of reviewing two development permit applications expected to be coming to Council this summer.
- Participated in a Block Party Working Group Meeting & Co-ordinated Bandshell Fridays 2025
- Represented the District of Barriere at its booth on Wildfire Preparedness Day – May 3rd

PUBLIC WORKS MANAGER:

Roads:

- Commercial sweeper is scheduled to arrive Tuesday May 6th
- Gravel roads are slated to have dust suppression applied later this week.
- Road marking hand-lines (stop bars, crosswalks, etc) are scheduled for May 11th.
- District has rented a F550 dump truck and dump trailer until the end of August.

Parks:

- Staff are reducing the fire hazard between KP Ball Field #1 and the Yellowhead Pioneer Residence by removing tree limbs and brush.
- A wave of vandalism has occurred around the bandshell and washroom, which included graffiti, broken glass, etc.
- Tree planting program in Community Park to commence this week. Completely funded by BC Hydro and Community Forest grants.
- Summer student from last year has been on-boarded.

Utilities:

- The water leak identified on Summer Road has been repaired by the homeowner.
- District repaired a water leak on Dixon Creek Road at the service connection point.
- Watermain flushing was completed April 17th.
- Water consumption is hovering around 1100 m³/day.

Facilities:

- Business Centre Unit #4 renovations – all interior walls have been painted. Next step is T-Bar ceiling and exterior window installation.

FIRE CHIEF:

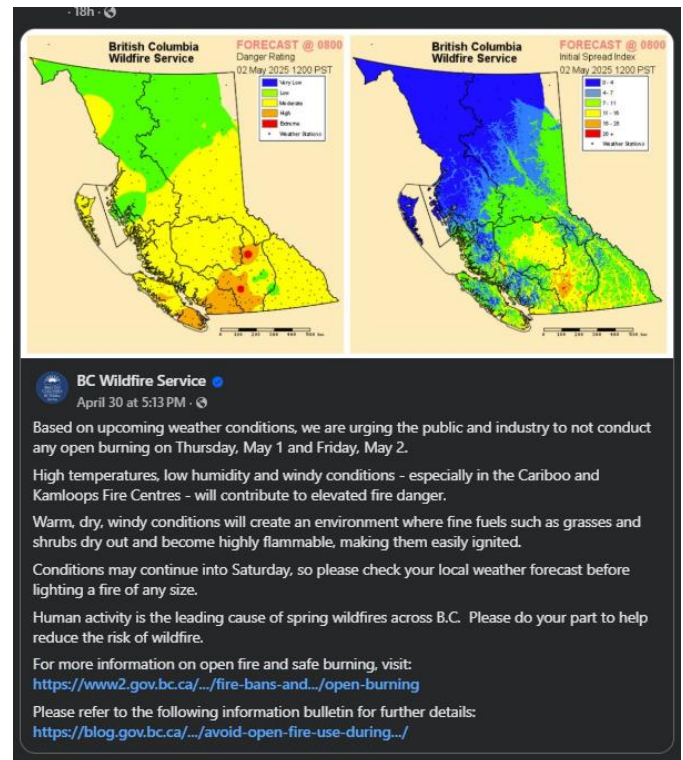
Fire Department:

- Category 2 and 3 Fire Bans put in place within the District as of noon on May 3, 2025.
- Practices: NFPA 1001, Forestry and Truck Inspections

- Calls:
 - Fire Burning Complaint: 2 Call outs as location was unclear, this ended up being a landscape fire and was successfully extinguished
 - Public Service
 - Motor Vehicle Incident
 - Structure Fire
 - Interface Fire
- Burning behind the Wastewater Treatment Plant: Fuel was burned behind the Wastewater Treatment Plant.
- Forestry Certification: 2 Day Course completed for half of the members – a secondary 2-day course will take place in May.
- 5- Day Wildfire Resiliency and Training Summit attended by FS Coordinator and Chief.
- Fire Chief in Pitt Meadows for Fire Officer Training

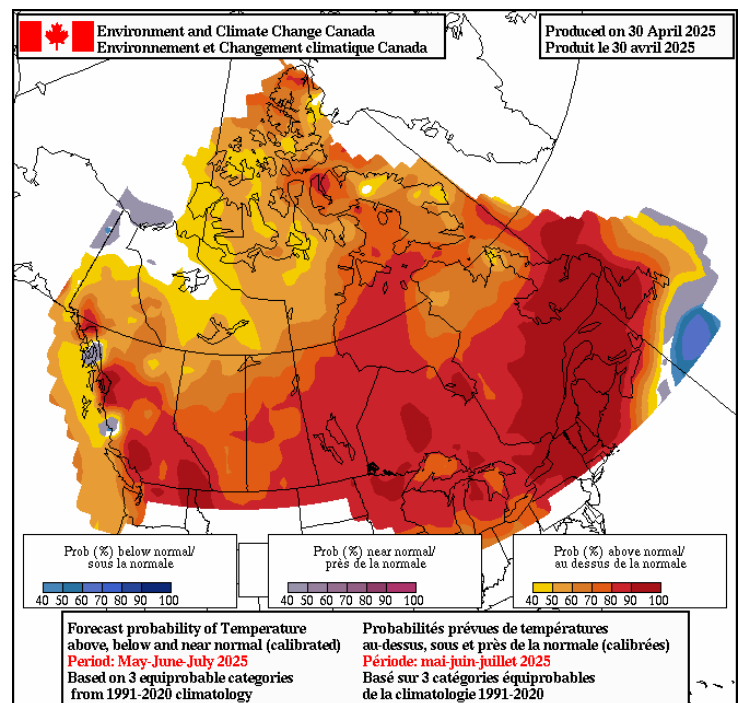
FireSmart:

- Coordinated event with the BFFA and Barriere Fire Rescue: Charity Walk and Wildfire Preparedness Day (May 3rd)
 - Thank-you to everyone that attended!
- May 24th – Yard Waste Days
- June 14th, FireSmart Lunch-In at the Seniors Centre
- Last Coloplast sign has been installed at Fadar Park and Bandshell
- BC FireSmart Classroom Contest shared with both schools in Barriere, including after school program and preschool



Weather:

- Drought Conditions
- Barriere is at high risk for fire activity right now while we are in Spring Dip
 - (Spring Dip describes the decrease in foliar moisture, or the amount of moisture in the needles of coniferous trees. It occurs in the period shortly after the snow has melted, but before vegetation begins to green up. Trees, and especially conifers, also have a low moisture content, which makes them especially vulnerable in early spring.)
- Fire Chief to attend the Operational Spring Preparedness session with BCWS on May 20th
- May and June are typically the rainiest months in the B.C. Interior. The amount and duration of rain events during this period will influence the length and intensity of the core wildfire season.



The danger class values presented on this site are directly applicable only to the geographic area of the source weather station. Those persons carrying out industrial activities who want to apply the danger class information from this website must determine that the weather station is representative of their operational area.

STATION	5 = Extreme Danger 4 = High Danger 3 = Moderate Danger 2 = Low Danger 1 = Very Low Danger					2025 05/01	2025 05/02	2025 05/03	2025 05/04
	ND No Data	Green Station Start-up	White Actual data	Yellow Estimate data	Blue Forecast data				
	2025 04/26	2025 04/27	2025 04/28	2025 04/29	2025 04/30				
AFTON	3	3	2	3	3	4	5	4	ND
ASPEN GROVE	3	3	3	3	2	3	ND	ND	ND
AUGUST LAKE	4	3	3	3	3	4	4	3	ND
BRENDA MINES	2	2	2	2	2	2	ND	ND	ND
CLEARWATER HUB	4	5	3	4	4	4	5	3	ND
COLDSCAUR LAKE	2	2	1	1	2	2	ND	ND	ND
CURWEN CREEK	2	2	2	1	1	2	ND	ND	ND
EAST BARRIERE	4	5	3	ND	ND	ND	ND	ND	ND
FINTRY	3	3	3	2	2	2	3	2	ND
FIVE MILE	3	3	3	3	3	3	3	3	ND
FRENCH BAR	2	2	2	2	2	3	3	2	ND
GLIMPSE	2	2	1	2	2	2	ND	ND	ND
GRIZZLY EXT	2	2	2	1	1	2	ND	ND	ND
GWYNETH LAKE	2	2	2	2	2	3	3	3	ND
IDABEL LAKE 3	2	2	2	1	1	2	ND	ND	ND
KETTLE 2	2	2	2	2	2	2	2	1	ND
LARCH HILLS WEST	2	2	2	1	1	2	2	1	ND
LEIGHTON LAKE	2	2	2	2	2	3	ND	ND	ND
LILLOOET	3	3	4	4	3	3	5	4	ND
LITTLE CHOPAKA	5	5	4	4	4	5	ND	ND	ND
MABEL LAKE 2	2	2	2	1	ND	ND	ND	ND	ND
MCCUDDY	3	3	3	3	3	3	3	3	ND
MCLEAN LAKE	2	2	2	3	3	3	ND	ND	ND
MERRITT 2 HUB	4	4	4	5	4	4	5	5	ND
MUDPIT	3	3	2	2	2	3	ND	ND	ND
PASKA LAKE	2	2	2	2	2	2	ND	ND	ND
PENTICTON RS	3	3	3	3	3	3	4	3	ND
SEYMOUR ARM	3	3	2	2	2	2	3	2	ND
SICAMOUS	3	3	2	2	2	2	ND	ND	ND
SKOONKA	2	2	2	2	2	2	ND	ND	ND
SPARKS LAKE	3	3	2	3	3	3	3	2	ND
SPLINTLUM	3	3	3	4	3	4	4	3	ND
STATION BAY 2	2	2	2	1	1	2	2	1	ND
THYNNE	2	2	2	2	2	2	ND	ND	ND
TURTLE	2	2	2	2	2	3	3	2	ND
WELLS GRAY	3	3	2	1	2	3	3	1	ND

CHIEF ADMINISTRATIVE OFFICER:

Finance:

- Financial Plan and Tax Rates Bylaw are included on this agenda which would finalize the 2025 budget process if Council approves the Bylaws.
- Completed Local Government Data Entry (LGDE) submissions for the 2022 and 2023 budget year. 2024 budget year submissions won't be able to be completed until the 2024 audit is finalized. 2024 submissions have also expanded on Asset Management data collection. We will be using TRUE Consulting to provide us with the necessary information.
- Finance department is starting on the 2024 audit.

Governance:

- Agreements / Contracts:
 - Community Hall Lease Agreement – on this agenda for Council consideration
 - TNRD – Structure Fire Protection Service Agreement – work is starting along with Fire Chief and TNRD representatives
- Policies / Bylaws:
 - Finalizing Tax Rates and Financial Plan Bylaws – on this agenda
 - Work has started on Procurement Policy – currently under departmental review, anticipated for May 26, 2025, Council meeting.
 - Tangible Capital Assets (TCA) Policy will be worked on next.

Administration:

- Along with the PW Manager, met with the Trails Society to discuss the potential projects. The Corporate Officer also participated as minute taker. A report on the proposed items and next steps will most likely come to the May 26, 2025, Council meeting. A follow up meeting with the society is scheduled for May 28.
- Accounting Clerk position has been posted and closes May 5, 2025.
- Chief Financial Officer position has been posted and closes May 12, 2025.
- TNRD CAO's had a bi-annual check-in last week, which included discussion on budget presentations, and potential options for the TNRD to attend Council meetings to explain the TNRD services in more detail to all members of Council.

**submitted for information*

District of Barriere

REPORT TO COUNCIL

Request for Decision

Date: May 5, 2025	File: 530.20/Rpts
To: Council	From: Public Works Manager Chief Administrative Officer
Re: Unauthorized Wastewater Connection Works – 4639 Barriere Town Rd.	
Recommendation: THAT Council instruct Staff to deny the request by the owners of 4639 Barriere Town Road to connect to the wastewater utility through the 4629 Barriere Town Road (Old Chamber building) lot to tie into the Barkley Road wastewater main, AND THAT the owner be directed to work with Staff on a connection permit to a dedicated connection on Barriere Town Road.	

Purpose

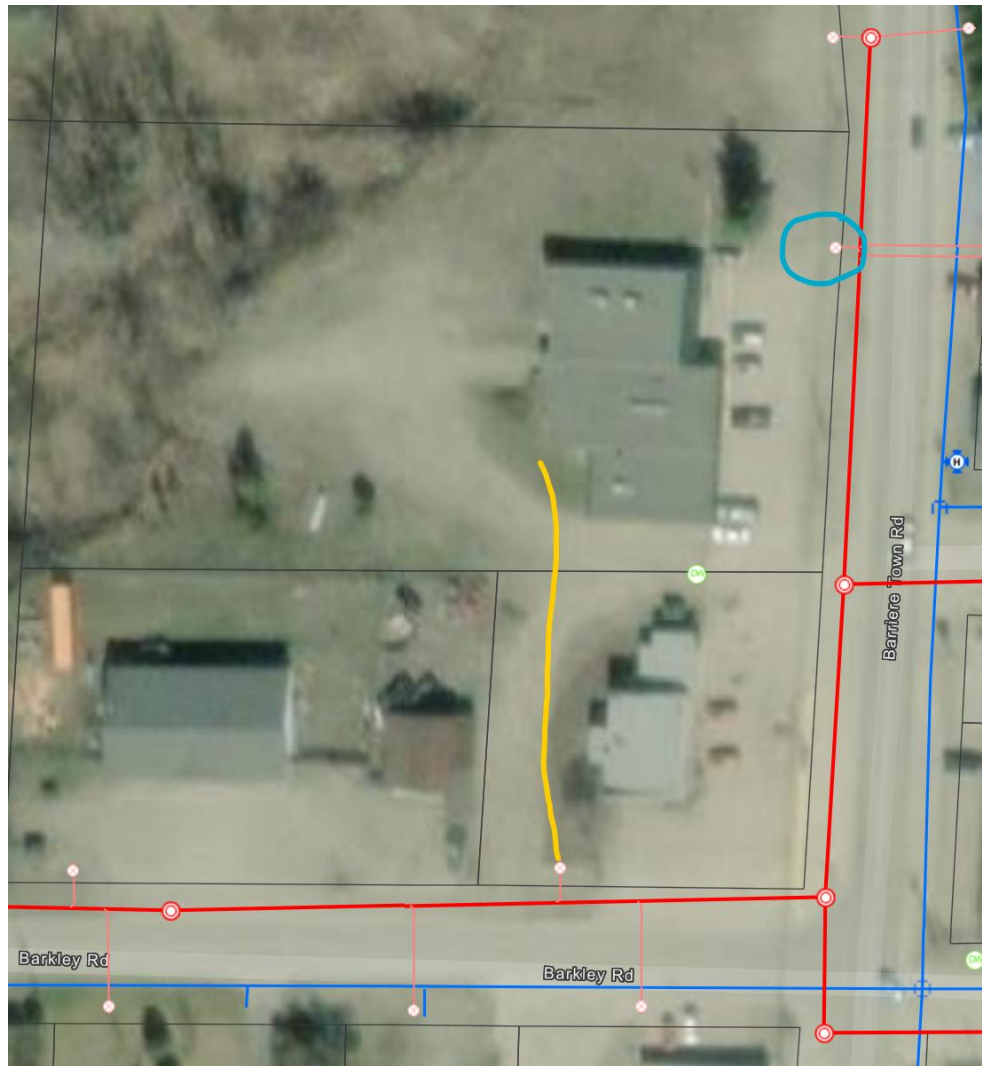
To inform Council of an attempted unauthorized wastewater connection from a neighboring private business to a municipally-owned wastewater infrastructure through a District-owned lot.

Background

On April 15th, 2025, staff became aware of some earth works happening behind the Barriere Liquor Store that may be encroaching onto the Old Chamber Building lot that we own. Upon investigation, it was discovered that the property owner of 4639 Barriere Town Road and their contractor were in the process of installing a wastewater line intended to connect into the existing sanitary sewer associated with the old Chamber Building (see picture to the right). The connection was made without municipal authorization, inspection, or any other form of approval. Fortunately, the tie-in to the complex itself was and has not been made.

At that stage, Staff directed the owner to cover up the installed line until a decision can be made by Council.





The above map shows the District's utilities in regard to the lots in question. The **yellow** line shows the approximate location of where the unauthorized line was run. The **red** lines show the District's wastewater utility. The **blue/turquoise** circle shows the connection chamber that already exists for the 4639 property which is already in use by one of the parties in the building. It is Staff's understanding, that the owner chose the path to Barkley Road as it would not require any pavement to be disturbed and needing to be replaced.

In addition, Council has previously released an Expression of Interest for a redevelopment of the Old Chamber building and its lot that has good development potential as it has water and wastewater services available. A wastewater service running through the property may have significant impact on what could be built on the Old Chamber lot in the future.

Technical Recommendation

Given the above, Staff's recommendation would be to deny the connection to Barkley Road for the wastewater utility through the District-owned lot and instead advise the owner of 4639 Barriere Town Road to connect to the wastewater main on Barriere Town Road.

Benefits or Impact

General

Unauthorized work was stopped by District staff.

Permitting the connection may set a precedent for future unauthorized access if not properly managed.

Finances

Cost recovery for system use, inspection, and potential infrastructure upgrades may be necessary. Potential legal costs if enforcement action is pursued.

Mr. Bakey would ultimately be responsible for any related costs for upsizing the line from the connection point to the sewer main.

Strategic Impact

N/A

Risk Assessment

Compliance: Municipal bylaws prohibit unauthorized works on District right-of ways or property.

Risk Impact:

The connection may not meet technical standards.

It may require upgrades to be brought into compliance.

There may be insufficient capacity in the system to support this additional load.

Internal Control Process: Staff is following standard processes to rectify the issue by bringing it to Council for a decision.

Next Steps / Communication

- Inform property owner of Council's decision
-

Attachments

- N/A

Recommendation

THAT Council instruct Staff to deny the request by the owners of 4639 Barriere Town Road to connect to the wastewater utility through the 4629 Barriere Town Road (Old Chamber building) lot to tie into the Barkley Road wastewater main, AND THAT the owner be directed to work with Staff on a connection permit to a dedicated connection on Barriere Town Road.

Options

1. Council could allow a connection to Barkley Road for the Wastewater service. This is not recommended as it will almost certainly impact a future re-development of the old chamber lot. If Council chose to allow this connection, there will be other legal processes that must occur first (easements etc.) including Council approval.

Prepared by: C. Matthews, Public Works Manager

Reviewed by: D. Drexler, CAO

District of Barriere

REPORT TO COUNCIL

Request for Decision

Date: May 5, 2025	File: 530.20/Rpts
To: Council	From: Chief Administrative Officer
Re: Community Hall Lease Agreement – Lions Club	
Recommendation: THAT Council approves in principle the attached Lease Agreement; and instructs Staff to finalize and execute the Agreement with the Barriere Lions Club for the facility located at 4350 Borthwick Avenue.	

Purpose

To provide Council with a draft lease agreement for the Community Hall for review and consideration.

Background

The Lions Club has operated out of the Community Hall for decades, and had a basic use agreement in place that was renewed every 4 years. The most recent term expired in November 2024.

As Council was aware, Staff wanted to explore a more detailed lease agreement with the Lions Club and likewise review any potential opportunities to reduce District expenses.

Under the current agreement, the District is responsible for all electrical, heating, phone & internet, and insurance costs, which equated to roughly \$10,000 in 2024 of in-kind support towards the Club.

Staff have worked with the Club for the past several months to update the basic agreement to a more formal lease agreement similar to what is in place with other organizations leasing space in District facilities such as the tenants at the Barriere Business Centre (BBC) or the old Barriere Improvement District (BID) building that host the radio station. As part of the discussions, several processes were also defined more clearly including some of the long-term facility upgrade planning. In addition, items such as phone service and internet, and potential cost savings and ownership of those services have been discussed.

It needs to be stated that the Lions Club and its members have contributed greatly to the maintenance and enhancement of the facility over the years, which needs to be taken into account when discussing potential costs. The Lions Club also contributes annually to the whole community by sharing the space, and providing donations from any proceeds.

The attached draft lease agreement subsequently does not have any major changes on how the additional costs are appropriated; it does however include a provision that *"it is expected that the Tenant will review their rental rates and revenue streams to work towards offsetting some of these operating costs over the term."* (Appendix E)

Below are some additional highlights for the lease agreement.

Key Lease Terms

1 – Leased Area: - The lease is intended for the Building and Premises; District staff will continue to maintain the Premises around the building, as well as provide for snow clearing and maintenance of the parking spaces. (also see Section 8 and Schedule C)

2 – Term: The lease is written as a set 5-year lease.

3 – Renewal: Staff included a 5-year renewal provision. This provision must be triggered with more than 180 days remaining on the lease. Council would have the authority not to renew the lease at that time.

4 – Occupancy: The building is to be used expressly as meeting and gathering space.

5 – Rent: Currently drafted at \$1.00 per year. Council may amend this value to suit the level of support or subsidization they wish to provide. The previous operating agreement did not include a fee. However, a formal lease agreement does require a minimum amount of \$1 to constitute a legal agreement.

9-10 – Repairs: As a public-service lease (minimal revenue to the District), the tenant is the responsible party for any basic repairs and maintenance on the building. The District would be responsible for normal wear and tear repair/replacement costs.

12 – Repair in the Event of Damage: Leases often include provisions for major repair to be commenced within a defined period. As a public-service lease (minimal revenue to the District), this has been amended such that in the event major repairs are needed (for example, a roof replacement) or a major repair after a fire, any repair work will be at the discretion of Council.

18 – Access: Although the Premises are leased by the Tenant, and the property as a whole is generally maintained by the Tenant (and District staff), this provision allows the general public to utilize the property for parking for example.

21 – Alterations: Any alterations or additions to the building or property are at the sole discretion of the Landlord to approve or deny. At this time, a commercial kitchen is installed in the building and will the Tenant will be required to maintain any permits, licences, etc. from Interior Health Authority (IHA) and any other agency to allow for the rentability of the facility. (Also see Schedule D)

25-29 – Insurance: The Landlord will insure the building; however, the Tenant is required to obtain and maintain insurance for their contents, including for fire and otherwise. The insurance must contain a \$2Mil liability clause listing the District as an additional insured. Proof of insurance must be provided annually to the District.

34-35 – Tenant Covenants: The Tenant would be in default of the lease should they fall out of good standing under the BC Societies Act or should the cleanliness of the premises not be sufficient to ensure the health and wellbeing of the public.

40 – Termination of Lease: Either the Landlord or Tenant may terminate the lease with twelve (12) month's written notice to the other party.

41 – Holding Over: If the Tenant missed the deadline to ask for a renewal on the same terms, this section would allow the lease to go into a month-to-month lease, instead of a 5-year renewal term following the first 5 years.

Schedule C: The Table in schedule C outlines the responsibilities of the Tenant and the Landlord in relation to the lease. In most District leases, the Tenant is responsible for most items; however, as to ensure a smooth transition from the previous operating agreement to a more formal lease agreement all terms were maintained as it is in the current operating agreement. Council has the option to change that if Council desires.

Schedule E: Under an operating agreement, the Tenant currently does not pay for property taxes and the building is technically a District facility, and as such no property taxes are assessed; however, when leased to another party the property will be assessed for property taxes. The finance department has estimated the taxes on the property at approximately \$1075 per year for municipal taxes (est. \$2378 for all taxing authorities combined), assuming assessment (\$181,500 for 2025) is similar as in the past. The Club can apply to Council to consider a permissive tax exemption as part of the standard permissive tax exemption process. Further, Staff also included an option that would allow the District to use the facility for up to 10 times per year.

Point of Decision

At this point, it is recommended for Council to approve the Lease in principle and to instruct Staff to finalize the Agreement following statutory advertising requirements.

Benefits or Impact

General

A draft lease agreement for the Community Hall facility at 4350 Borthwick Avenue is attached to this report as previously discussed.

Finances

Council would determine the level of subsidization to be provided. As drafted, it is a \$1 per year lease, electric and heating costs are roughly \$6,000 per year, Insurance is roughly \$2,000 per year, and phone and internet services are roughly \$2,000 per year. In total the current subsidization is roughly \$10,000 per year. This is the same level of support that was included in the previous operating agreement.

Strategic Impact

Priority #4: General Governance and Community Engagement

Goal 3. – Enhanced Engagement with the Community and our Partners

- c. Consider options to enable Community Partners, to provide a larger benefit to the community, for example, the Chamber -> Downtown building renovations.

Risk Assessment

Compliance: Council has the authority to lease property; however, must follow the Local Government Act for disposition purposes.

Risk Impact: Low

Internal Control Process:

Staff will follow internal processes to finalize the lease and follow statutory advertisement requirements.

Next Steps / Communication

- Advertisements in North Thompson Star Journal for 2 consecutive weeks
 - Finalize lease thereafter
-

Attachments

- Draft Lease Agreement
- Current facility use agreement

Recommendation

THAT Council approves in principle the attached Lease Agreement; and instructs Staff to finalize and execute the Agreement with the Barriere Lions Club for the facility located at 4350 Borthwick Avenue.

Alternative Options

1. Council could choose not to support a lease agreement for the facility at this time.
2. Council could choose to amend the terms of the draft lease agreement.

Prepared by:

D. Drexler, Chief Administrative Officer

INDENTURE OF LEASE

THIS LEASE dated _____.

BETWEEN

THE DISTRICT OF BARRIERE

4936 Barriere Town Road, P.O. Box 219
Barriere, British Columbia, V0E 1E0

(hereinafter referred to as the "Landlord")

OF THE FIRST PART

AND

LIONS CLUB OF BARRIERE (INC. NO. S-0059927)

PO Box 325
Barriere, British Columbia, V0E 1E0

(hereinafter referred to as the "Tenant")

OF THE SECOND PART

WHEREAS:

- A. The Landlord is the registered owner in fee simple of that parcel of land and premises located at 4350 Borthwick Ave, Barriere, BC, and legally described as set out in Schedule "A";
- B. Located on the land is a premise which the Tenant will use for operation of a meeting and gathering space.
- C. The Landlord wishes to rent to the Tenant and the Tenant wishes to rent from the Landlord premises having an area of approximately 380 square meters shown on the sketch plan attached as Schedule "B".

NOW THEREFORE in consideration of the rents, covenants, and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows:

Lease:

1. The Landlord hereby leases the Premises described in Schedule “B” (the “Building”) and located on the land described in Schedule “A” (the “Premises”) to the Tenant on the terms and conditions set out in this Lease.

Term:

2. This Lease shall be for a term of five (5) years, commencing on January 1, 2025 (the “Commencement Date”) and expiring on December 31, 2029 (the “Term”).

Renewal:

3. If the Tenant is not in default under this Lease at the time of giving notice of renewal and at the time of the commencement of the renewal term, the Tenant may request this Lease for a consecutive 5-year term be renewed, on the same terms and conditions (except this option for further renewal, and the amount of Rent, which shall be renegotiated), by giving notice to the Landlord in the manner required for giving notices not less than 180 days before the scheduled expiry of this Lease. The Landlord at its sole discretion may elect not to renew the Lease.

Occupancy:

4. Notwithstanding any provisions under the Zoning Bylaw, the Premises are hereby leased for the express purpose of use as a meeting and gathering space, and any ancillary uses.

Rent:

5. The Tenant shall pay the Landlord annually rent of \$1 payable (the “Rent”) each Year in one installment. The payment of \$1.00 is due on the anniversary date of this agreement.

Operating Costs:

6. Schedule C details the operating costs in relation to the Building and Premises and which party is responsible for what costs. The Tenant is responsible for all its operating costs in relation to its use of the Premises not expressly itemized in Schedule “C”.

Utilities:

7. The Tenant and Landlord shall pay all charges for the utilities as itemized in Schedule “C”. The Tenant shall pay all charges for services rendered in respect of the Tenant’s use of the Building and Premises not specifically itemized in Schedule “C”.

Maintenance:

8. Subject to the Tenant’s repair obligations as set out in Section 9, the Tenant shall maintain the Building and Premises and shall provide the services in relation to the Building set out in Schedule “C”. Neither the Tenant nor the Landlord has any obligation to the other regarding reasonable wear and tear of the Premises or the Building.

Repairs:

9. The Tenant covenants at its sole cost and expense, subject to the provisions of Section 12, to maintain the Building and its HVAC, mechanical, electrical, plumbing and utility systems in good repair and operating condition, and upon receipt of written notice from the Landlord, to remedy promptly any defects in the Premises or Building and its said systems, reasonable wear and tear excluded.
10. The Tenant shall be responsible for all costs associated with repairs to the Building and Premises arising as a result of the Tenant's use of the Building and Premises or as a result of the use of the Building and Premises by any agent, contractor, licensee, employee or invitee of the Tenant and all costs associated with all other repairs to the Building and Premises, reasonable wear and tear excluded.
11. The Tenant shall not overload any floors in the Building. Load shall not exceed 40 pounds per square foot floor loading (as measured against the overall load capacity of the floor space).

Repair in the Event of Damage:

12. If the Building or Premises are damaged by fire or any other hazard or requires any major capital repair, whether due to damage or wear, such that the Building or Premises are rendered untenable or such that convenient access is prevented, any repair shall be at the sole discretion of the Landlord.
13. If the Landlord is unable or unwilling to initiate the restoration of the Building, Premises, or access within thirty (30) days, or having commenced the restoration, does not proceed to complete it with reasonable dispatch, then the Tenant may give the Landlord fourteen (14) days notice and thereafter may terminate this Lease forthwith.
14. If the damage is severe enough to preclude the reoccupation of the Building or Premises by the Tenant for a period in excess of ninety (90) days, either party may, within thirty (30) days of the occurrence of the damage, serve notice upon the other of the immediate termination of this Lease.

Landlord's Right to Perform:

15. If the Landlord delivers to the Tenant written notice of an alleged default in any of the services to be provided by the Tenant hereunder, and the Tenant fails to remedy such alleged default in regard to maintenance:
 - a) Within thirty (30) days from and after delivery of such written notice; or
 - b) Within such period less than thirty (30) days from and after delivery of such written notice as will ensure that the Landlord suffers no loss or damage if, by reason of the nature of alleged default, the Landlord may reasonably be expected to suffer loss or damage if such alleged default is not remedied within a period less than thirty (30) days,

then and in any and every such event, the Landlord may immediately terminate this Lease and may pursue any other available remedies as well.

Notification of Defect:

16. The Tenant shall promptly give the Landlord notice of any structural or personal accident, defect, or material damage within the Premises, systems, or services for which the Tenant has an obligation under this Lease and which have come to the Tenant's attention.

Access:

17. The Tenant and their respective servants, agents, employees, licensees, and invitees shall have the right in common with other occupants of the Building and Premises to pass, repass, and utilize the Land for the purposes of ingress, egress, and full enjoyment of the Building and Premises, parking, and other facilities in use by the Tenant.
18. The Lands comprising the Premises shall remain available for public use as designated by the Landlord for uses including, but not limited to, public parking.

Quiet Enjoyment:

19. The Landlord hereby covenants with the Tenant for quiet enjoyment.

Compliance with Laws:

20. The Tenant and the Landlord shall each comply with and observe all federal, provincial, and local government laws, bylaws, rules, regulations, orders, permits, and licenses in force with respect to the Building and Premises and any alterations to the Building and Premises.

Alterations:

21. The Tenant shall be able, only with the prior written consent of the Landlord, (which consent may be unreasonably withheld or delayed at the sole decision of the Landlord) to make such alterations or additions to the Building or Premises as it may from time-to-time request in writing and as are required for the conduct of its business. If the Landlord does not respond within thirty (30) days to such a request, consent will be deemed to have been denied.

Notification of Sale or Assignment and Acknowledgement:

22. If at any time during the Term hereof the Premises or the Landlord's interest therein or in this Lease shall be assigned, mortgaged, or sold to any third party, the Landlord shall, within fourteen (14) days following the execution and delivery by the Landlord of any assignment or documents of mortgage or sale, deliver to the Tenant a notice in writing of the making of such assignment, mortgage, or sale and the effective date thereof and shall obtain an agreement from the assignee, mortgage, or purchaser, as the case may be, acknowledging and confirming the Rent, the Term, and the other covenants, obligations, and conditions of this Lease.

Direction as to Emergency and Payments:

23. In case of emergency the Landlord emergency telephone number is (250) 672-2118.
24. Until further notice the Landlord designates the Chief Financial Officer as the recipient for rent and other amounts payable under the Lease.

Insurance:

25. The Tenant shall insure all chattels and contents of the Tenant, its members, and invitees, against loss or damage by fire or otherwise.
26. Such insurance shall contain a waiver of subrogation by insurers against the Landlord. The Tenant further agrees to obtain and maintain Public Liability Insurance for an amount not less than Two Million Dollars (\$2,000,000.00) per occurrence.
27. The insurance shall include the Landlord as an additional named insured, and the Landlord shall be named as first loss payee.
28. The Tenant shall provide a proof of insurance certificate to the Landlord annually.
29. The Landlord shall obtain and maintain insurance on the Building satisfactory to the Landlord.

No Waste or Nuisance:

30. The Tenant shall not:
 - a) Commit or permit any willful or voluntary waste, spoil, or destruction on the Land or Premises; or
 - b) Do or permit to be done anything that may be a nuisance or annoyance to owners or occupiers of adjoining lands or to the public generally.

Mutual Indemnity:

31. The Landlord and Tenant shall indemnify each other against all claims, actions, causes of action, loss, damage, expense, and costs, whatsoever, made by any person arising out of or resulting directly or indirectly and whether by reason of negligence or otherwise, from the performance, default of performance, or, remedying of any default by any party hereto of its covenants and obligations under this Lease.

Annexation of Tenant's Fixtures:

32. The Tenant and the Landlord agree that any additions, alterations, improvements, and fixtures made to or installed upon the Premises at the expense of the Tenant other than reasonably moveable fixtures shall, immediately upon affixation, be deemed to be annexed to the Premises. Such fixtures shall remain upon and be surrendered with the Premises upon the expiration or earlier termination of this Lease unless the Landlord and the Tenant otherwise agree.

Yielding Up:

33. The Tenant shall surrender the Premises at the expiration or earlier termination, of the Term in good repair to the Landlord, excepting only reasonable wear and tear, damage from fire, storm, tempest, and other casualty, and removal of chattels and the Tenant shall not be liable to pay compensation or to make any other payment to the Landlord in respect of restoration or repair of the Premises.

Tenant's Covenants:

34. The Tenant shall remain in good standing under the BC Societies Act during the term.
35. The Tenant shall maintain the cleanliness of the Premises to a reasonable standard to ensure the health and wellbeing of the public.

Notice of Default:

36. If the Tenant should be in material breach of any of its covenants, agreements, or obligations under this Lease, the Landlord may send the Tenant a notice of default (in the manner required herein for giving notices) and if the default is one that is curable by the Tenant, the Landlord may notify the Tenant that the default must be cured within 15 days (if the default is non-payment of money) or in other cases, 30 days (or a lesser time in the case of emergency or urgent circumstances).

Landlord's Right to Perform:

37. If the Tenant should fail to rectify a curable default within the time specified and if the default is one that can be cured by the Landlord, the Landlord may, without further notice to the Tenant, take all steps considered in its sole discretion necessary to rectify the default. Nothing in this Lease obligates the Landlord to rectify any default of the Tenant but should the Landlord choose to do so, the Landlord shall not be liable to the Tenant for any act or omission in the course of curing or attempting to cure any default.

Provisos:

38. Provided always and it is hereby agreed that:
- a) If the Rent is unpaid for fifteen (15) days; or
 - b) If the Tenant should breach any other of its covenants, agreements or obligations herein and, if such breach is curable by the Tenant, the breach is not cured by the Tenant within 30 days (or other time specified) after receipt of a notice sent by the Landlord to the Tenant, in the manner herein provided, requiring that the breach be cured;

then notwithstanding anything in this Lease to the contrary, the Landlord may, without further notice, enter into and upon the Premises or any part in the name of the whole and to have the same again, repossess and enjoy as of its former estate, and if and whenever the Landlord becomes entitled to re-enter the Premises, the Landlord, in addition to all other rights and remedies, shall have the right to terminate this Lease without further notice. Thereupon, this Lease shall terminate, and the Tenant shall immediately deliver up possession of the Premises to the Landlord in accordance with Section 33.

39. If the Landlord terminates this Lease, the Landlord retains the right to proceed at law against the Tenant for all arrears of Rent and other accrued loss or damage and costs, including all prospective losses or prospective damages suffered or to be suffered by the Landlord arising from the default of the Tenant under this Lease:
40. The Landlord or the Tenant retains the right to terminate this Lease upon the Landlord or the Tenant giving the other party twelve (12) months' written notice of termination at any time.

Holding Over:

41. If the Tenant should hold over after the expiration of the five (5) year Term and the Landlord should accept rent, the new tenancy thereby created shall be a tenancy from month-to-month and not a tenancy from year-to-year and shall be subject to the covenants and conditions herein contained so far as the same are applicable to a tenancy from month to month. The monthly rent payable by the Tenant will equal to an amount that is 1/12th of the annual Rent then payable.

Assignment:

42. This Lease may not be assigned or transferred by the Tenant and the Premises may not be sublet without the consent of the Landlord. Such consent may be unreasonably withheld.

Costs:

43. Each of the Landlord and the Tenant is responsible for its own legal costs in relation to the preparation and negotiation of this Lease. The Tenant and the Landlord shall perform all of their obligations, covenants, and agreements under this Lease solely at their own cost.

Notice

44. Any notice, document or communication required or permitted to be given hereunder shall be in writing and shall be deemed to be satisfactory if and deemed to have been delivered:
 - a) When sent by electronic transmission or when delivered by hand, on the date of receipt; or
 - b) When mailed by registered mail, on the date received or on the fifth day after receipt of mailing by any Canada post office, whichever is the earlier;

PROVIDED the notice is sent to the party at the address or e-mail address provided herein or to whatever other address or e-mail address the party from time to time in writing may advise.

For the Tenant, the email address is currently: barrierelions@gmail.com

For the Landlord, the email address is currently: inquiry@barriere.ca

Law to the Contrary:

45. This Lease shall enure to the benefit of and be binding on the parties hereto, and their respective successors, notwithstanding any rule of law or equity to the contrary.

Severance:

46. If any portion of this Lease is held invalid by a court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Lease.

Governing Law:

47. This Lease shall be governed by and construed in accordance with the laws of the Province of British Columbia.

Waiver:

48. Waiver by the Landlord of any default by the Tenant shall not be deemed to be a waiver of any subsequent default. A waiver is effective only if it is in writing.

References:

49. Every reference to each party is deemed to include the heirs, executors, administrators, successors, directors, employees, members, servants, agents, officers, and invitees of such party where the context so permits or requires.

Amendment:

50. This Lease may not be modified or amended except by an instrument in writing signed by the Landlord and the Tenant.

Remedies Not Exclusive:

51. No remedy conferred upon or reserved to the parties is exclusive of any other remedy herein or provided by law, but all such remedies shall be cumulative and may be exercised in any order or concurrently.

Charges on Title:

52. The Tenant shall abide by and observe all requirements and restrictions on the title to the Land registered prior to the Commencement Date.

Captions:

53. The captions appearing in this Lease have been inserted for reference and as a matter of convenience and in no way define, limit, or enlarge the scope or meaning of this Lease.

Interpretation:

54. Wherever the singular or masculine or neuter is used in this Lease, the same shall be construed as meaning the plural, the feminine, or body corporate where the context so requires.

Entire Lease:

55. The provisions herein contained constitute the entire agreement between the parties and supersede all previous communications, representations, warranties, covenants, and agreements whether verbal or written between the parties with respect to the subject matter hereof.

Time of Essence:

56. Time is of the essence of this Lease.

Further Assurances:

57. The parties shall execute and do all such further deeds, acts, things, and assurances as may be reasonably required to carry out the intent of this Lease.

Covenants and Conditions:

58. All of the provisions of this Lease shall be deemed and construed to be conditions as well as covenants as though the words specifically expressing or importing covenants and conditions were used in each separate section.

List of Schedules:

Schedule "A" – Legal Description of the Land

Schedule "B" – Sketch of the Premises

Schedule "C" – Tenant's Operating Costs and Services

Schedule "D" – Tenant's Improvements

Schedule "E" – Additional Clauses

IN WITNESS WHEREOF the parties have affixed their hands and seals and where a party is a corporate entity, the corporate seal of that entity has been affixed in the presence of its duly authorized officers effective the day and year first recited above.

THE DISTRICT OF BARRIERE, by its authorized signatories:

Name: Rob Kerslake, Mayor

Name: Daniel Drexler, CAO

Lions Club of Barriere, by its authorized signatories:

Name: Jim Biller, President

Name: William Christmas, Secretary

Lease Agreement – Lions Club of Barriere – Community Hall



Property Information Report
Report Generated: 2025-01-17, 9:21:32 a.m. |
Data Generated: 2025-01-15, 1:05:32 a.m.

Thompson-Nicola Regional District
300 - 465 Victoria St
Kamloops, BC V2C 2A9
T (250) 377-8673 | F (250) 372-5048
E gisinfo@tnrd.ca

Parcel Description

Address

4352 Borthwick Ave

Legal Description

LOT 2 BLOCK 6 DISTRICT LOT 1325 KAMLOOPS DIVISION YALE
DISTRICT PLAN 1387

Plan Number

KAP1387

Parcel Type (Class)

SUBDIVISION

Owner Type

LOCAL GOVERNMENT

Lot Size(Calculated)(+/-5%) - Approximate lot size is calculated from a Geographic Information System. The true size of the lot is found on a legal survey plan.

Square Meter	Acre	Hectare
481.57	0.119	0.048

Community

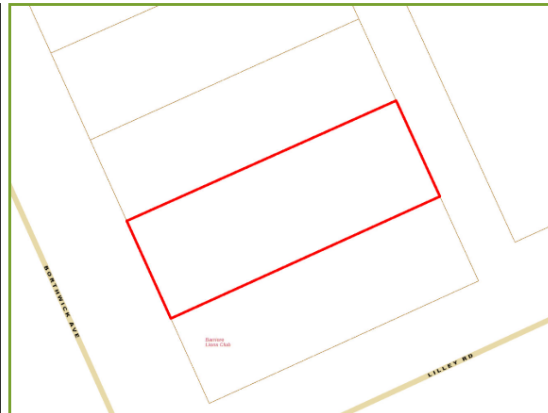
Barriere

Local Authority

District of Barriere

School District

Kamloops/Thompson



Property Information Report
Report Generated: 2025-01-17, 9:22:16 a.m. |
Data Generated: 2025-01-15, 1:05:32 a.m.

Thompson-Nicola Regional District
300 - 465 Victoria St
Kamloops, BC V2C 2A9
T (250) 377-8673 | F (250) 372-5048
E gisinfo@tnrd.ca

Parcel Description

Address

4350 Borthwick Ave

Legal Description

LOT 1 BLOCK 6 DISTRICT LOT 1325 KAMLOOPS DIVISION YALE
DISTRICT PLAN 1387

Plan Number

KAP1387

Parcel Type (Class)

SUBDIVISION

Owner Type

LOCAL GOVERNMENT

Lot Size(Calculated)(+/-5%) - Approximate lot size is calculated from a Geographic Information System. The true size of the lot is found on a legal survey plan.

Square Meter	Acre	Hectare
424.21	0.105	0.042

Community

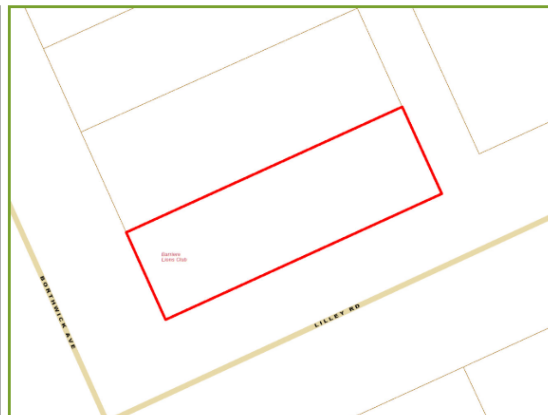
Barriere

Local Authority

District of Barriere

School District

Kamloops/Thompson



SCHEDULE "B"
SKETCH OF EXISTING PREMISES



SCHEDULE "C"

(A) ITEM	(B) To Be Provided by Landlord, Cost Included in Rent	(C) To Be Provided by Landlord, Cost Borne by Tenant	(D) To Be Provided by Tenant, Cost Borne by Tenant	(E) Does Not Apply
<u>CLEANING</u>				
(210) Janitorial Service and Supplies			✓	
(360) Window Cleaning Interior			✓	
(350) Window Cleaning Exterior			✓	
<u>GROUNDS</u>				
(280) Maintenance of Landscaping and Common Area Costs	✓			
(290) Snow Removal for the parking lot	✓			
<u>HVAC</u>				
(250) Preventative Servicing and Repairs of HVAC System			✓	
<u>ELECTRICAL</u>				
(260) Lamp and Tube Replacement			✓	
<u>NON-ENERGY UTILITIES</u>				
(270) Garbage Removal	✓ (exterior)		✓ (interior)	
(310) Water and Sewage	✓			
<u>FUELS</u>				
(240) Heating	✓			
<u>ELECTRICITY</u>				
(230) Electricity	✓			
<u>PARKING</u>				
(300) Parking Lot Maintenance	✓			
<u>INSURANCES</u>				
(340) Fire and Extended Coverage Perils P.L. and P.D. (see details in Lease Agreement body)	✓		✓	

<u>TAXES</u>			✓	
(202) Taxes All Other Taxes			See Schedule E	
(220) Taxes Municipal			✓ See Schedule E	
<u>TENANT IMPROVEMENTS</u>				
(330) Tenant Improvements			✓	
<u>ADDITIONAL ITEMS</u>				
(400) Commercial Kitchen, Licencing, Insurance, and Permitting			✓	
(401) Internet	✓			
(402) Phone Service (at discretion of the Landlord)	✓			

SCHEDULE "D"

TENANT IMPROVEMENTS

Any material improvements to the building or grounds proposed to be undertaken by the Tenant must first be approved by the Landlord. Any improvements listed in this schedule are deemed to be approved upon the signing of this lease.

Commercial Kitchen as installed. The Tenant will be responsible for all required repairs and maintenance of Commercial Kitchen equipment, including any such equipment that is the property of the Landlord, as well as all costs related to permits and licencing by Interior Health and other applicable agencies to ensure for the rentability of the facility.

SCHEDULE "E"

ADDITIONAL CLAUSES

PROPERTY TAXES

The Tenant is responsible for property taxes on the Premises. The Tenant may qualify to receive a permissive tax exemption, subject to application to, and approval by, Council.

LANDLORD USE

The Landlord will be permitted to use the facility, at no rental cost to the Landlord, for up to 10 times per year, as deemed necessary by the Landlord. Any costs for janitorial or other cleanup will be borne by the Landlord. Any uses thereafter will be charged to the Landlord at regular rates. The Landlord will provide a minimum of two weeks' notice before requiring the use of the facility. The Tenant will provide access for those uses as long as there are no major events planned or scheduled by the Tenant on the particular day and time.

FACILITY MAINTENANCE

Annually, in November, the Tenant shall work with District Staff (Public Works Manager or designate) on planning future facility maintenance and asset management projects. A minimum of a 5 year rolling plan shall be created. Depending on urgency, such projects may be included in the budget process for the following year.

FINANCIALS

The Tenant will provide the District with an annual income statement detailing the revenues and expenses that are related to the Tenants' operation, management, maintenance and use of the Premises under this agreement including rentals and the Tenants' own events which income statement shall be provided to the Landlord by January 31 in each year of the Term of this agreement and in the year after the end of the Term.

It is understood that presently the annual operating cost for heating, internet, phone services, and insurance, etc. is over \$10,000 for 2025, plus any larger maintenance on the facility which the Landlord is responsible for. It is expected that the Tenant will review their rental rates and revenue streams to work towards offsetting some of these operating costs over the term.

DISPUTES

The Parties shall act in good faith to resolve any disputes arising during the Term of the Lease and any extension thereof, save and except for the Landlord's ultimate right of Termination under Section 38. Any such dispute relating to this agreement that cannot be settled by the parties may be settled by an arbitrator if mutually agreed upon by both parties. Failing such agreement, an arbitrator may be appointed under the provisions of the *Arbitration Act of BC* and the decision of the arbitrator shall be binding upon the parties to this agreement. In the event an arbitrator is required, any arbitration related costs will be shared equally between the parties.



BARRIERE COMMUNITY HALL AGREEMENT



THIS AGREEMENT made this 16th day of November, 2020.

BETWEEN:

DISTRICT OF BARRIERE, a municipal corporation under the laws of British Columbia and having offices at 4936 Barriere Town Road, Barriere, British Columbia, V0E 1E0 (hereinafter called the "**District**")

AND:

LIONS CLUB OF BARRIERE (INC. NO. S-0059927), a society in good standing under the laws of British Columbia (hereinafter called the "**Lions**")

WHEREAS the District is the registered owner of the lands municipally described as 4354 Borthwick Ave. and legally described as Lots 1-4 inclusive of Block 6, DL 1325, KDYD, Plan 1387 more commonly known as the Barriere Community or Lions' Hall (hereinafter called the "**Hall**"),

AND WHEREAS the District desires that the Lions continue to operate the Hall on behalf of the District,

AND WHEREAS the Lions are desirous of continuing to operate the Hall on behalf of the District,

AND WHEREAS, in the best interests of the community, on February 28, 2011, Council agreed to provide a basic Hall budget to cover the costs of utilities, insurance and telephone;

WITNESSETH that in consideration of rents, covenants and conditions herein reserved and contained, the parties hereto agree as follows:

1. The District hereby grants a license to the Lions to continue operating, managing, maintaining and having the use of the Hall for a term of four (4) years from the date of this agreement referenced above (the "**Term**"), unless terminated earlier and subject to the provisions as detailed in this agreement.
2. The District shall:
 - a) adequately insure the Hall and its improvements;
 - b) pay the costs of utilities, property insurance and telephone for the Hall; and
 - c) review detailed proposals for capital expenditures on a yearly basis as part of the District's annual budget process.
3. The Lions shall:
 - a) operate, manage, maintain and have use of the Hall in compliance with all enactments and as a prudent manager would do;
 - b) ensure adequate liability and contents insurance is in effect for its members and invitees, as well as for contents belonging to the Lions, its members and invitees at the Hall and provide a copy of the insurance policy and any renewal thereof on or before the date of this agreement and each anniversary during the Term of this agreement;

- c) provide the District with an annual income statement detailing the revenues and expenses that are related to the Lions' operation, management, maintenance and use of the Hall under this agreement including rentals and the Lions' own events which income statement shall be provided to the District by January 31 in each year of the Term of this agreement and in the year after the end of the Term;
- d) transfer all net revenue from rentals of the Hall to the District;
- e) work with the District to prepare a long term capital improvement plan for the Hall; and
- f) Indemnify and save harmless the District for any claim, debt or circumstance which the District may be called to answer for as a result of the Lions' acts, omissions or negligence under this agreement.

4. Both parties shall agree that:

- a) this agreement does not restrict the free use of the Hall by the District, the scheduling of which shall be mutually agreed upon by both parties;
- b) this agreement may be terminated:
 - (i) with written agreement by both parties at any time; or
 - (ii) by either party upon providing the other party with thirty (30) days written notice;
- c) any dispute between the parties relating to this agreement that cannot be settled by the parties will be settled by an arbitrator mutually agreed upon by both parties and failing such agreement, appointed under the provisions of the *Arbitration Act* of BC and the decision of the arbitrator shall be binding upon the parties to this agreement.

5. This agreement shall not be assigned or transferred by the Lions without first obtaining District Council approval in writing.


Signed, this 16 day of November, 2020 by:

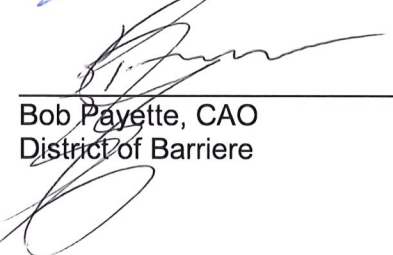
BARRIERE LIONS CLUB

 Len Van Nieuwkerk, President
 Barriere Lions Club

 Bill Hodson, Treasurer
 Barriere Lions Club

DISTRICT OF BARRIERE


 Judy Armstrong, Acting Mayor
 District of Barriere


 Bob Payette, CAO
 District of Barriere

District of Barriere

REPORT TO COUNCIL

Memorandum

Date: May 5, 2025	File: 530.20/Rpts
To: Council	From: Chief Administrative Officer
Re: OCP Refresh – What we Heard Summary and Timeline	

Purpose

To provide Council with an overview of Official Community Plan (OCP) Refresh engagement progress and feedback to date.

Background

The District's OCP team has provided an update on the engagement process and findings to date.

The first phase of public engagement for this project included workshops with District staff and Council, six PlaceSpeak conversations with community groups, and an open house.

These initial engagements allowed the team to get to know the community better and learn where the priorities lie for the citizens of Barriere. Additional online surveys were also conducted between November 18 and December 18, 2024.

Overall, the team received a variety of feedback on key priorities, and noted that community members in Barriere value having a tight-knit community rooted in nature. Key priorities of the community included:

- Affordable and Diverse Housing
- Investment in Infrastructure
- Revitalization of the Town Centre
- Improved Walkability and Active Transportation
- Access to Health Care
- Amenities and Recreation

For more information, please view the full What We Heard report that is attached to this memorandum.

The OCP team has been working on the draft OCP Refresh package and looks forward to presenting this important document back to the community for further feedback in the near future.

Further information and opportunities to provide additional feedback will be coming in the Spring and Summer 2025, which will be announced on <https://barriere.ca/p/official-community-plan-refresh> and through the District's eNews and an email blast.

The consulting team (TRUE Consulting and Arc Engagement) wishes to thank the entire community for filling out the surveys, thoughtfully engaging with the OCP team, and coming out to learn more at the in-person event.

Timeline / Next Steps

Item	Date
Project Start	September 2024
Phase 1 Public Engagement	October to December 2024
District Staff Workshop	October 21, 2024
Council Workshop	October 21, 2024
Open House #1	November 20, 2024
PlaceSpeak Conversations	November 27 to December 10, 2024
Community Survey #1	November 18 to December 18, 2024
What We Heard Report	May 5, 2025
Draft OCP Refresh Preparation	Winter/Spring 2025
Phase 2 Public Engagement	Spring/Summer 2025
First and Second Reading of OCP Bylaw	Summer 2025
Public Hearing Process	Summer 2025
Third Reading of Bylaw	Summer/Fall 2025
Adoption of Bylaw	Summer/Fall 2025

Attachments

- "What We Heard" Report on OCP Engagement to date

Prepared by:
D. Drexler, Chief Administrative Officer



What We Heard Report

Official Community Plan Refresh
April 8, 2025

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1 Summary

The District of Barriere Official Community Plan (OCP) Refresh project began in September 2024 and kicked off public engagement on October 21, 2024 with staff and Council workshops, followed by several engagement activities. The first phase of public engagement for this project included workshops with District staff and Council, six conversations with community groups, and an open house. In addition to the in-person engagement events and direct conversations, an online survey was available November 18 to December 18, 2024, receiving a total of 146 responses.

The first phase of community engagement was to validate the community vision statement, goals, and to understand key challenges, opportunities, and ideas. This first phase also helped the project team learn more about priorities of District residents to begin to update and develop new policies within the OCP.

Several key areas of discussion emerged through conversations with the community and feedback received:

- **Affordable and diverse housing.** The community is open to increasing density and offering more housing choices for all ages, including affordable options for youth, young families, and seniors.
- **Investment in infrastructure.** Water and sewer infrastructure needs to be expanded to better serve the community.
- **Revitalization of the Town Centre.** Encouraging new businesses, supporting existing businesses, improving pedestrian mobility, and creating a space that citizens are proud of and attracts tourists and visitors to stop and explore Barriere.
- **Improved walkability and active transportation.** Sidewalks, trail connectivity, and pedestrian safety will improve quality of life and boost the local economy.
- **Access to health care.** Offering more facilities, services, and having health care practitioners available for residents.
- **Amenities and recreation.** Activities for youth, a recreation centre, and more opportunities to recreate will improve the quality of life for residents and encourage families to make Barriere home.

A summary of results and feedback can be found throughout Section 5.

2 Background

To ensure the Official Community Plan (OCP) reflects the values of the community, the project team is committed to engaging citizens in an effective and meaningful way. The focus of the first round of engagement was to raise awareness of the OCP Refresh, reach community members, and begin to dig into the community's vision for the future of the District of Barriere.

3 Project Timeline

Project Start	September 2024
Phase 1 Public Engagement	October – December 2024
District Staff Workshop	October 21, 2024
Council Workshop	October 21, 2024
Open House #1	November 20, 2024
PlaceSpeak Conversations	November 27 – December 10, 2024
Community Survey	November 18 – December 18, 2024
Phase 2 Public Engagement	Spring/Summer 2025
Adoption	Fall 2025

4 Engagement Activities: Community Exploration & Visioning

4.1 Community Survey

A community survey was available from November 18 to December 18, 2024. The survey touched on key topics for the OCP and was an opportunity for the project team to learn more about the vision and goals residents have for their community. The survey ran concurrently with in-person engagement to try and capture more perspectives for those unable to participate in person. A digital and paper-copy version were both available. In all, there were 146 respondents to the online survey.

4.2 Open House

An open house was held on November 20, 2024, at the Seniors' Centre to gather community members to discuss the project and gather feedback. Questions posed to the community focused on higher-level visioning questions which would help the project team update the OCP's vision and goals. This initial round of community engagement has helped to identify other key areas for updates and the community's support of certain initiatives/updates (such as housing, infrastructure and revitalization of the town centre).

4.3 PlaceSpeak

PlaceSpeak is an initiative to tap into the knowledge and ideas held by local community groups and champions. Through small group virtual discussions, the project team was able to ask questions and discuss key topic areas with different interest groups throughout the community and region. These groups represent a broader audience within the community, which allows the project team to better understand the vision for the future of the community, and gain understanding of the key opportunities and issues within Barriere. The following groups were involved:

- Barriere & District Senior's Society
- Barriere Trails Society
- Chamber of Commerce
- Interior Health
- Lower North Thompson Community Forest Society (LNTCFS)
- North Thompson Activity Centre Society (NTACS)



5 Outcomes & Feedback

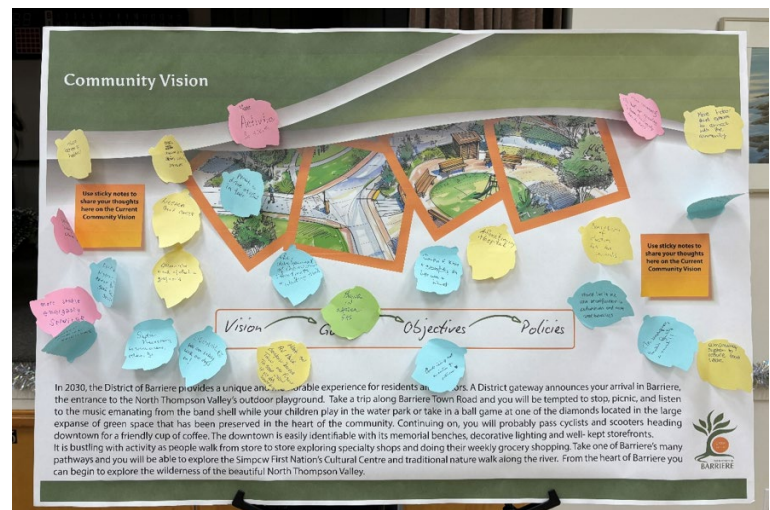
The following section summarizes the outcomes from all events outlined in Section 4, Engagement Activities. Several key themes emerged, including:

- **Affordable and Diverse Housing.** The community supports increasing density and providing more housing options for all age groups, including affordable choices for youth, young families, and seniors.
- **Investment in Infrastructure.** There is a need to expand water and sewer infrastructure to better serve the community.
- **Revitalization of the Town Centre.** Revitalizing the Town Centre to attract new businesses, support existing ones, enhance pedestrian mobility, and create a space that residents are proud of—one that also draws tourists and visitors to explore Barriere.
- **Improved Walkability and Active Transportation.** Enhancing sidewalks, trail connections, and pedestrian safety will improve residents' quality of life and support the local economy.
- **Access to Health Care.** Expanding health facilities and services, with more healthcare practitioners available for residents.
- **Amenities and Recreation.** Offering more activities for youth, building a recreation centre, and increasing recreational opportunities will improve residents' quality of life and encourage families to settle in Barriere.

5.1 Open House Poster Boards

Community Vision - feedback

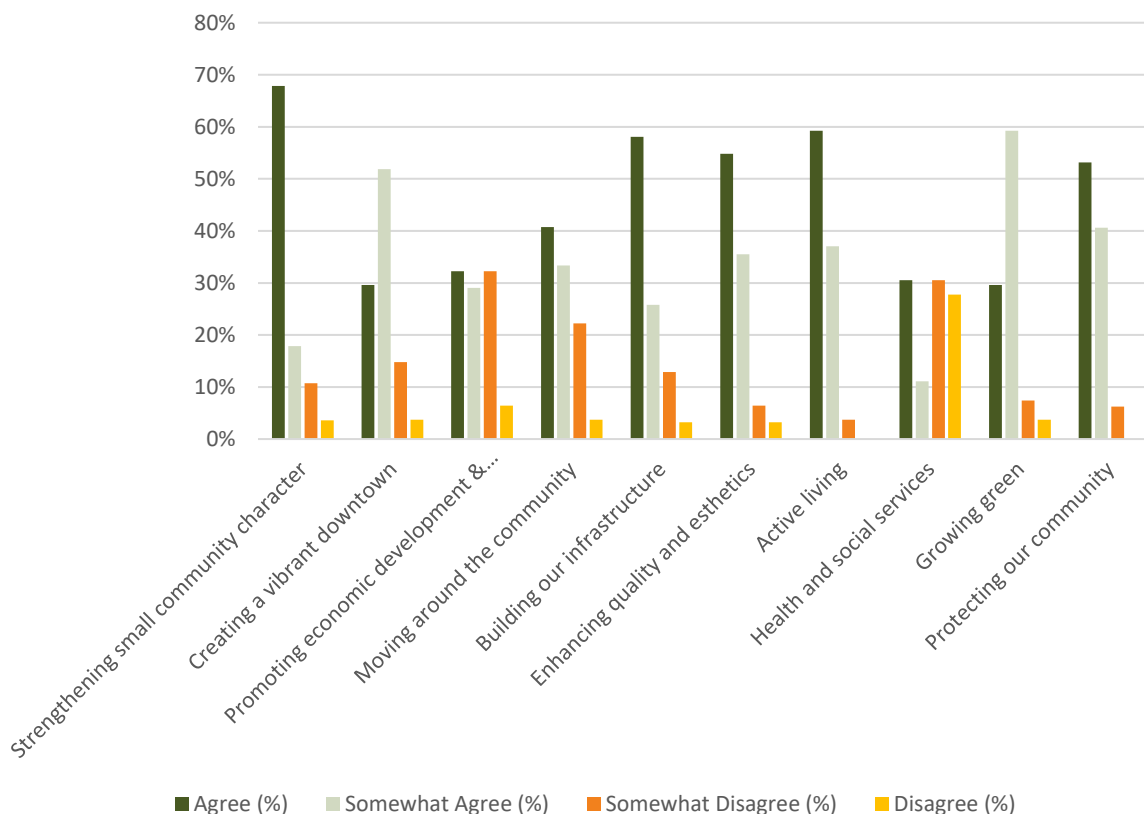
- Better medical services
- Would love to see more beautification in downtown and move small businesses
- Condo living and amenities for retirees
- More business downtown
- Sidewalks we can safely walk our dogs on!
- An emergency health facility is a must
- Permits to drive ATV/SWS in town
- Erect a bigger higher tower for good cell service
- The development of commercial storefronts and walking trails
- Control e-bikes and everybody on bikes wear helmets
- Septic necessary in some areas, others, no
- Bring in natural gas
- More activities for teens
- Higher density dwellings at an affordable price
- More stable emergency services
- More community lots that are appealing to teens (bowling alleys, arcade etc.)
- A functioning hospital
- More indoor third spaces to connect with the community
- Need an RV park. Everyone drives through, no place to stop even if we had something
- Create defined parking streets, walking areas etc.
- Availability of doctors for all residents
- Composting system to reduce food waste
- Reliable access to healthcare
- Allow the use of electric golf carts



Community Goals – how much do you agree with the following goals?

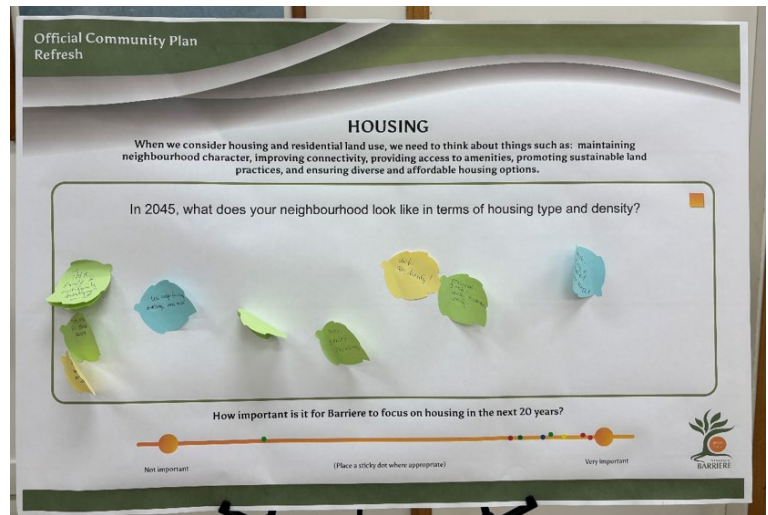
Open house participants were asked to agree with the existing goals of the OCP. There was some confusion around this question as to whether participants were being asked whether they agree with the goals remaining in the OCP, or whether they felt that these goals have been met. This is apparent in the goal “health and social services” where many participants chose “disagree” or “somewhat disagree.” It is apparent from conversations and other feedback received that having access to health care is a very important goal in the community and something that is currently lacking.

The graph below shows how many respondents agree or somewhat agree (dark and light green) and somewhat disagree or disagree (orange and yellow) with the ten goals of the OCP. The majority of respondents agree that all ten goals are important for the community and the OCP.



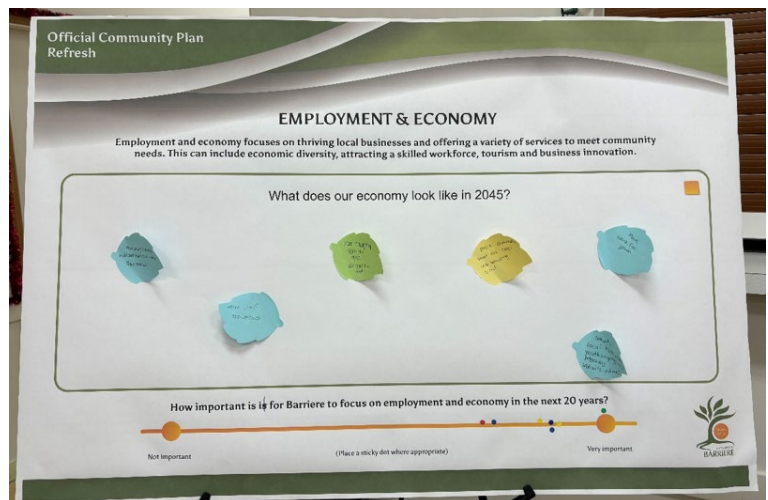
Housing – in 2045, what does your neighbourhood look like in terms of housing type and density?

- There should be multifamily dwelling built
- More senior housing
- More options for affordable housing
- Don't over densify!
- Condensed & multifamily residential zoning
- Broad spectrum of housing opportunities that are affordable
- Less single-family dwellings, more multi
- Multi-family + connected green spaces
- Lots do not need to be 1 acre. 1/3 or 1/4 acre will support septic with today's technology



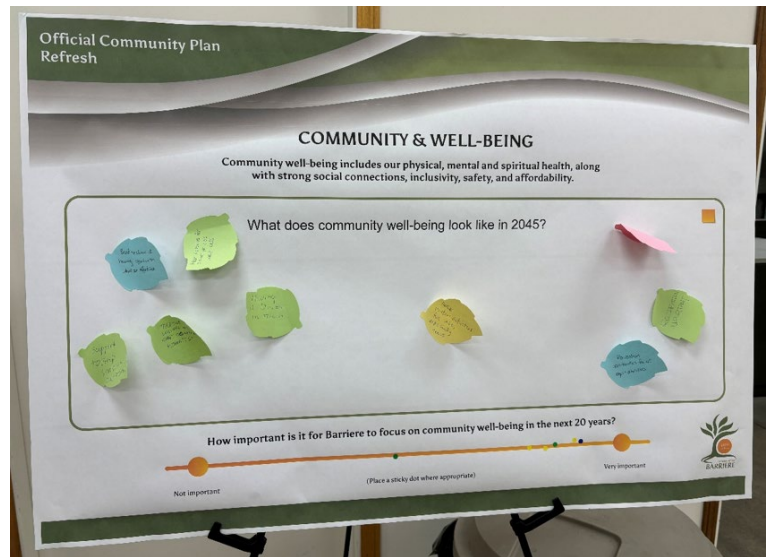
Employment and economy – what does our economy look like in 2045?

- More small business in the downtown core rather than services
- More emergency services paid e.g.: paid fire department
- More small businesses
- Small, local businesses; youth employment programs working with schools
- More work for youth
- More businesses that can keep us shopping local



Community and well-being – what does community well-being look like in 2045?

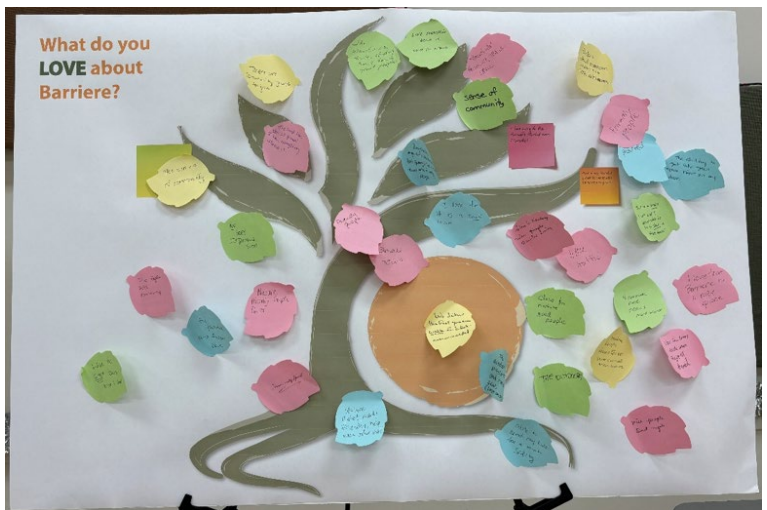
- We need to have the emergency room at the clinic reopen
- Having a doctor in town
- More activities for 25-40 yrs olds without kids
- Terrible unless we get doctors + dentist
- Support to keep seniors in own home
- More winter activities for all, especially teens
- More crime prevention initiatives
- Recreation opportunities for all ages + abilities
- Recreation is important



What do you love about Barriere?

- Being close to a larger centre like Kamloops but getting to live in a small town with friendly people
- Outdoors; lots of recreation to do; close to Kamloops
- The mountains; trails; hunting; small town; great people
- Close to nature; good people
- I love the trees outside when they're all decorated
- The ability to get into green space right out my door
- The outdoor play spaces and connected trails
- Nature friendly people; quiet
- "Pleasant-ville"; friendly, trails, small
- Potential for trails network
- The splash pad and Fadear Park
- Nature; quiet; mostly friendly; help each other out.
- Able to send my kids for a walk safely
- There are community groups to join
- We like the fact you can walk for whatever is needed
- Love everything about it; close to outdoors
- I've lived here for 53 years! I love everything about it.
- Friendly people

- Close to Kamloops; Nice people; Quiet living
- That it's a small town and I would like to see it stay a small town
- I love that Barriere is a nice place
- Little traffic
- Peaceful
- Love the small town; keep it small
- Sense of community / community spirit
- The tight-knit community



I see Barriere as a place where...

- I can retire
- There is lots of opportunity to grow
- I see Barriere as a place where I can make new friends
- I can retire
- I can both raise my kids in a safe community and retire later
- Where kids have opportunities to get a good education, meaningful jobs in the valley.
- Its safe; make good friends with good people
- Community members become like family
- I can grow old + raise a family
- My kids are safe and feel a sense of belonging.

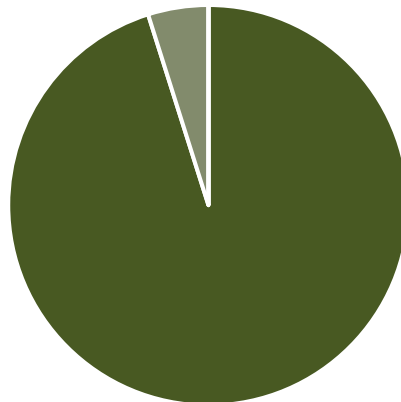


5.2 Feedback Frames

Feedback Frames are a great way to gauge how the community feels about a certain issue by using anonymous voting and simple questions. Feedback Frames were used during the Open House to better understand community priorities and values for the future.

Where do you live?

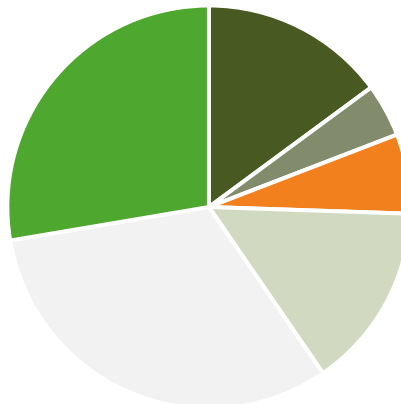
- District of Barriere (95%)
- TNRD (5%)
- City of Kamloops (0%)
- Other (0%)



The majority of respondents were full residents of Barriere (95%). A small percentage (5%) of participants were from the surrounding area (Thompson-Nicola Regional District). No participants identified being from the City of Kamloops or other areas.

What is your age?

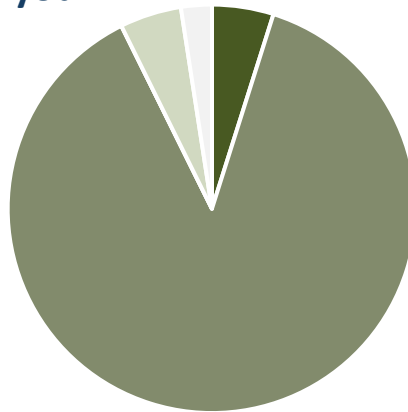
- 29 or younger (15%)
- 30-39 (4%)
- 40-49 (6%)
- 50-59 (15%)
- 60-69 (32%)
- 70 or older (28%)



Most respondents were 60 or older (60%) which was anticipated as a large portion the population of Barriere falls within this demographic. The event was also hosted at the Seniors Centre. 15% of respondents were 29 or younger, many of whom were likely youth participating in the event through the Girl Guides and Rangers programs.

Please select the description that best suits you.

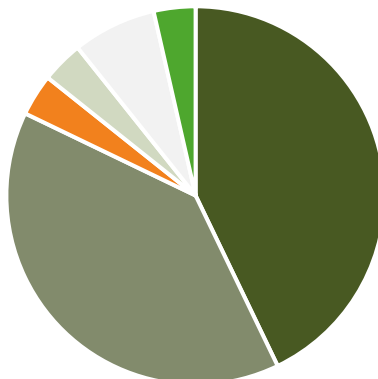
- I am a renter (5%)
- I am a homeowner (88%)
- I live in supportive housing (0%)
- I don't rent or own (5%)
- Other (2%)



The majority of respondents were homeowners (88%) with only 12% indicating that they rent, neither rent or own, or “other.”

Do you support mixed-use (commercial / residential) development in the Downtown (Main Street)?

- Strong agreement (43%)
- Agreement (39%)
- Neutral (4%)
- Disagreement (4%)
- Strong disagreement (7%)
- Not sure (4%)



The majority of respondents support development of the Downtown (Main Street) area (82% of respondents indicating they are in strong agreement or agreement). A small proportion of respondents either disagreed or strongly disagreed (11%) or were neutral or not sure (8%). Additional comments included this being important for economic diversification and ensuring it's the right kind of development.

Do you support policies in the OCP that strengthen relationships with Indigenous peoples and incorporate Indigenous knowledge in District documents?

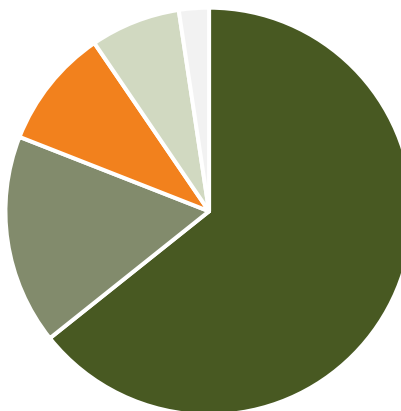
- Strong agreement (33%)
- Agreement (14%)
- Neutral (22%)
- Disagreement (11%)
- Strong disagreement (17%)
- Not sure (3%)



Overall respondents were supportive of supporting policies that strengthen Indigenous relationships (47%) compared to those who were not supportive (28%). 23% of respondents were either neutral or not sure.

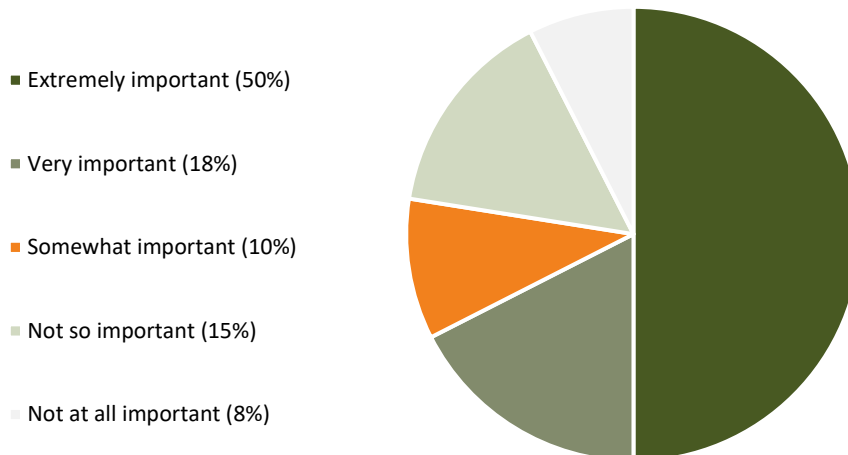
Do you agree that the OCP should include a policy that promotes fibre optic internet for all residents and businesses?

- Strong agreement (64%)
- Agreement (17%)
- Neutral (10%)
- Disagreement (7%)
- Strong disagreement (2%)
- Not sure (0%)



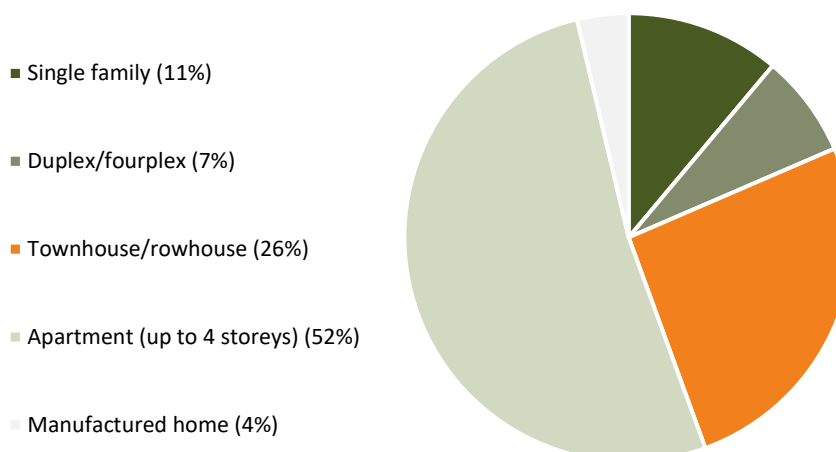
Respondents are overall very supportive of a policy that promotes fibre optic internet (81% in strong agreement and agreement) with an additional comment indicating this could attract workers from the lower mainland. Only 9% of respondents were in disagreement or strong disagreement and 10% were neutral.

How important is it that infrastructure (water/sewer) be extended throughout the town to ensure less reliance on wells and septic systems?



Given that many residents of Barriere are on wells and septic systems, it is interesting to note that 68% of respondents feel extending infrastructure is extremely important or very important. 23% of respondents feel this is not so, or not at all important. 10% of respondents fell in the middle at somewhat important. Additional comments included this being a must to support more infill, the need for a septage receiving station and public sani-dump, and the District water being unpalatable.

Which type of housing do you think is currently under-supplied in Barriere?

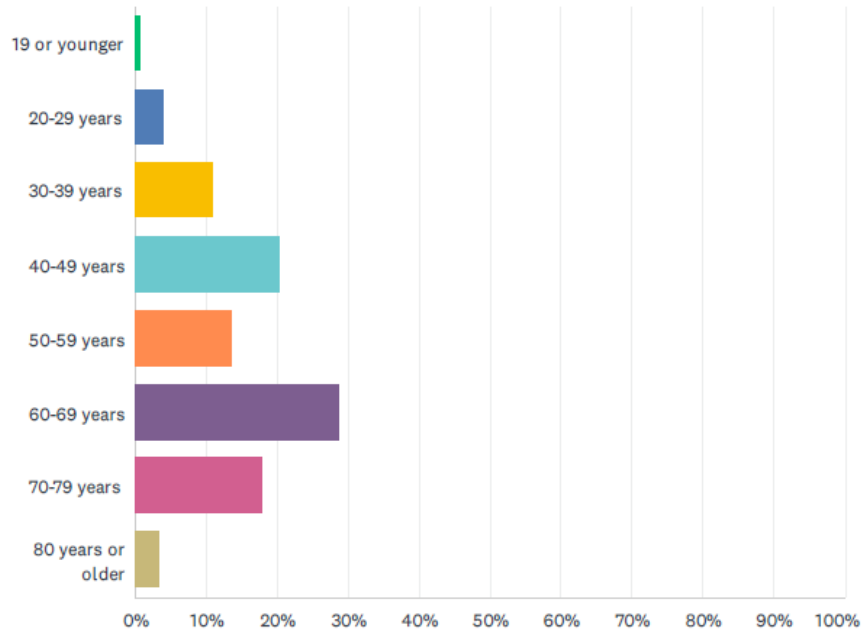


The majority of respondents feel higher-density housing options are needed in the community, including apartments (up to 4 storeys) (52%) and townhouses / rowhouses (26%). According to respondents, there is less need for single family, duplex/fourplex, and manufactured homes. Several comments included the need for seniors housing and housing that supports aging in place.

5.3 Survey Results

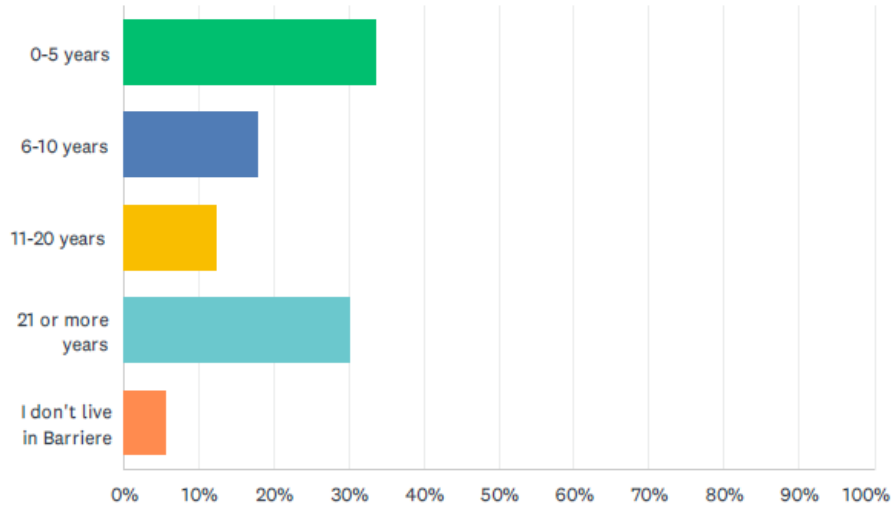
The survey was available online and in paper copy from November 18 – December 18, 2024. There were 146 completed surveys.

Q1. What is your age?



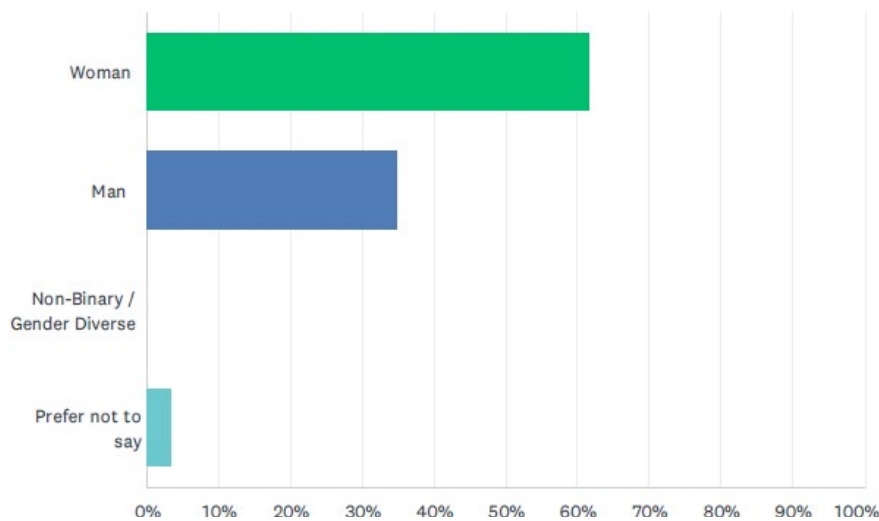
ANSWER CHOICES	RESPONSES
19 or younger	0.68%
20-29 years	4.11%
30-39 years	10.96%
40-49 years	20.55%
50-59 years	13.70%
60-69 years	28.77%
70-79 years	17.81%
80 years or older	3.42%

Q2. How long have you lived in Barriere?



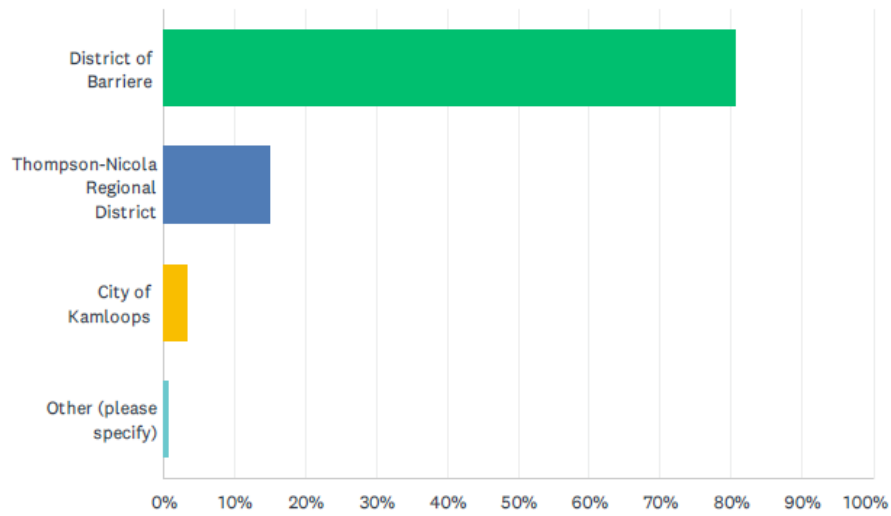
ANSWER CHOICES	RESPONSES
0-5 years	33.79%
6-10 years	17.93%
11-20 years	12.41%
21 or more years	30.34%
I don't live in Barriere	5.52%

Q3. What is your gender?



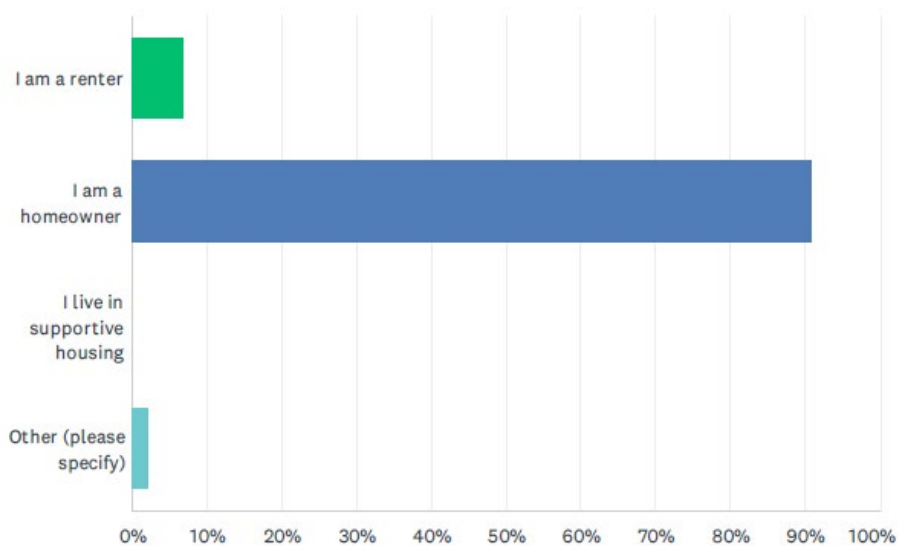
ANSWER CHOICES	RESPONSES
Woman	61.64%
Man	34.93%
Non-Binary / Gender Diverse	0.00%
Prefer not to say	3.42%

Q4. Where do you live?



ANSWER CHOICES	RESPONSES
District of Barriere	80.82%
Thompson-Nicola Regional District	15.07%
City of Kamloops	3.42%
Other (please specify)	0.68%

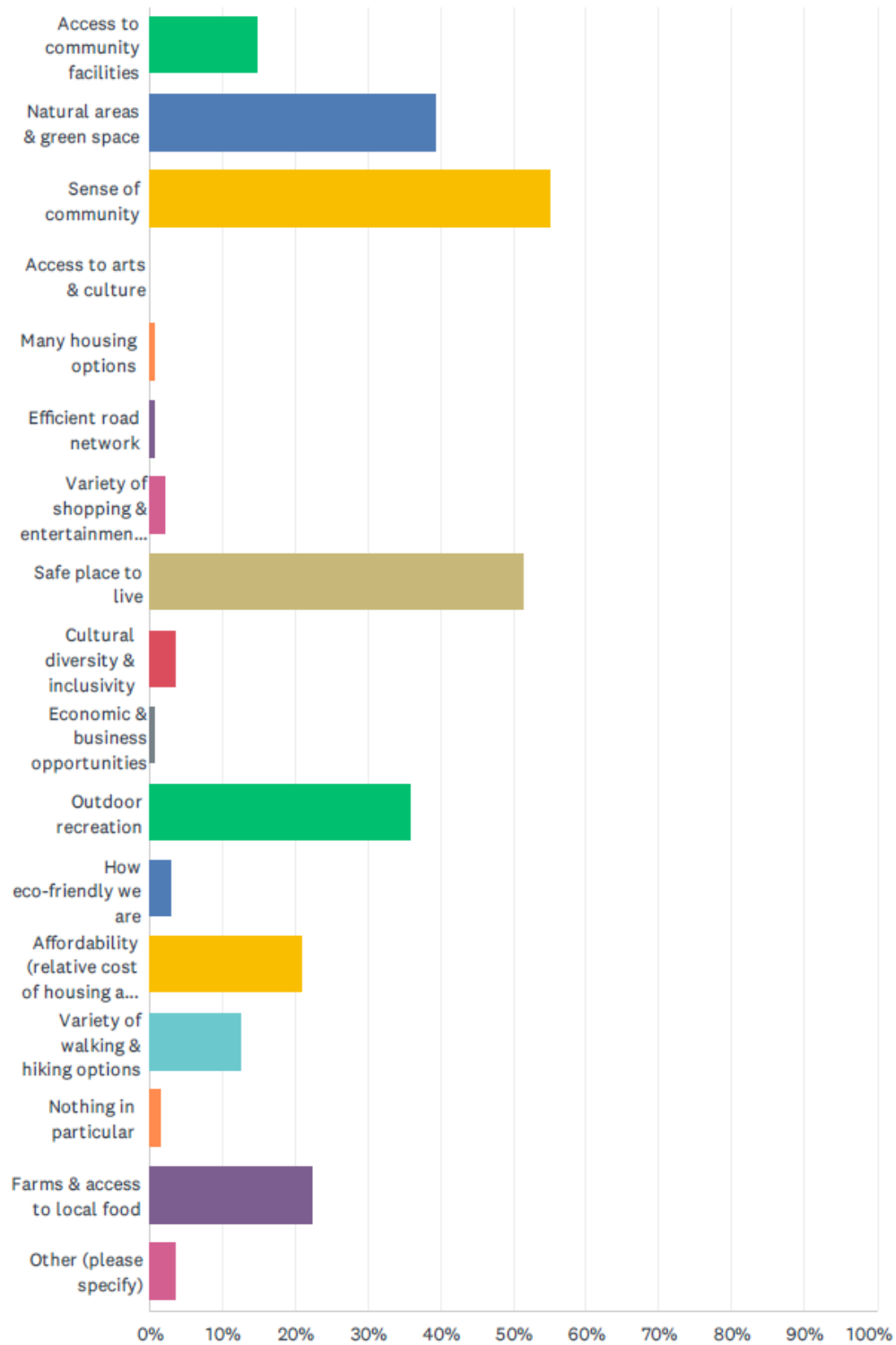
Q5. Please select the description that best suits you.



ANSWER CHOICES	RESPONSES
I am a renter	6.90%
I am a homeowner	91.03%
I live in supportive housing	0.00%
Other (please specify)	2.07%

Other answers include:
business owner, land owner,
community forest manager.

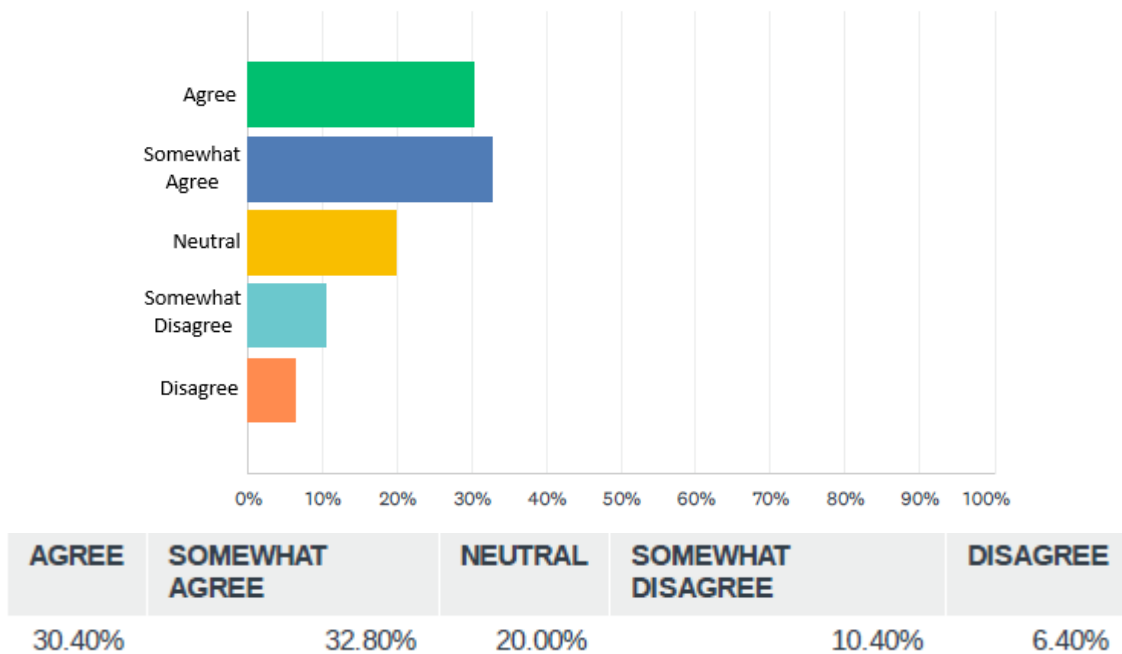
Q6. What do you love about Barriere?



ANSWER CHOICES	RESPONSES
Access to community facilities	14.93%
Natural areas & green space	39.55%
Sense of community	55.22%
Access to arts & culture	0.00%
Many housing options	0.75%
Efficient road network	0.75%
Variety of shopping & entertainment options	2.24%
Safe place to live	51.49%
Cultural diversity & inclusivity	3.73%
Economic & business opportunities	0.75%
Outdoor recreation	35.82%
How eco-friendly we are	2.99%
Affordability (relative cost of housing and taxes)	20.90%
Variety of walking & hiking options	12.69%
Nothing in particular	1.49%
Farms & access to local food	22.39%
Other (please specify)	3.73%

Other answers include: close to lakes, indoor recreation (community centre), many things listed are lacking, less rules than the city, rural atmosphere with access to airport, university, very good climate.

Q7. Do you agree with the Vision Statement in the current OCP?



Q8. What elements do you feel are missing from the Vision Statement?

Many suggestions were given which likely go beyond the vision statement. Feedback was heard which included elements that are missing from both the vision statement and the community as a whole. A summary of feedback is included below.

Recreation:

- Year-round activities, including organized sports such as hockey, curling, skating, skiing, soccer, baseball, pickleball, and swimming.
- More recreational facilities, including accessible walking paths and outdoor spaces like an outdoor ice rink usable throughout the winter.
- A goal for more recreational trails and facilities, especially those that can cater to youth, like a BMX track.
- Mention of specific facilities like an indoor pool (for seniors and general public use) and more activities for youth (ages 10-18).

Health and social services:

- A mention of healthcare services, such as a health center, assisted living, or independent living facility.
- Acknowledgment of emergency services and healthcare facilities in the vision, including more specifics on access and availability.

Infrastructure and amenities:

- Plans for improved infrastructure, such as paved roads, sidewalks, curbs, and safe pedestrian pathways to ensure safety, especially for the elderly and those with mobility challenges.
- The inclusion of a variety of public amenities such as the library, sports fields, cultural centers, and other essential community services to foster a welcoming and engaging environment for residents and visitors.
- A more defined downtown core with multi-family housing (such as condos) to promote development and growth.
- Improved public safety, including addressing traffic concerns and the need for better speed control, particularly with fast-moving vehicles in the downtown area.
- A focus on community connections, perhaps through action or strategic plans that address the needs of all citizens, including more youth activities and spaces for families to engage in.
- More detailed plans for public services like libraries, highway signs for travelers, and increased information for newcomers to the town.

Community vibrancy:

- More emphasis on building and supporting local businesses, including small shops, coffee shops, and retail spaces in the downtown area.
- A need for increased housing options and the development of more affordable spaces for business owners and residents.
- Promoting and supporting a variety of businesses to make the community more diverse and vibrant.
- A more vibrant and well-maintained downtown with well-kept store fronts and specialty shops.

Indigenous recognition:

- More acknowledgment of Indigenous lands and the inclusion of local Indigenous culture

and landmarks, such as the Simpcw First Nation's Cultural Centre.

- Efforts to make the community more inclusive, with a focus on family-friendly activities and spaces that cater to all age groups.

Sustainability:

- A stronger focus on sustainability, including green initiatives to battle climate change, energy-efficient infrastructure, and eco-friendly practices.

Q9. What elements do you feel should be removed from the Vision Statement?

Overall community members feel that the vision statement does not necessarily reflect Barriere now, but what they hope Barriere will grow into. The statement can be more concise, but some elements are missing. A summary of feedback is included below.

Focus on future goals:

- The vision statement should be rewritten with more emphasis on the future, particularly on how the goals will be achieved by 2030.
- Add a goal to see the community grow and expand, making it clear that the vision includes population and economic growth over time.

Clarify wording:

- Change the wording of "Outdoor Playground" to "Year-Round Playground" to better reflect the vision.
- Clarify what "well-kept storefronts" means—should they be clean, updated, or without clutter?
- The term "bustling" could be better defined, as the current downtown area does not yet feel vibrant or active.

Shorten the vision statement:

- The vision statement is too long and wordy. It should be condensed and made more concise for clarity.

Be more specific:

- Include clearer details on how the community will connect better, such as improved pedestrian infrastructure (sidewalks, off-street trails).

- Add details on where the Simpcw First Nation's Cultural Center is located and how it will be promoted.
- Specify the expected timeline for goals—some feedback suggests that a longer timeline (10-15 years) might be more realistic than five years.

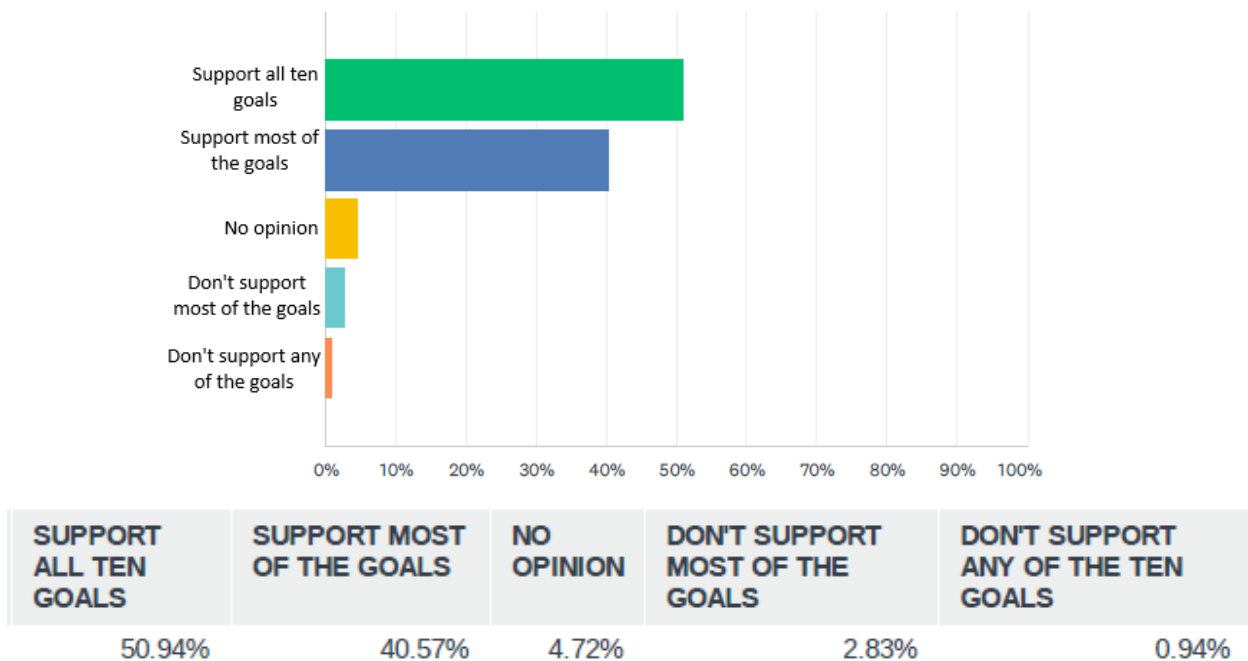
Highlight community development:

- Emphasize the importance of building businesses and work opportunities, while ensuring that regulations are conducive to an affordable community.
- Mention specific goals to improve downtown, such as addressing vacant store fronts and removing non-functional structures like the old gas station.
- Include a focus on enhancing dining options in the community, rather than just picnic areas.
- Ensure that the downtown is not just "well-kept," but actively revitalized, with a focus on reducing the number of empty or rundown storefronts.

Recreation:

- Address the need for more pathways and trails, including the development of riverfront and ridge trails to connect the community.
- Mention improvements to recreational spaces, such as ballparks and the location of the dog park.

Q10. Do you support the ten Community Goals as noted above?



Q11. Are there any Community Goals that should be revisited?

1. Strengthening small community character

- Promote Barriere as a Family orientated community.
- Engage with Indigenous Communities to include traditional games & activities.
- Lack of activities and facilities for our youth downtown.
- We should mention our Agri plex and annual fall fair promoting rural life.

2. Creating a vibrant downtown

- Creating a vibrant downtown has omitted the fact that there are no sidewalks!! The Active Living and Health and Social Services would also benefit from a sidewalk from PetroCan to the Legion.

3. Promoting economic development and diversification

- Welcoming new businesses

4. Moving around the community

- Concentrate on maintaining our roads.
- Trails between neighbourhoods are mostly foot traffic made and could use a refresh/maintenance.

- Love the thought of having a connecting path through all the neighborhoods so walking and cycling is more accessible.
- Enhance moving around communities without using vehicles.

5. Building infrastructure

- Need sewer upgraded and available to all in the area.
- The water filtration system is not good.
- Building our Infrastructure could get an update that focuses on Asset Management.

6. Enhancing quality and aesthetics

- Addressing the sewage smell.

7. Active living

- Children are our Future & leadership skills are learned through year-round team/individual sports & activities.
- It would be amazing if we had more municipal parks with trails for some hiking (or cross-country skiing) that are available within walking distance from town that are more clearly marked (maybe some way finding signs).

8. Health and social services

- Provide a solid healthcare service 24/7.
- Get our emergency ward opened again.
- We need better medical. we need access to services.
- Health care is not “stable” as you indicate.
- The health portion should be further expanded on as currently health services are severely lacking.
- It would be amazing if we could open out our health services again, so community members don't have to find use health services outside of the community.
- Need more medical services (e.g. lab, first responders, fire department, community health, hospice support), emergency services, entice doctors to want to come and stay in the community.
- Yellowhead Seniors Living and Seniors Centre

9. Growing green

- Keep open backyard burning

10. Protecting the community

- Need is a huge one that needs to be addressed.
- Include heavy patrols downtown and throughout the outer areas.

Q12. Are there any Community Goals that you feel are missing?

Affordable housing:

- More affordable housing should be considered.
- Need for senior's housing (independent and assisted living) to accommodate the growing number of seniors.
- A focus on less single-family homes and more townhouses or apartments.

Community facilities and recreation:

- A community facility with a gym, indoor pool, sauna, and other recreational spaces for children and adults.
- A community rec center as a future goal for the town.
- Indoor activities for youth, such as skating during winter months.

Downtown development and business support:

- Attract larger chain stores like Fields to provide local shopping options.
- Improve the appearance of downtown and create more attractive store fronts with funding and grants.
- Encourage an active Chamber of Commerce and make licensing and insurance options easier for businesses.
- A focus on supporting and building business in the area.
- The establishment of a municipal campground, possibly managed by a local group like the Lions.

Transportation and infrastructure:

- More sidewalks and paved paths for safe walking and mobility.
- Connect existing trails and community pathways for better accessibility.

Crime and safety:

- A focus on getting rid of drug trafficking and vandalism in the community.
- Cracking down on crime to ensure public safety.

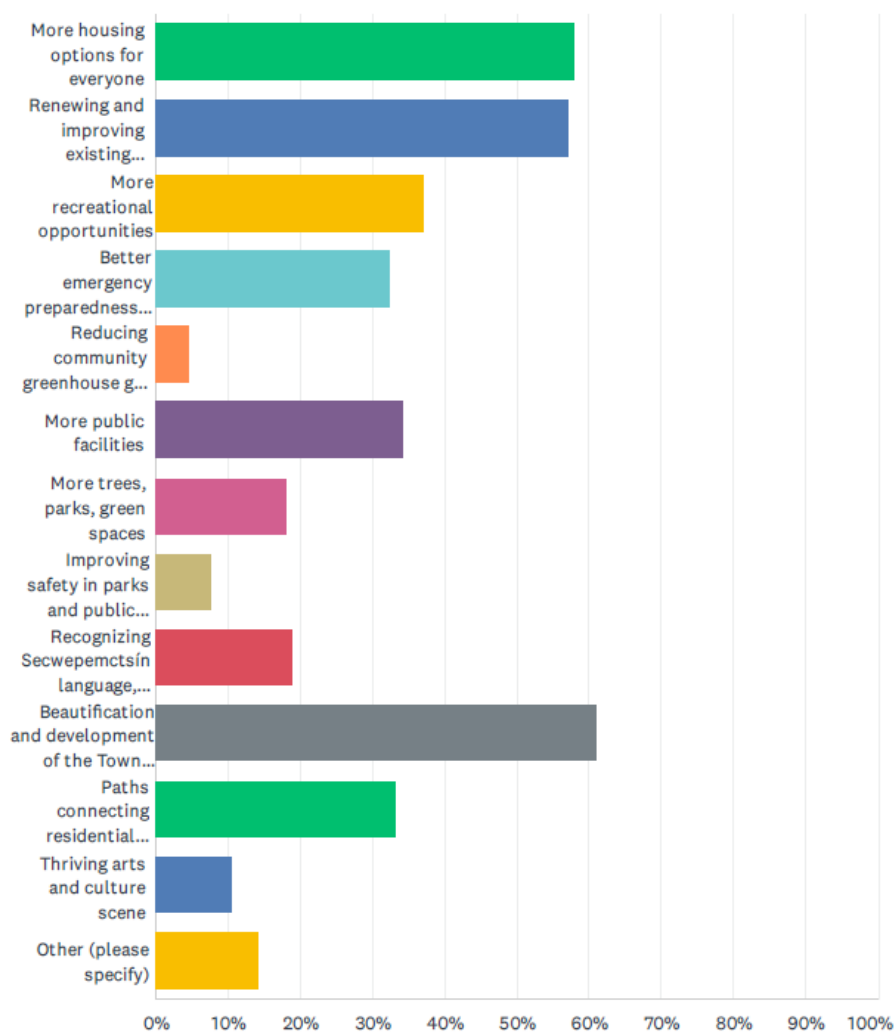
Environmental and infrastructure:

- Improved environmental protection efforts.
- Better water infrastructure for the community.
- Better space and infrastructure for the Farmer's Market.
- Encouraging local food production and better access to local producers.

**Community and social services:**

- Provide safe events to bridge the gap between elders and youth, fostering community unity.
- Promoting community growth and development, with a focus on achieving more urban-like amenities without losing the town's quiet, small-town charm.
- A desire for Barriere to be a modern community while maintaining a rural atmosphere.

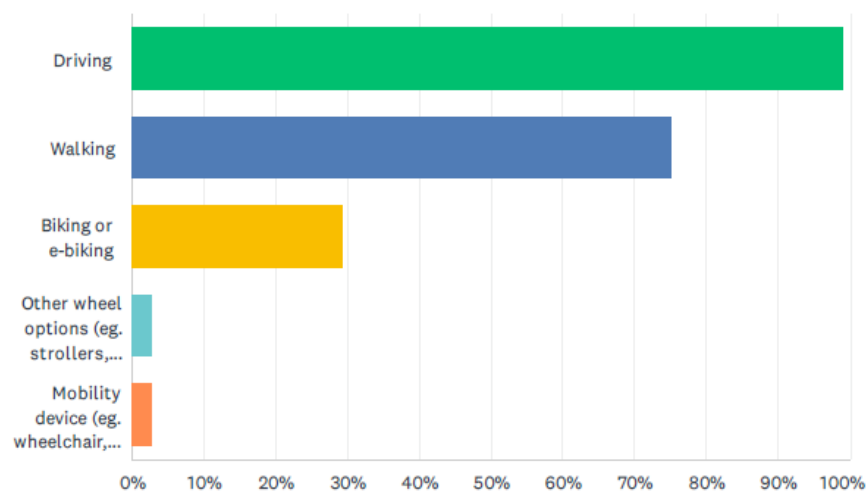
Q13. What community improvements would you most like to see over the next 20 years?



ANSWER CHOICES	RESPONSES
More housing options for everyone	58.10%
Renewing and improving existing infrastructure	57.14%
More recreational opportunities	37.14%
Better emergency preparedness and wildfire protection	32.38%
Reducing community greenhouse gas emissions	4.76%
More public facilities	34.29%
More trees, parks, green spaces	18.10%
Improving safety in parks and public spaces	7.62%
Recognizing Secwepemctsin language, culture and history	19.05%
Beautification and development of the Town Centre (main street)	60.95%
Paths connecting residential areas to parks and open space areas	33.33%
Thriving arts and culture scene	10.48%
Other (please specify)	14.29%

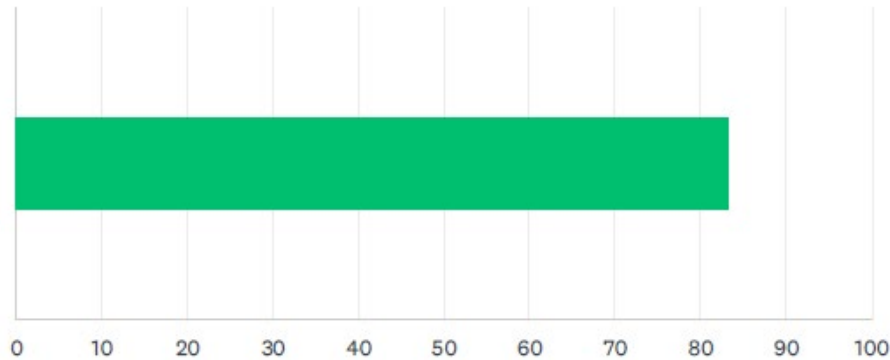
Other answers for Q13 include: open emergency room and get more doctors, bus/van service within municipal limits, availability of potable water, more small businesses in downtown core, swimming pool, local food production and availability, public sani-dump, bowling alley, more businesses, maintain highway frontage, develop trail networks.

Q14. In the last year, what modes of transportation have you used to travel around/through Barriere?



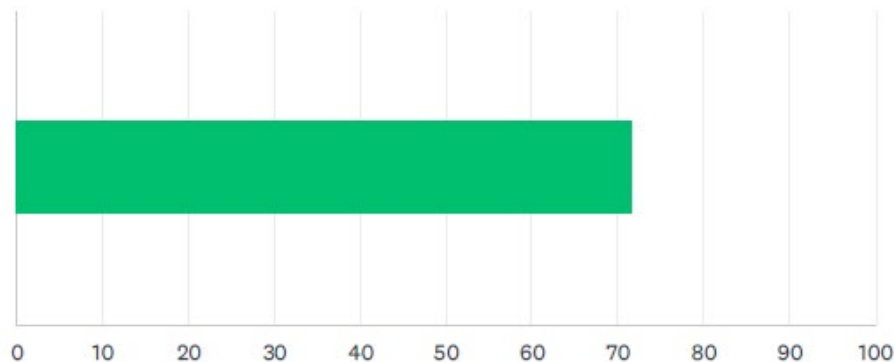
ANSWER CHOICES	RESPONSES
Driving	99.05%
Walking	75.24%
Biking or e-biking	29.52%
Other wheel options (eg. strollers, skateboards, push scooters, etc.)	2.86%
Mobility device (eg. wheelchair, walker, guide dog, etc.)	2.86%

Q15. An Asset Management Plan ensures all assets (e.g. watermain, hydrants, light poles) and their condition are reviewed by the District. This is the first step to creating a long-term plan to fund their operation, maintenance and replacement. How important is it to you that the District develop an Asset Management Plan?



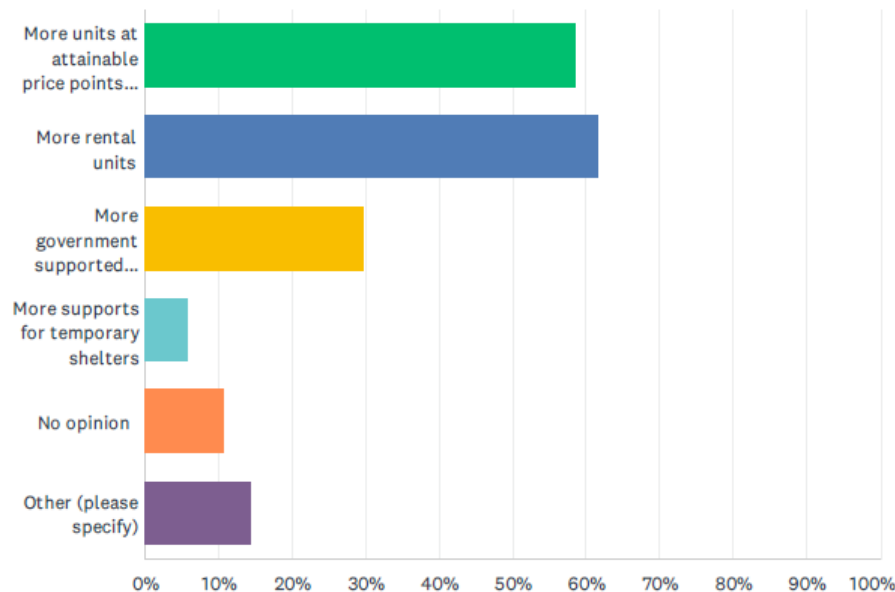
83% of respondents feel it is important to develop an Asset Management Plan.

Q16. How important is it that infrastructure (water/sewer) be extended throughout the town to ensure less reliance on wells and septic systems?



72% of respondents feel it is important to extend infrastructure throughout the town.

Q17. How can we ensure there is housing that meets the needs of everyone?



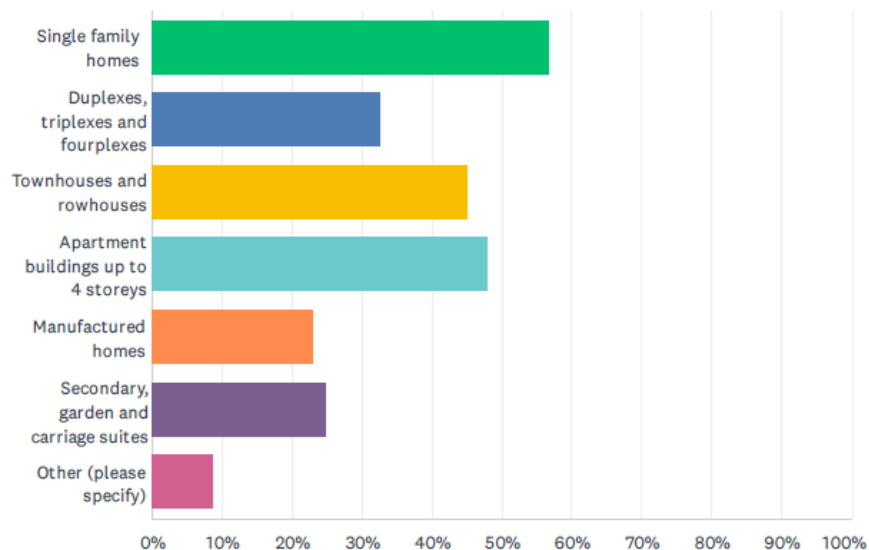
ANSWER CHOICES	RESPONSES
More units at attainable price points for purchase	58.65%
More rental units	61.54%
More government supported housing units	29.81%
More supports for temporary shelters	5.77%
No opinion	10.58%
Other (please specify)	14.42%

Other answers include:

- Please pay due attention to water system infrastructure to ensure enough potable water for all before building more housing.
- Public transportation.
- Free up red tape and let the market decide.
- All of the above.
- Some sort of senior housing.
- Bring minimum lot size down to 1/4 acre when no community sewer system present. No need whatsoever for the minimum lot size to be 1 acre. present.
- Natural gas.
- Prefab / modular.

- Less travel trailers used as permanent housing.
- Apartments and town houses.
- Allowing additional housing options on properties.
- We need some affordable housing based on income.
- Make community more desirable.

Q18. What types of housing forms would you like to see more of in Barriere to meet the need for housing?



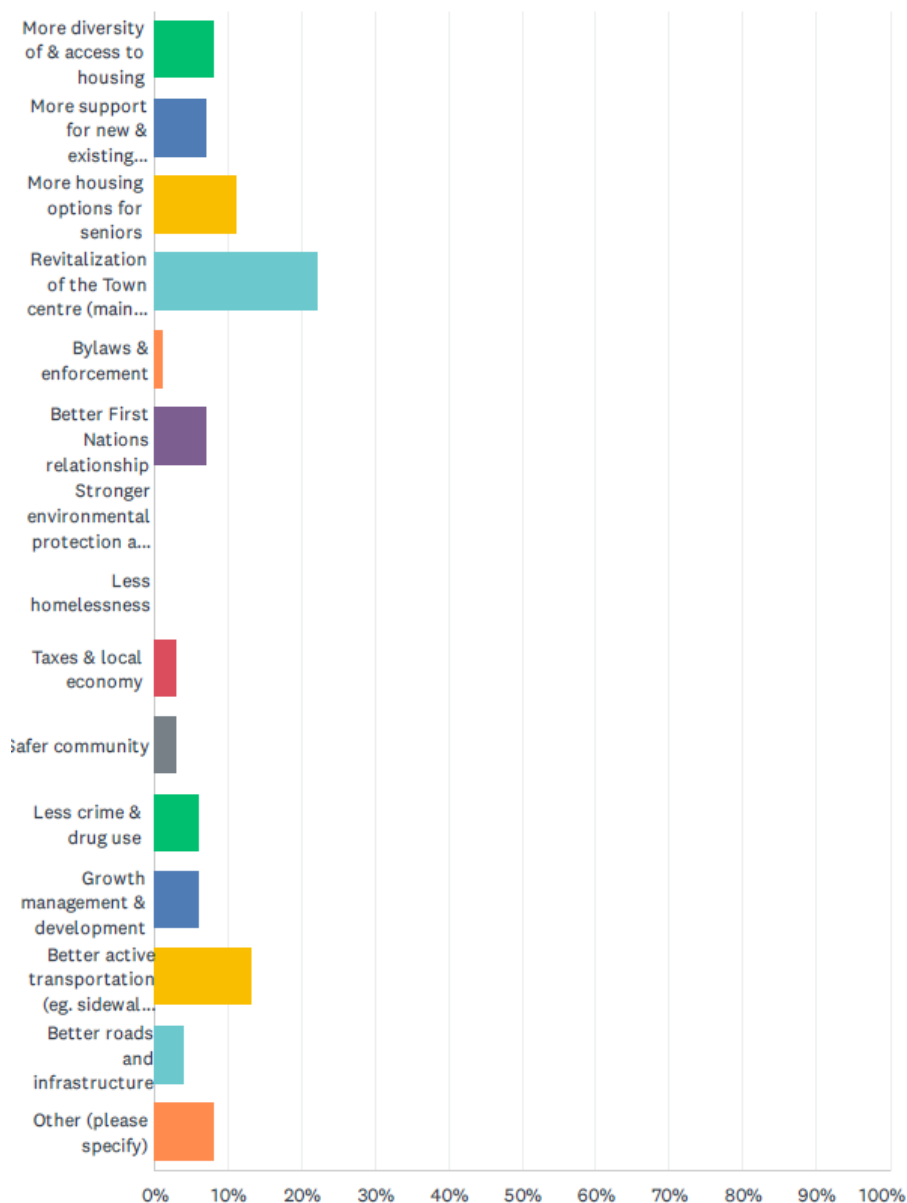
ANSWER CHOICES	RESPONSES
Single family homes	56.73%
Duplexes, triplexes and fourplexes	32.69%
Townhouses and rowhouses	45.19%
Apartment buildings up to 4 storeys	48.08%
Manufactured homes	23.08%
Secondary, garden and carriage suites	25.00%
Other (please specify)	8.65%

Other answers include:

- Please improve water system infrastructure to have enough potable water available for all before building more housing.

- Basement suite.
- Multiple family dwellings with an eye to those strictly with disabilities and their caregivers.
- Eco friendly mini home community (e.g. sea can, prefab.).
- Area for tiny homes.
- Level entry, bare land stratas would be excellent option for seniors downsizing from acreages.

Q19. What is one thing you would change about Barriere?



ANSWER CHOICES	RESPONSES
More diversity of & access to housing	8.08%
More support for new & existing businesses	7.07%
More housing options for seniors	11.11%
Revitalization of the Town centre (main street)	22.22%
Bylaws & enforcement	1.01%
Better First Nations relationship	7.07%
Stronger environmental protection and preservation	0.00%
Less homelessness	0.00%
Taxes & local economy	3.03%
Safer community	3.03%
Less crime & drug use	6.06%
Growth management & development	6.06%
Better active transportation (eg. sidewalks, pathways, bike lanes)	13.13%
Better roads and infrastructure	4.04%
Other (please specify)	8.08%

Q20. What is the one big move that the District could do to encourage the revitalization of the Town Centre (Main Street)?

Many ideas were given in response to this question. A smaller list has been included below to capture “big moves” presented by the community, whereas more general answers have been captured in previous questions.

Support active transportation and beautification of Town Centre

- Support active transportation: improve lighting, sidewalks, bike lanes, larger shoulders on both sides of the road.
- More plants, planters, street trees, benches along the main corridor.
- Support all local businesses through funding/grants to develop store fronts into a theme (e.g. mountain peaks, natural wood beams, western, country, farming, etc.)
- Have better signage / banners on streetlights which can be themed seasonally. Have ambiance lighting and District signage/logo, event advertising.
- Require esthetic exterior renovation every 10 years.

Incentivize business

- Incentivize employment opportunities.
- Pursue grants to revitalise buildings, provide landscaping, etc.
- Provide tax breaks for new businesses and access to suitable retail space.
- Controlled rent for businesses.
- Add commercial space with lease incentives.
- Promote tax revitalization program.
- Attract chain stores.

Encourage population growth

- Provide amenities for people to move to Barriere.
- Bus service so people can live in Barriere and commute to Kamloops for work.
- Addition of an indoor recreation centre.
- Support employment opportunities.

Q21. Please complete the sentence: In 20 years, Barriere will be...

- The same.
- Better.
- A thriving community for all ages.
- Still here.
- A bustling city with small town charm.
- A beautiful town.
- Similar to today.
- Hopefully not very different
- A highly sort after town from which to retire, raise a family or to commute to the big smoke & come home to the peace & quiet of a well planned & cared for community.
- More diversified.
- A thriving independent community that tourists will visit and stay.
- Affordable.
- A friendly rural community anyone would love to visit or call home.
- Needing more housing.
- A thriving community for young families.
- A subdivision of an ever-growing Kamloops
- Home to those who are currently our children, or it will be only "where they grew up."
- Still a great place to live.

- Much the same!
- A place I'd like to call home.
- An entertaining place to live.
- A place where people can raise their families without having to forfeit opportunities for their kids.
- Fiscally sustainable and we know the true costs, values, and live expectancy of our assets (including the natural ones).
- Hopefully still a small town.
- A densified and revitalized downtown core surrounded by small farms connected by walking paths.
- Hopefully better than today. More diverse in community and political opinion.
- A smaller, safe community that will attract new families who enjoy the seasonal activities and community setting.
- The hub for many Provincial, National and International competitions in as many sports as possible.
- Overpopulated
- Bigger
- A lot more crime and people from big cities.
- Resilient.
- Hopefully still a clean and safe small town.
- A safe place to bring up a family or retire, with strong community supports for a diverse and thriving community.
- A quaint little town to visit. Not over-populated.
- Revitalized.
- Growing slowly without economic development.
- Thriving.
- Hopefully pretty close to the same it is now!
- Still a wonderful place to grow up and live in.
- Home in a small town.
- The same if no one steps up and actually changes anything.
- Still a bedroom community of Kamloops.
- Thriving.
- In a better place with good healthcare.
- Still be awesome!
- An ok place to live
- A gem of a town to live and a great place to camp while travelling through our valley.

- Thriving with better sewage infrastructure and better/more housing.
- A beautiful place to live where people can enjoy the outdoors and find local jobs while living a quieter lifestyle.
- Thriving!
- Still here. Hopefully.
- A thriving but small community with friendly and sincere people.
- Safely accessible off a double lane highway #5.
- A welcoming hub for the tourism sector.
- More of a bedroom community.
- Safe and friendly.
- A destination area to live in safety, work and play.
- A friendly and active community, with affordable housing and a vast array of businesses.
- A destination
- A place to raise kids, have an artsy or forest-based business and enjoy nature.
- Still a rural, family centred community.
- In a similar place as we are now... A good one.
- A small thriving community with very little industry but a bedroom community for those working in Kamloops and Sun Peaks.
- Obsolete unless young families are able to live here.
- A destination for active transportation with arts and culture.
- A small vibrant community.
- A thriving rural community with affordable housing, a vibrant town centre and recreational and cultural opportunities that residents are proud to call home - live, work, play.
- The community I retire on and am still proud to call home.

6 Lessons Learned & Next Steps

The project team has carefully reviewed all feedback received during the first phase of engagement and is actively updating the Official Community Plan (OCP) to reflect the input gathered to date. Ongoing dialogue with Interior Health and the Barriere Trails Society continues to inform the refinement of existing content and the development of updated and new policy directions within the OCP.

A draft of the updated Official Community Plan will be shared with the community as part of the second phase of engagement in early summer 2025. At that time, residents and key stakeholders will be invited to review the draft and provide feedback through both an in-person open house and an online survey.

To stay informed on the progress of the [OCP Refresh](#), please visit the District's website.

District of Barriere

REPORT TO COUNCIL

Request for Decision

Date: May 5, 2025	File: 530.20/Rpts
To: Council	From: Chief Administrative Officer
Re: 2025-2029 Financial Plan Bylaw No. 254 – Final Reading	
Recommendation: THAT Council gives final reading to the 2025-2029 Financial Plan Bylaw No. 254.	

Purpose

To consider giving final reading to the 2025-2029 Five Year Financial Plan Bylaw No. 254.

Update May 5, 2025

At the April 14, 2025, Regular Meeting, Council provided first three readings to this Bylaw. It is now presented for final reading.

Background

Sections 165 and 166 of the Community Charter require a municipality to adopt a five-year financial plan annually, before the annual property tax bylaw is adopted, and to include public consultation as part of the financial planning process. Staff is recommending that the Financial Plan Bylaw being introduced as part of this report be adopted on May 5th, 2025 at the same time as the Tax Rates Bylaw (which is also on this agenda). This will allow sufficient time to meet the regulatory deadline of May 14, 2025, for the adoption of the annual tax rates bylaw.

On March 24, 2025, Council directed staff to implement the following strategies, ranked by priority, to achieve a balanced budget:

1. Include opportunities to offset the 2025 operational and capital expenditures utilizing the COVID-19 safe restart grant for Local Governments
2. Find ways to reduce the operational expenditures by roughly \$50,000
3. Reduce the Council Requests to \$2,500 from \$45,000
4. Increase Property Tax revenue by up to 9% to meet inflationary pressures
5. A 7.5% Water service and a 5% Wastewater service increase
6. Where applicable, increase User Fees by 5%
7. As a last resort, consider balancing any shortfall within the Financial Plan with funding from Surplus and reserves.
8. Cancel the Voyent Alert subscription, valued at \$1,700.

The 2025 budget presented in this proposed bylaw incorporates the above Council Strategies, with the following financial outcomes:

1. \$95,598 increase in Property Tax revenues
2. \$14,070 increase in Use Fees revenues
3. \$27,080 increase in Water and \$5,061 in Wastewater revenues
4. \$21,500 transfer from Surplus to fund current year capital and operating expenditures.
5. \$1,854,170 transfer from reserve to fund current year capital and operating expenditures

Public Budget Presentation and Subsequent Changes:

At the March 31, 2025, Special Meeting and Public Budget Presentation, Council reviewed the consolidated information, and potential rate impacts for the 2025 budget year. Council further directed Staff to proceed with the proposed values and prepare the Financial Plan and Tax Rates Bylaws and present them to Council for first three readings at the April 14, 2025, meeting.

Staff did not include Operational Grants Revenue and Expenses until now as there are some grants which could have provided a skewed picture for the financial plan numbers as for example an additional revenue of \$75,000 is expected through the CEPF grant regarding the Leone Lake Dam, while the remaining expense of only \$55,000 is expected. Effectively, this could have shown a \$20,000 surplus for 2025 when there was actually none. Final reconciliations and estimated expenditures for all carry forward projects are now included.

The following changes are subsequently integrated into the final Financial Plan Bylaw:

1. \$257,221 – Revenue from 2024 Accumulated Surplus Carry Forwards for Operating Grant Projects that have already started.
2. \$363,356 – Additional anticipated Revenue in Government Transfers in the General Fund for 2024 Carry Forward Projects:
 - a. FireSmart & Resiliency - \$69,147
 - b. LG Development Approvals Process - \$69,832
 - c. CEPF – Leone Dam Project - \$75,000
 - d. Fire Rescue Training - \$3,607
 - e. Flood Mitigation Plan - \$75,000
 - f. Flood Plain Mapping - \$70,770
3. \$82,661 – Additional Revenue in Government Transfers in the General Fund for 2025 Projects:
 - a. Canada Day - \$1,000
 - b. LGPS – Fire Dept Training - \$27,000
 - c. Community Forest – Tree Program - \$4,661
 - d. BC hydro – Regreening - \$8,000
 - e. EMCR – Indigenous Engagement – Year 2 - \$42,000
4. \$703,238 – Operating Grant Expenses in relation to the above Operating Projects and the corresponding revenue sources.
5. \$2,500 for the District's portion of the Bulk Water Station Study (\$5,000 grant funded, \$2,500 TNRD. TNRD is managing this project and is anticipated to bill us for it in 2025)
6. \$1,000 additional use of surplus funds to cover a minor shortfall, so total use of surplus funds to balance the budget is now \$22,500. (\$11,000 for IT projects, and \$11,500 to balance operating needs)
7. The District was not successful with the application to the REDIP grant, subsequently the related capital project was removed (\$700,000 in 2025).

The changes listed above produce the following updated consolidated summary view:

2025 CONSOLIDATED FINANCIAL PLAN

Operating	
Operating Revenue	3,897,646
Operating Expenditures	(3,615,842)
Operating Surplus	281,804
Transfer to Reserves	(326,817)
Net Operating Surplus	(45,013)
Transfer to Capital	45,013
Net After Capital Transfer	-

Capital	
Debt / Loan	175,000
Capital Grants	2,756,435
Transfer from Operations	(45,013)
Transfer from Reserves/surplus	1,665,170
Transfer from DCCs	-
Net Capital Funding	4,551,592
Capital Expenditures	(4,551,000)
Capital - Surplus/Deficit	592

Bush Truck Replacement

Staff have included the purchase and 50% financing of the new Bush Truck based on Council's previous resolution. Financing would begin in the Summer of 2025 of the five-year plan. The amounts included in the Financial Plan are based on a five-year MFA equipment financing amortization, with full year annual debt servicing costs of \$38,457, based on the quoted purchase price of \$350,000.

Summary

The Financial Plan is presented for first three readings and includes the discussed and requested changes by Council including Community Support, Grant-in-Aid, Council Request (Speed Signs), and strategies to balance the budget.

Other Taxing Authority Revenue and Expenses are not listed in this Bylaw as they are not directly related to the District's 5-year Financial Plan. These transactions will occur separately and balance each other out.

Benefits or Impact

General

Adoption of a five-year financial plan is an annual requirement of the Community Charter. The 2025-2029 Financial Plan sets out the proposed funding sources, expenditures, and transfers to and from reserve funds for the current and additional four fiscal years.

Finances

The 2025 budget includes a 9% tax revenue increase, equal to \$95,598. Preliminary calculations indicate that of the 948 taxable residential properties, 769 (81%) will see a reduction or minimal increase of less than \$100 in municipal taxes (with an average of \$43 increase). 17 of 73 (23%) of commercial properties will see a minimal increase of less than \$100 in municipal taxes.

Once the Financial Plan is approved, Transfers from Reserves and Accumulated Surplus accounts would occur based on Schedule B of the Bylaw and the supplementary projects schedule.

Strategic Impact

Preparation of an annual budget and financial plan allows the District to ensure that adequate provision is made to meet its short and long-term operational and capital financial needs.

Objectives and Policies in the Bylaw have been revised to more accurately reflect current Council Strategies in relation to asset management guidelines and tax burden allocation for example.

Risk Assessment

Compliance: Community Charter

Risk Impact: The 2025-2029 Five Year Financial Plan must be adopted before the annual property tax bylaw, and on or prior to May 14, 2025. Staff is recommending that Council adopt this bylaw on May 5, 2025, alongside the Tax Rates Bylaw, to ensure the statutory deadlines are met.

Internal Control Process:

A public special budget meeting was held on March 31, 2025, in compliance with the public consultation requirement of Section 166 of the Community Charter.

Next Steps / Communication

Staff is planning to proceed with distribution of copies of the attached brochure to the public and various organizations in the community, once all the information is finalized.

Staff intends to move forward with processing of any funding and grant-in-aid requests which have been pre-approved by Council and included in the budget once the Bylaw is adopted.

Attachments

1. Bylaw 254 – 2025-2029 Financial Plan - Draft
2. Supplementary Schedule of 2025 Capital Projects for Financial Plan Bylaw
3. 2025 – Budget Brochure – April 14, 2025
4. Visual Summary – April 14, 2025
5. REDIP – Regrets Letter

Recommendation

THAT Council gives final reading to the 2025-2029 Financial Plan Bylaw No. 254.

Alternative Options

1. Council could choose to request further changes to the financial plan. However, this would result in delays to its adoption and that of the Tax Rates Bylaw.

Prepared by: D. Drexler, Chief Administrative Officer



BYLAW NO. 254
2025 - 2029 FINANCIAL PLAN BYLAW
DISTRICT OF BARRIERE

**A bylaw of the District of Barriere Respecting the Financial Plan
for the years 2025 – 2029 inclusive.**

NOW THEREFORE the Council of the District of Barriere, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “**2025 - 2029 Financial Plan Bylaw No. 254**”.
2. Schedule “A” attached hereto and forming part of this bylaw is hereby adopted as the Statement of Objectives and Policies for the Five Year Financial Plan for the years 2025 to 2029.
3. Schedule “B” attached hereto and forming part of this bylaw is hereby adopted as the Financial Plan schedule of proposed funding sources, expenditures, and transfers between funds for the years 2025 to 2029.
4. This Bylaw repeals “*Financial Plan Bylaw No.242*”.

Read a first, second and third time by the Municipal Council this 14th day of April, 2025.

Adopted this 5th day of May, 2025.

Rob Kerslake, Mayor

Tasha Buchanan, Corporate Officer

Certified Correct:

Corporate Officer

Schedule “A”
2025 - 2029 Financial Plan
Statement of Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the District of Barriere is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2025.

Table 1: Sources of Revenue

Revenue Source	Amount	% of Total Revenue
Property Value Taxes	\$1,197,298	14.10%
Parcel Taxes	\$ 0	0.00%
User Fees and Charges	\$1,153,729	13.58%
Other Sources	\$4,313,461	50.78%
Proceeds from Borrowing	\$ 175,000	2.06%
Development Cost Charges	\$ 0	0.00%
Reserve Funding	\$1,654,170	19.48%
TOTAL	\$8,493,658	100.0%

- “*Property Value Taxes*” forms the first portion of revenue. As a revenue source, property taxation offers a number of advantages. This source offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, fire protection, and bylaw enforcement.
- “*User Fees and Charges*” represent the second portion of revenue. This source also offers a stable and reliable source of revenue for services on a user-pay basis.
- “*Other Sources*” includes primarily government operating and capital grants, funding from accumulated surplus, and other revenues.
- “*Proceeds from Borrowing*” represents a modest amount of revenue to cover immediate needs instead of utilizing reserve funding.
- “*Reserve Funding*” represent funding from capital reserves. This source of funding consists primarily of transfers from reserve accounts for projects and/or District share of Grant Projects.

Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and wastewater usage, building permits, business licenses, and solid waste services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

- Over the next five years, the District of Barriere will continue to review the proportion of revenue that is received from taxation and user fees and charges over the current levels, while ensuring that long-term needs for capital infrastructure are addressed
- The District will continue growing our revenue sources so that government grants are not the largest source of revenue.

Policies

- The District of Barriere reviews all taxation and user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Ensure that property tax increases remain as stable as possible over time, instead of large fluctuations, while utilizing a balance of inflation and construction price index to determine a reasonable taxation rate increase.
- Where possible, the District will endeavor to supplement revenues from fees and charges, rather than taxation, to lessen the burden on its limited property tax base.
- Utility rates should be increased consistently over time to fund capital reserves.
- As well, the District will actively encourage economic development and residential developments.
- Lastly, the District will encourage the use of alternate revenue streams instead of property taxes.

Distribution of Property Tax Rates

Table 2 outlines the proposed distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of the District of Barriere services. Over time, the District will work to increase the industrial and business uses in the District to lessen the impact on residential properties.

Table 2: Distribution of Property Tax Rates

Property Class	Rate Multiple	% of Total Property Taxation	Dollar Value
Residential (1)	1.00	75.88%	\$878,503
Utilities (2)	3.51	0.95%	\$10,976
Social Housing (3)	1.00	0.00%	\$0
Major Industrial (4)	3.41	2.66%	\$30,834
Light Industrial (5)	3.41	2.95%	\$34,215
Business and Other (6)	2.45	17.43%	\$201,833
Managed Forest (7)	3.01	0.00%	\$0
Recreation/Non-Profit (8)	1.00	0.11%	\$1,256
Farmland (9)	1.00	0.02%	\$198
Total		100.00%	\$1,157,791

Objective

- To ensure property taxes and rates are sufficient for the District's short and long-term needs.
- To ensure equity among property classes by reviewing the ratios of property class allocations annually

Policies

- The District will look at developing new revenue sources to offset the tax rate for all classes.
- Conduct periodic reviews of taxes paid by individual classes.
- Consider tax shifts or redistributions only where a full comprehensive analysis and impact is undertaken.
- Where a tax shift is required, consider a gradual phase-in to allow the properties in the class to adjust their budgets accordingly.
- In establishing property tax rates, take into consideration:
 - The amount of property taxes levied as compared to other municipalities.
 - The property class conversion ratio as compared to other municipalities.
 - The tax share borne by each property class.
 - The tax ratios of each property classification.

Tax Exemptions

Permissive Tax Exemptions

The District provides tax exemptions for non-profit societies in our community. Non-profit groups provide key services for our community.

Revitalization Tax Exemption

The District has developed two Revitalization Tax Exemption Bylaws that encourage development and revitalization in the community. The Downtown Core and the Yellowhead Corridor are the two areas that are named in the bylaws.

Objective

- Optimize the provision of charitable and not-for-profit services for the benefit of District residents.
- Provide property tax exemptions as permitted under the *Community Charter* in a consistent and fair manner.
- Restrict the provision of exemption to those providing an extension to District services and minimize the impact on District revenues.
- Utilize the revitalization tax exemption program as a means of encouraging commercial investment and increasing the availability of housing in the community.

Policies

- District residents must be primary beneficiaries of the organization's services, and the services provided must be accessible to all members of the public.
- In guiding and approving permissive tax exemptions, Council will take into consideration:
 - Not-for-profit occupiers of District property for the duration of their occupancy.
 - Land and improvements surrounding a statutorily exempt buildings for public worship.

Schedule “B”
Five Year Financial Plan 2025-2029**

	2025	2026	2027	2028	2029
	Budget	Budget	Budget	Budget	Budget
Revenues					
Property Taxes	\$ 1,157,798	\$ 1,215,688	\$ 1,276,472	\$ 1,340,296	\$ 1,407,311
Parcel and Frontage Taxes	-	-	-	-	-
Grants in Lieu of Taxes	7,000	7,000	7,000	7,000	7,000
Percentage of Revenue Tax	32,500	32,500	32,500	32,500	32,500
Sales of Services and User Fees	1,153,729	1,211,415	1,271,986	1,335,586	1,402,365
Grants	3,966,953	3,264,480	961,918	961,918	961,918
Development Cost Charges	-	-	-	-	-
Other Revenues	64,880	64,880	64,880	64,880	64,880
Total Revenues	6,382,860	5,795,964	3,614,757	3,742,180	3,875,974
Expenses					
General Government	1,593,538	914,434	941,867	970,123	999,227
Protective Services	277,850	286,186	294,772	303,615	312,723
Transportation Services	545,850	562,226	579,092	596,465	614,359
Environmental & Health Services	178,450	183,804	189,318	194,998	200,848
Public Health Services	6,500	6,695	6,896	7,103	7,316
Planning and Development	14,000	14,420	14,853	15,299	15,758
Parks, Recreation and Cultural Services	372,850	384,037	395,559	407,425	419,648
Water Services	402,425	414,498	426,933	439,741	452,933
Wastewater Services	205,150	211,305	217,644	224,173	230,898
Amortization	654,118	725,043	771,989	830,240	893,443
Debt Interest	3,173	5,425	4,158	2,843	1,477
Total Expenses	4,253,904	3,708,073	3,843,081	3,992,025	4,148,630
Surplus (Deficit) for the year	\$ 2,128,956	\$ 2,087,891	\$ (228,324)	\$ (249,845)	\$ (272,656)
Adjusted for non-cash items					
Amortization	654,118	725,043	771,989	830,240	893,443
Total Cash from Operations	\$ 2,783,074	\$ 2,812,934	\$ 543,665	\$ 580,395	\$ 620,787
Adjusted for Cash Items					
Proceeds from Borrowing	175,000	-	-	-	-
Capital Expenditures	(4,551,000)	(3,417,500)	(2,134,000)	(2,469,000)	(1,220,000)
Debt Principal Repayments	(16,055)	(33,032)	(34,299)	(35,615)	(36,981)
Transfer from Land Sales Reserve	-	-	-	-	-
Transfer from Capital Reserves	1,654,170	837,400	-	-	-
Transfer to Capital Reserves	(326,817)	(171,000)	(171,000)	(171,000)	(171,000)
Transfer to/from Surplus	281,628	(28,802)	1,795,634	2,095,220	807,194
	(2,783,074)	(2,812,934)	(543,665)	(580,395)	(620,787)
Financial Plan Balance	-	-	-	-	-

**Supplementary Capital Reserve Schedule is attached as a reference for detailed funds transfers.

DISTRICT OF BARRIERE																								
2025 CAPITAL PROJECTS WITH PROPOSED FUNDING SOURCES																								
CAPITAL EXPENDITURES - 2024			FUNDED FROM																					
Description	Fund	Amount	Municipal Hall	Land	Parkland	Highway Rescue	Fire	Wildfire Reserve	First Resonders	Roads	Highway Signage	Environment	Parks	Community Hall	LCIP	Gas Tax / CWF	Water	Climate Action	Growing Community	Wastewater	DCC	GRANTS	DEBT	SURPLUS OTHER
2024 Carry Forward Projects	General General General																							
Subtotal 2024 Carry Forward Projects		-	-	-	-	-	-	-	-	-											-	-	-	-
2025 New Projects																								
Hall Road - CN Rail Crossing	Roads	25,000								25,000														
Road Program	Roads	100,000								100,000														
Garbage Dumpster - large metal bin	Environment	15,000										15,000												
Summers Road / DeeJay Water and Wastewater	Water / Grant	-																						
Wastewater Treatment Plant & Hwy 5 Wastewater	DCC / Grant	3,750,000																	1,003,565		2,746,435			
BBC Energy Retrofit	LGCAP	120,000		-														120,000						
Bush Truck replacement	Fire / Highway	350,000				10,000		165,000														175,000		
Turnout gear	Fire	20,000					10,000															10,000		
IT Equipment (Network, phones, etc)	Surplus	11,000																						11,000
Emergency repairs	Water / Grant	50,000															50,000							
SCADA System	COVID	110,000																						110,000
Other Requests																								
Road Signs - 30km/h	Council	2,500																						
COVID Restart Funding to Operating	Council	45,605																						45,605
Balance Budget from Surplus to Operating	Council	11,500																						11,500
Subtotal 2025 New Projects		4,551,000	-	-	-	10,000	10,000	165,000	-	125,000	-	15,000	-	-	-	-	50,000	120,000	1,003,565	-	-	2,756,435	175,000	178,105
TOTAL CAPITAL EXPENDITURES		4,551,000	-	-	-	10,000	10,000	165,000	-	125,000	-	15,000	-	-	-	-	50,000	120,000	1,003,565	-	-	2,756,435	175,000	178,105

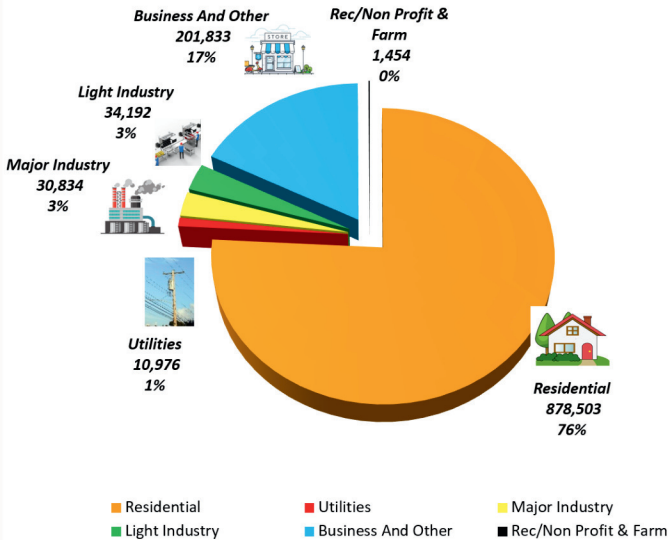
Proposed Property Tax Rates				
	2024	2025	2024-2025 Change	% Change
Residential	2.3689	2.4161	0.0472	1.99%
Utilities	8.3147	8.4803	0.1656	1.99%
Major Industry	8.0780	8.2387	0.1607	1.99%
Light Industry	8.0780	8.2387	0.1607	1.99%
Business And Other	5.8037	5.9193	0.1156	1.99%
Rec/Non Profit	2.3689	2.4161	0.0472	1.99%
Farm	2.3689	2.4161	0.0472	1.99%

Municipal Taxes on a Typical Residential Property		
	2024	2025
Assessed Value	\$365,000	\$383,000
Municipal Tax Rate	2.3689	2.4161
Municipal Taxes	\$864.65	\$925.35
Total Municipal Taxes	\$864.65	\$925.35
Change from 2024		\$60.70
% Change from 2024		7.0%

Residential			
	# Folios	Taxes	Average Increase/ Decrease
Decrease in taxes	106	(\$4,511)	(\$43)
Increase <\$100	663	28,432	43
Increase \$100-\$500	170	26,174	154
Increase \$500-\$1000	6	4,590	765
Increase >\$1000	3	3,522	1,174
	948	\$58,207	\$61

Commercial			
	# Folios	Taxes	Average Increase/ Decrease
Decrease in taxes	0	\$0 -	
Increase <\$100	17	960	56
Increase \$100-\$500	43	10,529	245
Increase \$500-\$1000	5	3,154	631
Increase >\$1000	8	17,272	2,159
	73	\$31,915	\$437

Municipal Tax Revenue By Property Class



Council Strategies to Balance the Budget

- 1.Utilize remainder of COVID-19 restart grant
- 2.Reduce Operational Expenditures by \$50,000 minimum
- 3.Reduce Council requests to \$2,500
- 4.Property Tax increase of up to 9%
- 5.7.5% Water and 5% Wastewater increase
- 6.5% User Fee increases where applicable
- 7.As last resort, utilize Surplus to offset shortfall
- 8.Cancel Voyent Alert, valued at \$1,700



2025 BUDGET



April 14, 2025

www.Barriere.ca

Revenues & Expenses

Where the Money Comes From

Property Taxes	1,157,798
Grant in Lieu & Other Taxes	39,500
User Fees & Charges	1,153,729
Government Transfers	3,966,953
Interest, Penalties & Other Recoveries	64,880
Transfers from Reserves - Carryforward P	0
Transfers from Reserves - Current Project	1,654,170
Funded from Debt/Loan	175,000
Funded from Development Cost Charges	0
Transfers from Surplus - Carryforwards	282,221
Total Funding Available	8,494,251

Where the Money Goes

General Government	887,800
Protective Services	277,850
Transportation	545,850
Environmental & Public Health	184,950
Planning & Development	14,000
Parks & Recreation	232,800
Facilities	140,050
Water Utility Operations	402,425
Wastewater Utility Operations	205,150
Grant Projects - Ops (incl. Carry Forward)	705,738
Debt Servicing	19,229
Operating Expenditures	3,615,842
Capital Projects - Carry Forward	0
Capital Projects - Current Year	4,551,000
Capital Expenditures	4,551,000
Transfer to Reserves	326,817
Total Expenditures	8,493,659
Current Year Net Surplus	592

Debt Servicing

	2025	2026	2027	2028	2029
General Fund					
Equipment Financing - Bush Truck \$175,000; 5 years; June 2030	19,229	38,457	38,457	38,458	38,458
Total Debt Payments	19,229	38,457	38,457	38,458	38,458

Reserve Balances

	Beginning *	Ending	2025 Used
Municipal Hall	331,570	336,469	0
Land	45,745	46,431	0
Parkland	65,590	66,574	0
Highway Rescue	10,612	696	10,000
Fire	161,725	153,776	10,000
Wildfire Revenue	259,478	97,133	165,000
First Responders	192	195	0
Roads	206,585	83,521	125,000
Highway Signage	8,619	8,748	0
Environmental	13,789	222	15,000
Parks	111,727	113,515	0
Community Hall	19,617	19,911	0
Louis Creek Industrial Park	263,536	267,591	0
Gas Tax / Community Works	-61099	224,572	0
Covid Relief Fund	155,605	0	155,605
Water	436,954	392,383	50,000
Climate Action Program	227,050	109,556	120,000
Growing Communities	1,316,000	324,648	1,003,565
Wastewater	0	0	0
Total Reserves	3,573,295	2,245,941	1,654,170

* after deducting 2024 carryforward projects

Capital Projects

NEW CAPITAL PROJECTS		2025 BUDGET
PUBLIC WORKS	Solid Waste Dumpsters	15,000
FACILITIES	BBC Energy Retrofit	120,000
ROADS	Paving program	100,000
	Hall Road CN Rail Crossing	25,000
FIRE SERVICES	Bush Truck Replacement	350,000
	Turnout Gear	20,000
INFORMATION TECHNOLOGY	Office equipment & technology	11,000
WATER/SEWER	WWTP & Hwy 5 Wastewater	3,750,000
	Summers Road / DeeJay Water	-
	SCADA System	110,000
UTILITIES/PUBLIC WORKS	Emergency repair contingency	50,000
TOTAL NEW CAPITAL PROJECTS		4,551,000

MUNICIPAL AND OTHER TAXES

	2021	2022	2023	2024	2025
Municipal Property Taxes					
Amount levied	\$ 916,498	\$ 966,391	\$ 1,012,189	\$ 1,062,194	\$1,157,791
Increase from previous year	\$ 39,898	\$ 49,893	\$ 45,798	\$ 50,005	\$ 95,597
% Increase from previous year	4.6%	5.4%	4.7%	4.9%	9.0%
Regional District Requisition					
Amount levied	\$ 280,751	\$ 312,266	\$ 315,452	\$ 329,394	\$ 352,928
Increase from previous year	\$ 5,870	\$ 31,515	\$ 3,186	\$ 13,942	23,534
% Increase from previous year	2.1%	11.2%	1.0%	4.4%	7.1%
Requisition as % of municipal taxes	30.6%	32.3%	31.2%	31.0%	30.5%
Hospital Requisition					
Amount levied	\$ 278,441	\$ 133,787	\$ 135,681	\$ 135,152	\$ 145,282
Increase from previous year	\$ 160,698	\$ (144,654)	\$ 1,894	\$ (529)	\$ 10,130
% Increase from previous year	136.5%	-52.0%	1.4%	-0.4%	7.5%
Requisition as % of municipal taxes	30.4%	13.8%	13.4%	12.7%	12.5%
School Requisition					
Amount levied	\$ 558,640	\$ 614,796	\$ 676,594	\$ 698,918	\$ 698,918
Increase from previous year	\$ 83,419	\$ 56,156	\$ 61,798	\$ 22,324	\$ -
% Increase from previous year	17.6%	10.1%	10.1%	3.3%	0.0%
Requisition as % of municipal taxes	61.0%	63.6%	66.8%	65.8%	60.4%
Police Requisition					
Amount levied	\$ 83,233	\$ 95,748	\$ 111,787	\$ 120,704	\$ 120,704
Increase from previous year	\$ (7,803)	\$ 12,515	\$ 16,039	\$ 8,917	\$ -
% Increase from previous year	-8.6%	15.0%	16.8%	8.0%	0.0%
Requisition as % of municipal taxes	9.1%	9.9%	11.0%	11.4%	10.4%
Total Taxation	\$ 2,131,547	\$ 2,138,519	\$ 2,272,445	\$ 2,363,783	\$2,493,044
Other Taxing Authorities	\$ 1,215,049	\$ 1,172,128	\$ 1,260,256	\$ 1,301,589	\$1,335,253
% Compared to Municipal Taxes	57%	55%	55%	55%	54%

April 14, 2025
REGULAR MEETING

2025 DRAFT BUDGET

GENERAL FUND		
Operating		
Operating Revenue		3,212,905
Operating Expenditures		(3,008,267)
Net before Transfers		204,638
Transfer to Reserves		(326,817)
Net Available for Capital		(122,179)

General Fund Operating Expenditures		
General Government		887,800
Protective Services		277,850
Transportation		543,350
Environmental & Public Health		184,950
Planning & Development		14,000
Parks & Recreation		232,800
Facilities		140,050
Debt Servicing		19,229
Operating / Grant Project (non capital)		705,738
Community Service Increases		
Council Follow-up Items		2,500
		3,008,267

WATER FUND		
Operating		
Operating Revenue		536,780
Operating Expenditures		(402,425)
Net Available for Capital		134,355

Water Fund Operating Expenditures		
Water Utility Operations		402,425
Debt Servicing		-
Council Follow-up Items		
		402,425

WASTEWATER FUND		
Operating		
Operating Revenue		147,961
Operating Expenditures		(205,150)
Net Available for Capital		(57,189)

Wastewater Fund Operating Expenditures		
Wastewater Utility Operations		205,150
Debt Servicing		-
Council Follow-up Items		
		205,150

CAPITAL EXPENDITURES		
Capital		
Capital Funding		4,494,987
Capital Expenditures		(4,551,000)
Net Capital Surplus/Deficit		(56,013)

Capital Expenditures		
Information Technology		121,000
Emergency Services		370,000
Facilities		120,000
Fleet & Equipment		-
Engineering		50,000
Public Works		140,000
Water		-
Wastewater		3,750,000
		4,551,000

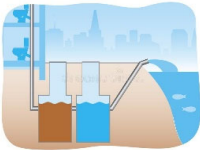
General Fund Revenues		
Property Taxes		1,062,200
Property Taxes - Increase		95,598
Grant in Lieu & Other Taxes		39,500
User Fees & Charges		454,750
User Fees - Increases		14,238
Government Transfers		1,210,518
Interest, Penalties & Other Recoveries		64,880
Other - Surplus		11,500
From Acc Surplus - 2024 Carry Forwards		259,721
		3,212,905



Water Fund Revenues		
Water - Fixed/Capital Charges		509,700
Water - Usage Charges		-
Water - Miscellaneous Charges		-
Water - Late Penalties		-
Water - Increase		27,080
		536,780



Wastewater Fund Revenues		
Wastewater - Fixed/Capital Charges		142,900
Wastewater - Usage Charges		-
Wastewater - Miscellaneous Charges		-
Wastewater - Late Penalties		-
Wastewater - Increase		5,061
		147,961



Capital Funding Sources		
Capital Grants		2,756,435
Debt / Loan		175,000
Operating Surplus Available		
General		(122,179)
Water		134,355
Wastewater		(57,189)
From Reserves and DCCs		1,608,565
From Accumulated Surplus		
		4,494,987



2025 DRAFT BUDGET - CONSOLIDATED

Operating Revenues	
General Fund	2,941,684
Water Fund	536,780
Wastewater Fund	147,961
Other Funding Sources - Surplus	271,221
	3,897,646

Capital Funding Sources	
Debt / Loan	175,000
Capital Grants	2,756,435
Funded from Development Cost Charges	-
Transfer from Reserves - 2024 carryforward projects	-
Transfer from Surplus - 2024 carryforward projects	-
Transfer from Reserves - current	1,654,170
	4,585,605

Other Program Funding Sources	
Capital Grants	-
Transfer from Reserves	-
Transfer from Accumulated Surplus	11,000
	11,000

ACCUMULATED SURPLUS	
Reserves	
Balance - December 31, 2024	3,573,294
2024 Carry Forward Capital Projects	-
Net after funding of Carry Forward Projects	3,573,294
Transfers in from Operating	326,817
Transfer in - 2024 Climate Action funding	-
Transfers in - fleet replacement/future capital	-
Used to fund 2025 Capital Projects	(1,654,170)
	2,245,941

	Beginning *	Ending	2025 Used
Municipal Hall	331,570	336,469	-
Land	45,745	46,431	-
Parkland	65,590	66,574	-
Highway Rescue	10,612	696	10,000
Fire	161,725	153,776	10,000
Wildfire Revenue	259,478	97,133	165,000
First Responders	192	195	-
Roads	206,585	83,521	125,000
Highway Signage	8,619	8,748	-
Environmental	13,789	222	15,000
Parks	111,727	113,515	-
Community Hall	19,617	19,911	-
Louis Creek Industrial Park	263,536	267,591	-
Gas Tax / Community Works	(61,100)	224,572	-
COVID Relief Fund	155,605	-	155,605
Water	436,954	392,383	50,000
Climate Action Program	227,050	109,556	120,000
Growing Communities	1,316,000	324,648	1,003,565
Wastewater	-	-	-
	3,573,294	2,245,941	1,654,170

2025 CONSOLIDATED FINANCIAL PLAN

Operating	
Operating Revenue	3,897,646
Operating Expenditures	(3,615,842)
Operating Surplus	281,804
Transfer to Reserves	(326,817)
Net Operating Surplus	(45,013)
Transfer to Capital	45,013
Net After Capital Transfer	-

Capital	
Debt / Loan	175,000
Capital Grants	2,756,435
Transfer from Operations	(45,013)
Transfer from Reserves/surplus	1,665,170
Transfer from DCCs	-
Net Capital Funding	4,551,592
Capital Expenditures	(4,551,000)
Capital - Surplus/Deficit	592

ACCUMULATED SURPLUS - NON LIQUID	
Investment in Capital Assets	
Beginning Balance	29,187,641
Capital Expenditures	4,551,000
Debt Principal Payments	16,055
Amortization	(654,118)
	33,100,578

ACCUMULATED SURPLUS	
TOTAL	
Operating Surplus	786,896
Investment in Capital Assets	33,100,578
Statutory Reserves	2,245,941
Internally Restricted Funds	-
	36,133,415

Operating Expenditures	
General Fund Operating	3,005,767
Water Fund Operating	402,425
Wastewater Fund Operating	205,150
Fee for Service - pending request	-
Council Follow-up Items	2,500
	3,615,842

Capital Expenditures	
New Projects	
General Fund	1,569,565
Water Fund	50,000
Wastewater Fund	-
Grant Funded	2,756,435
Debt Funded	175,000
Carryforward Projects	
General Fund	-
Water Fund	-
Wastewater Fund	-
Grant Funded	-
	4,551,000

ACCUMULATED SURPLUS	
Operating Surplus	
Beginning Balance	1,232,024
Net Income	2,140,457
Invested in Capital Assets	(3,912,937)
From Reserves - Current Projects	1,654,170
To Reserves - Community Works etc.	(326,817)
To Equipment Reserve	-
	786,896
Less: Internally Restricted	-
Net Operating Surplus	786,896

Internally Restricted Funds	
Restricted Fund 1	-
Restricted Fund 2	-
	-

* after deducting 2024 carryforward projects



April 9, 2025

Application #: B16B32D6
District of Barriere

Dear Daniel Drexler and David Alderdice,

Re: Rural Economic Diversification and Infrastructure Program
Application #: B16B32D6 - Highway 5 Utility Infrastructure for Economic Development

Thank you for your application for funding under the Rural Economic Diversification and Infrastructure Program (REDIP). We would like to advise that, after careful consideration, the above-noted project was not selected for funding.

REDIP received a large number of applications during the intake period and unfortunately the total funding requested significantly exceeded the Program's available funds. As a result, the Program was not able to provide funding to your project.

This decision does not reflect on the importance of this project for your community, but rather the degree to which the program has been oversubscribed. We know significant effort goes into developing proposed projects and we appreciate the time you took to prepare your application.

Program staff are available to review your application and provide further details regarding the funding decision. If you would like to book a virtual follow up meeting, please contact the Program Office by phone at 250-356-7950 or by email at ruraldevelopment@gov.bc.ca.

The 2024-25 REDIP intake marked the third year of the program. Future funding opportunities may be announced via the REDIP website at <http://www.gov.bc.ca/REDIP>. To stay informed, we encourage you to subscribe for email updates on the REDIP website.

Please note that JEDI Regional Economic Operations staff are also available to offer support for economic development in your community. The Regional Manager for your area is Myles Bruns and their contact information is: 250-312-7322, Myles.Bruns@gov.bc.ca.

Thank you for your interest in REDIP.

Best regards,

Matthew Scott-Moncrieff, Director
Rural Programs Branch
Ministry of Jobs, Economic Development and Innovation

District of Barriere

REPORT TO COUNCIL

Request for Decision

Date: May 5, 2025	File: 530.20/Rpts
To: Council	From: Chief Administrative Officer
Re: 2025 Tax Rates Bylaw No. 255	
Recommendation: THAT Council gives final reading to the 2025 Tax Rates Bylaw No. 255	

Purpose

To consider giving final reading to the 2025 Tax Rates Bylaw No. 255.

Update May 5, 2025

At the April 14, 2025, Regular Meeting, Council provided first three readings to this Bylaw. It is now presented for final reading.

Background

Section 197 of the Community Charter requires the District to adopt an annual property value tax bylaw to establish the tax rates for the collection of municipal revenue as provided in the Financial Plan, as well as the amounts to be collected on behalf of other local governments or public bodies.

The 2025 annual tax rates bylaw must be adopted on or before May 14, 2025.

The amount of 2025 property tax revenue included in the Five Year Financial Plan is \$1,157,791, an increase of \$95,597 (9%) over 2024.

The District's residential assessments have increased approximately \$3.313 million from 2024 due to non-market change, while commercial assessments have increased about \$2.36 million.

Positive non-market change is generally attributable to new construction and building additions or major renovations. The amount of revenue gained due to the non-market change in residential and commercial assessments is approximately \$22,000. The other property classes have a relatively minor decreases in non-market change, at around \$12,000 in assessment value, with a very small loss in tax revenue attributable to those classes.

There has been a 3.93% increase in the market change of residential properties since last year, and 7.3-8.4% increases for the utilities, business, and light industrial classes. Major industry saw an increase of roughly 4.2% in assessed value.

On March 31, 2025, staff presented the proposed taxation revenues at a Special Meeting and Council instructed staff to continue with preparing the Financial Plan Bylaw and Tax Rates Bylaw with the rates and values from the meeting included, and to present the Bylaw at the April 14, 2025, Regular Meeting of Council for first three readings.

The below table shows the tax rates changes from 2024 to 2025 based on the overall taxation amount.

Proposed Property Tax Rates				
	2024	2025	2024-2025 Change	% Change
Residential	2.3689	2.4161	0.0472	1.99%
Utilities	8.3147	8.4803	0.1656	1.99%
Major Industry	8.0780	8.2387	0.1607	1.99%
Light Industry	8.0780	8.2387	0.1607	1.99%
Business And Other	5.8037	5.9193	0.1156	1.99%
Rec/Non Profit	2.3689	2.4161	0.0472	1.99%
Farm	2.3689	2.4161	0.0472	1.99%

As in previous years, the 2025 tax rates included in Schedule A of the bylaw (Attachment 1) were calculated to maintain the same Multiple structure formula for all classes for calculating tax rates. This effectively shifted the burden slightly (by roughly 1.3%) towards the business sector compared to the residential sector due to the 8% in additional construction and 8% in additional assessment values in the business sector. As part of the budget deliberations, Council has indicated that Council would like to look at alternate structures of burden through a more holistic review in future years when comparing to similar municipalities with a similar assessment base.

Supporting data for the tax rate calculation is provided here:

Class	Folio Count	Net Taxable Value	Tax Rate	Multiples	Tax Revenue	% Of Revenue
1 - Residential	988	\$363,611,200	2.41605	1.00	\$878,503	75.88%
2 - Utilities	14	\$1,294,325	8.48034	3.51	\$10,976	0.95%
3 – Supportive Housing	0	\$0	2.41605	1.00	\$0	0.00%
4 – Industrial	3	\$3,742,600	8.23873	3.41	\$30,834	2.66%
5 – Light Industrial	4	\$4,150,100	8.23873	3.41	\$34,192	2.95%
6 – Business	109	\$34,097,300	5.91932	2.45	\$201,833	17.43%
7 – Managed Forest	0	\$0	7.27231	3.01	\$0	0.00%
8 – Rec/Non-Profit	18	\$519,800	2.41605	1.00	\$1,256	0.11%
9 – Farm	13	\$81,813	2.41605	1.00	\$198	0.02%
		<u>\$407,497,138</u>			<u>\$1,157,791</u>	<u>100.00%</u>

According to BC Assessment, the typical assessed value of a single-family residential property in Barriere has increased approximately 5%, from \$365,000 in 2024 to \$383,000 in 2025. The table below shows the impact of the new proposed rate on an average property using these values.

Municipal Taxes on a Typical Residential Property		
	2024	2025
Assessed Value	\$365,000	\$383,000
Municipal Tax Rate	2.3689	2.4161
Municipal Taxes	\$864.65	\$925.35
Total Municipal Taxes	\$864.65	\$925.35
Change from 2024		\$60.70
% Change from 2024		7.0%

The tax rates for the regional and hospital districts are determined by the amount levied by those authorities and are based on legislated provincial class multiples. The requisition for the Regional District has increased by 7.1%, from \$329,394 in 2024 to \$352,928 this year. The Hospital District requisition has increased by 7.5%, from \$135,152 to \$145,282. Copies of the Regional District and Hospital requisition are attached to this report.

Summary

The Tax Rates Bylaw No. 255 is presented for first three readings and includes the rates necessary to meet our obligations to the Regional District and the Hospital board, and also the rates needed to meet the District's needs as set out in the Financial Plan Bylaw.

Benefits or Impact

General

Adoption of an annual property Tax Rates Bylaw on or before May 14 is a requirement of the Community Charter. The Five-Year Financial Plan determines the amount of revenue to be raised by property value taxes and used in the calculation of tax rates.

The policies regarding property taxation are included in the annual financial plan, and the intent is to update Asset Management related policies over the next year which would subsequently be included as well. The following statements are examples of those policies related to setting tax rates:

- Conduct periodic reviews of taxes paid by individual classes.
- Consider tax shifts or redistributions only where a full comprehensive analysis and impact is undertaken.
- Where a tax shift is required, consider a gradual phase-in to allow the properties in the class to adjust their budgets accordingly.
- In establishing property tax rates, take into consideration:
 - The amount of property taxes levied as compared to other municipalities.
 - The property class conversion ratio as compared to other municipalities.
 - The tax share borne by each property class.
 - The tax ratios of each property classification.

Finances

The amount of revenue proposed to be collected through property taxation for 2025 is \$1,157,791.

Strategic Impact

Property taxation is one of the main sources of revenue for the municipality, without which the District could not operate. The Tax Rates Bylaw provides the authority for the District to collect its annual municipal taxes as well as those of other taxing authorities.

Risk Assessment

Compliance: Section 197 of the Community Charter requires the City to adopt an annual tax rates bylaw on or before May 14.

Risk Impact: Low, if the annual tax rates bylaw is adopted on May 5 as planned.

Internal Control Process:

Test calculations, which will include the all taxing authorities (municipal, regional hospital, regional district, school, police, BC Assessment, etc.), will be performed prior to issuance of the tax notices in May.

Next Steps / Communication

A copy of the bylaw will be provided to the Ministry of Municipal Affairs prior to May 15th, as required.

Attachments

1. Bylaw 255 – 2025 Taxes Rates Bylaw - Draft
2. Thompson Nikola Regional District Requisition and Thompson Regional Hospital District Requisitions for 2025

Recommendation

THAT Council gives final reading to the 2025 Tax Rates Bylaw No. 255

Alternative Options

1. Staff is not recommending any other options, as adoption of the tax rates bylaw is required on or before to May 14th, 2025.

Prepared by:

D. Drexler, Chief Administrative Officer



BYLAW NO. 255
2025 PROPERTY TAX RATES BYLAW
DISTRICT OF BARRIERE

**A bylaw to impose rates on all taxable land and improvements for the year ending
December 31, 2025.**

NOW THEREFORE the Council of the District of Barriere, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “**2025 Property Tax Rates Bylaw No. 255**”.
2. The following rates are hereby imposed and levied for the year 2025:
 - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in the column “A” titled “General Municipal” of Schedule “A” attached to and forming part of this Bylaw.
 - b) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in the column “B” titled “Regional Hospital” of Schedule “A” attached to and forming part of this Bylaw.
 - c) For Regional District purposes on the value of land and improvements taxable for hospital purposes, rates appearing in the column “C” titled “Regional District” of Schedule “A” attached to and forming part of this Bylaw.
3. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
4. This Bylaw repeals “*Tax Rates 2024 Bylaw No.243*”.

Read a first, second, and third time by the Municipal Council this 14th day of April, 2025.

Adopted this 5th day of May, 2025.

Rob Kerslake, Mayor

Tasha Buchanan, Corporate Officer

**Schedule “A”
District of Barriere 2025 Tax Rates**

Property Class	Description	“A” General Municipal	“B” Regional Hospital	“C” Regional District
01	Residential	2.41605	0.30348	0.73724
02	Utility	8.48033	1.06219	2.58033
03	Supportive Housing	2.41605	0.30348	0.73724
04	Major Industry	8.23873	1.03487	2.51398
05	Light Industry	8.23873	1.03487	2.51398
06	Business & Other	5.91932	0.74353	1.80623
07	Managed Forest Land	7.27231	0.91045	2.21171
08	Recreational/Non-Profit	2.41605	0.30348	0.73724
09	Farm	2.41605	0.30348	0.73724

Certified Correct:

Corporate Officer



THOMPSON-NICOLA

REGIONAL DISTRICT

The Region of BC's Best

300-465 Victoria Street

Kamloops, BC V2C 2A9

Tel: 250-377-8673

Toll Free in BC: 1-877-377-8673

Email: admin@tnrd.ca

Department: Finance

April 2, 2025

District of Barriere
PO Box 219, 4936 Barriere Town Road
Barriere, BC V0E 1E0

Attention: Nora Johnson, Interim Finance
Officer

Dear Ms. Young: _____
Subject: 2025 Thompson-Nicola Regional District Requisition

Please find enclosed a copy of the 2025 Requisition for the Thompson-Nicola Regional District.

In summary, the payment due from your municipality is as follows:

TNRD Requisition (see recap)	\$352,928
------------------------------	-----------

Under Section 385(1) of the Local Government Act, the payment is due on or before August 1, 2025. If it would be more convenient for you, please feel free to issue a post-dated cheque.

If you have any questions, please call at your convenience.

Yours truly,

A handwritten signature in black ink, appearing to read 'C Fox', is written over a horizontal line.

Carla Fox, CPA, CMA
Chief Financial Officer

encl.

MUNICIPALITIES: Ashcroft | Barriere | Cache Creek | Chase | Clearwater | Clinton
Kamloops | Logan Lake | Lytton | Merritt | Sun Peaks

ELECTORAL AREAS: "A" "B" "E" "I" "J" "L" "M" "N" "O" "P"

www.tnrd.ca



THOMPSON-NICOLA
REGIONAL DISTRICT

Thompson-Nicola Regional District

Tax Rate per \$100,000 Assessment

FINAL 2025

Municipal - Regional and Local Area Services

BCA Version (Multiple Items)

Budget Version Final

			2025	2025		2024	
			Values				
Region	Service Category	Service	Cost Per \$100,000	Total \$ Requisition	% Change	Total \$ Requisition	\$ Change
District of Barriere	General Services	Environmental Planning & Zoning	1.24	5,956	15.99%	5,135	821
		Film Commission	0.47	2,271	11.59%	2,035	236
		Fraser Basin	0.05	225	100.77%	112	113
		General Government Services	8.31	39,798	0.56%	39,576	222
		Regional Parks	0.07	316	10.61%	286	30
		Search and Rescue (All Members)	0.23	1,085	-1.33%	1,100	-15
		Thompson-Nicola Regional District Library System	13.43	64,288	14.04%	56,372	7,916
	General Services Total		\$ 23.81	\$ 113,940	8.91%	\$ 104,616	9,324
	Local Services	Crime Stoppers Program	0.10	472	0.51%	470	2
		E911	3.83	18,341	2.55%	17,885	456
		Emergency Preparedness	1.26	6,045	-37.02%	9,599	-3,554
		Mosquito Control: North (O & P)	7.71	36,911	11.84%	33,002	3,909
		SWM: Residual Management	35.45	169,663	10.09%	154,108	15,555
		Valley Connector	0.92	4,412	-35.04%	6,792	-2,380
	Local Services Total		\$ 49.27	\$ 235,846	6.31%	\$ 221,856	13,989



THOMPSON-NICOLA
REGIONAL DISTRICT

Thompson-Nicola Regional District

Tax Rate per \$100,000 Assessment

FINAL 2025

Municipal - Regional and Local Area Services

BCA Version (Multiple Items)

Budget Version Final

			2025	2025	2024		
			Values				
			Cost Per				
Region	Service Category	Service	\$100,000	Total \$ Requisition	% Change	Total \$ Requisition	\$ Change
District of Barriere	Electoral Area Services	Search & Rescue (Specific Members)	0.66	3,143	-3.09%	3,243	-100
	Electoral Area Services Total		\$ 0.66	\$ 3,143	-3.09%	\$ 3,243	-100
District of Barriere Total			\$ 73.74	\$ 352,928	7.04%	\$ 329,715	23,213



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Department: Finance

April 2, 2025

District of Barriere
PO Box 219, 4936 Barriere Town Road
Barriere, BC V0E 1E0

Attention: Nora Johnson, Interim Finance Officer

Dear Ms. Young:

Subject: 2025 Thompson Regional Hospital District Requisition

Please find enclosed a copy of the 2025 Requisition for the Thompson Regional Hospital

District. In summary, the payment due from your municipality is as follows:

TRHD Requisition (see recap)	\$145,282
------------------------------	-----------

Under Section 385(1) of the Local Government Act, the payment is due on or before August 1, 2025. If it would be more convenient for you, please feel free to issue a post-dated cheque.

If you have any questions, please call at your convenience.

Yours truly,

Carla Fox, CPA, CMA
Chief Financial Officer

encl.

MUNICIPALITIES: Ashcroft | Barriere | Cache Creek | Chase | Clearwater | Clinton
Kamloops | Logan Lake | Lytton | Merritt | Sun Peaks

ELECTORAL AREAS: "A" "B" "E" "I" "J" "L" "M" "N" "O" "P"

**2024 Tax Requisition
Apportionment of Costs
Thompson Regional Hospital District
Section 20 Tax Requisition**

2025 Tax Requisition					
Apportionment of Costs					
Thompson Regional Hospital District					
Total Requisition:		\$	18,076,880		
2025					
Participant		2025 Converted Assmt	% Share	Net Requisition	Tax Rate /\$1,000 Assessment
<u>Municipalities:</u>					
Kamloops		3,516,118,044	59.040	\$ 10,672,574	0.3751
Barriere		47,863,804	0.804	145,282	0.3577
Clearwater		76,849,999	1.290	233,265	0.3998
Merritt		234,610,698	3.939	712,121	0.4050
Logan Lake		100,501,500	1.688	305,055	0.4912
Ashcroft		46,419,437	0.779	140,898	0.4035
Cache Creek		24,020,289	0.403	72,909	0.4080
Chase		77,219,271	1.297	234,386	0.3585
Clinton		12,778,610	0.215	38,787	0.3822
Lytton		5,791,406	0.097	17,579	0.5222
Lillooet		66,647,961	1.119	202,298	0.3737
Sun Peaks		179,073,703	3.007	543,548	0.3321
		4,387,894,722	73.678	\$ 13,318,702	0.3771
<u>Rural Areas:</u>					
Kamloops Rural (724)		625,455,848	10.502	\$ 1,898,464	0.3861
Kamloops Rural (726)		200,320,924	3.364	608,040	0.7239
Williams Lake Rural (727)		39,304	0.001	119	0.3029
Lillooet Rural (729)		65,022,124	1.092	197,364	0.3757
Ashcroft Rural (730)		141,048,604	2.368	428,129	0.4733
Merritt Rural (731)		263,325,475	4.422	799,279	0.4981
Salmon Arm Rural (789)		272,386,444	4.574	826,782	0.3221
		1,567,598,723	26.322	\$ 4,758,177	0.4189
Total		5,955,493,446	100.000	\$ 18,076,879	0.3873

District of Barriere

REPORT TO COUNCIL

Request for Decision

Date: May 5, 2025	File: 530.20/Rpts
To: Council	From: T. Buchanan, Corporate Officer
Re: DRAFT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 256	
Recommendation: THAT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 256 be given 1st, 2nd and 3rd readings.	

Purpose To amend current, applicable Fees & Charges Bylaw Schedules to reflect necessary fee increases, as well as new and projected services and products reflected in the 2025-2029 Financial Plan.

Background Aside from the amendment to add the EV Charging Station Fees to the Fees & Charges Bylaw in June of 2023, the last general utility fee increase occurred in two years ago in April 2023. Generally, nominal increases have occurred annually to reflect operational cost increases with adopted updates in March 2022, June 2021, April 2020 and so on.

In order to align with the anticipated expenses and revenues adopted in the 2025 Budget process, various fee increases. In addition, fee structures for new and projected services must be included in the bylaw in order for the municipality to collect for the product and/or service.

Summary

The following Schedules are included in the attached Bylaw Amendment No. 256 for Council consideration (*proposed fee indicated in red with the current fee shown in ~~strikethrough~~*):

Schedule 1 – General Administration and Freedom of Information Requests

- ✓ Added plotter printing fees
- ✓ Added Residential Recycling Tote – *current fee is \$17.99each incl.tax*
- ✓ Added rental fee and refundable deposit fee for various event equipment
- ✓ Added key deposit – *keys currently signed in and out for Ridge Gym Rentals as well as Bandshell rentals. The cost to replace each key is approximately \$50each.*

Schedule 4 – Public Works and Services

- ✓ General 5% fee increases to Solid Waste and Street Lighting rates
- ✓ Separates line item for 'Additional Bags' and increases fee by \$0.50
- ✓ General 7.5% fee increases to Water rates and 5% to Wastewater rates
- ✓ Added the inclusion of 'statutory holidays' to the after hour response rate

- ✓ Formally added 'Unconnected Building' fee where wastewater connection is available without eligible exemption. *Currently an eligible exemption is granted to those providing a report from a Registered Onsite Wastewater Professional (ROWP) certifying good working order of a septic system which must be renewed every five (5) years. Those not meeting that exemption and still not connected, currently are billed at the applicable connection monthly base rate.
- ✓ Increased application to Connection to Sewer fee to \$300
- ✓ Separated 'Applicable Earthworks' to its own line item

Schedule 7 – Municipal Property Rentals

- ✓ Added "Old Chamber" building daily and monthly rates.
- ✓ Added BBC rental rates for Unit 4A,B & C. as well as long term leases negotiated by lease agreements.
- ✓ Provided discretion to CAO to reduce rate for non-profit, community benefit use.
- ✓ Added Community Hall line item that references negotiated lease agreements.

Schedule 9 – Building Inspection Department Fee Schedule

- ✓ General fee increases
- ✓ Added "Provisional Occupancy Certificate Fee" – *Provisional Occupancy is something that municipal building inspectors routinely offer where appropriate, including Barriere. However, while the TNRD incorporates a fee for this which covers the administrative work to provide this certificate, District of Barriere staff are adding a tiered rate system incorporating expiration and renewal timelines to further incentivize Building Permit holders to finish their builds and obtain a final building permit within reasonable timeframes.*

Schedule 10 – Barriere Memorial Cemetery Fees & Charges

- ✓ General 5% fee increases

Schedule 11 – Community Garden Fees & Charges

- ✓ Fee increase of \$5.00 – *Community Garden fees have not been increased since they've been formally established in 2019. However, these fees have been charged long prior to their formal adoption.*

Schedule 12 – Louis Creek Industrial Park Water System

- ✓ General 7.5% fee increase

Schedule 13 – Ridge Gym Rental Fee Schedule

- ✓ General fee increase
- ✓ Added "Special Events" rate
- ✓ Added Refundable Cleaning & Key Deposits

Schedule 14 – Memorial Products

- ✓ For ease of calculating fluctuating labour rates that depend on the type of installation required, the per hour rate is removed and replaced with 'at cost'.

Benefits or Impact

General – Regular Fee review and adjustments reduce the risk of unexpected and likely large fee

increases to correct and align actual operational costs.

Finances - Reflects Council's adopted 2025 Budget and the 2025-2029 Financial Plan.

Strategic Impact

N/A

Risk Assessment

Compliance: Low

Internal Control Process: upon adoption, new fees will be uploaded through the District's finance software and in place for the next Utility Billing cycle.

Next Steps / Communication

- Adoption scheduled for the May 26, 2025 Council Meeting.

Attachments

- DRAFT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 256

Recommendation

THAT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 256 be given 1st, 2nd and 3rd readings.

Alternative Options

1. Council could choose not to increase fees to any or all of the proposed fee schedules. This is not recommended as it would result in a revenue deficit to cover operation expenses and reserve fund contributions. These deficits would then need to be covered through taxation – requiring amendments to the Tax Rates & Financial Plan Bylaws which must be adopted by May 14, 2025.
2. Council could choose to amend proposed fees prior to 2nd reading.

Prepared by: T. Buchanan, Corporate Officer

Reviewed by: D. Drexler, Chief Administrative Officer



**DRAFT - DISTRICT OF BARRIERE
BYLAW NO. 256**

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO.73

WHEREAS pursuant to the provisions of the Community Charter, Council may by Bylaw impose fees and other charges to recover the cost of a service:

NOW THEREFORE the District of Barriere in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited as “*Fees and Charges Bylaw No. 73, Amendment Bylaw No. 256*”

2. Bylaw No. 73, as amended, is hereby further amended by:

- a. replacing its existing ‘**Schedule 1**’ with the new “*Schedule 1 – General Administration and Freedom of Information Requests*” attached to this Bylaw; and
- b. replacing its existing ‘**Schedule 4**’ with the new “*Schedule 4 – Public Works and Services*” attached to this Bylaw; and
- c. replacing its existing ‘**Schedule 7**’ with the new “*Schedule 7 – Municipal Property Rentals*” attached to this Bylaw; and
- d. replacing its existing ‘**Schedule 9**’ with the new “*Schedule 9 – Building Inspection Department Fee Schedule*” attached to this Bylaw; and
- e. replacing its existing ‘**Schedule 10**’ with the new “*Schedule 10 – Barriere Memorial Cemetery Fees & Charges*” attached to this Bylaw; and
- f. replacing its existing ‘**Schedule 11**’ with the new “*Schedule 11 – Community Garden Fees & Charges*” attached to this Bylaw; and
- g. replacing its existing ‘**Schedule 12**’ with the new “*Schedule 12 – Louis Creek Industrial Park Water System Fee Schedule*” attached to this Bylaw; and
- h. replacing its existing ‘**Schedule 14**’ with the new “*Schedule 14 – Memorial Products*” attached to this Bylaw.

3. EFFECTIVE DATES

- a. The fee amendments in this bylaw for **Schedule 4** shall come into force and effective as of the date of July 1, 2025; and
- b. The fee amendments in this bylaw for **Schedules 1, 7, 9, 10, 11, 12 and 14** shall come into force and effective immediately upon bylaw adoption.

READ A FIRST TIME this day of , **2025.**

READ A SECOND TIME this day of , **2025.**

READ A THIRD TIME this day of , **2025.**

ADOPTED this day of ,2025.

Mayor Rob Kerslake

Tasha Buchanan, Corporate Officer

SCHEDULE 1 – General Administration and Freedom of Information Requests

General Document, Services & Misc Sales	
Black & White Photocopies	.25¢ per letter size page .50¢ per legal or ledger size page
Color Photocopies	\$1.00 per letter sized page \$2.00 per legal or ledger size page
Plotter Fees	\$2.50 B&W per sq.ft \$4.50 Color per sq ft
Returned Cheque	\$25.00
Faxes (incoming/outgoing)	\$1.00 per page
Tax Certificate statement	\$25.00 per folio
Business License Application Searches (one Business License Application Search at any one time is no charge)	\$25.00 for each additional license application viewed
Composter	\$25.00
Residential Recycling Tote	\$ Actual cost
Event Equipment Rental (<i>i.e. Hot Dog Roller, Projector, BBQ</i>)	\$25.00/day + \$200 refundable deposit
Key Deposit	\$55.00
Freedom of Information Requests	
Locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
Producing a record electronically or manually	\$7.50 per ¼ hour
Preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
Shipping	Actual costs of shipping method chosen by applicant
Data copied to District provided USB Drive Non-District provided USB Drive	\$20 per drive + preparation fees \$7.50 per ¼ hour
Data copied to District provided CD or DVD Non-District provided CD or DVD	\$5 +preparation fees \$7.50 per ¼ hour
DVD or CD Duplication (excluding any reproductions prohibited by Copyright laws.	Cost of actual reproduction by third party.
Electric Vehicle (EV) Level 2 Charging Station	\$ 2.00 2.50/hr (\$0.033 0.042 per min)

SCHEDULE 4 – Public Works and Services

Note: A 5% late payment fee will be automatically levied on all fees not paid by the said due date.

Solid Waste Disposal Services:

Occupied dwelling unit - For weekly pickup of one (1) regulation garbage container and an additional \$1.00 for each additional bag	\$17.82/mo \$18.71/mo
Pensioners 65 years of age and older - For weekly pickup of one (1) regulation garbage container and an additional \$1.00 for each additional bag	\$12.51/mo \$13.14/mo
Additional residential garbage bags each	\$1.50/ea
Trade Premises - For twice weekly pick-up of five (5) regulation garbage containers and \$1.00 1.50 for each additional container	\$34.45/mo \$36.17
Hydraulic Container Rental	\$84.00/month \$88.20
Hydraulic Container Pick-up	\$11.20/per lift \$11.76
Hydraulic Container Start-up Deposit	\$200.00 one-time fee

Street Lighting:

Dwelling Unit	\$5.50/month \$5.78
Trade Premises	\$6.70/month \$7.04

Water System Base Rates:

***Single & Secondary Dwelling Residential - based on usage from 0- 25 cubic meters/month or 0-75 cubic meters/quarter**

***Residential Multi-Family 3+ units – based on usage from 0-200 cubic meters/month or 0-600 cubic meters/quarter**

***Commercial, Industrial & other enterprise – based on usage from 0-100 cubic meters/quarter**

Single & Secondary Residential / Per dwelling unit	\$ 35.32 37.96 /mo
Residential Multi-Family – first 3-5 units each	\$ 35.32 37.96 /mo
Residential Multi-Family – each additional unit: 6 and up	\$ 17.66 18.99 /mo
Schools	\$ 43.65 46.93 /mo
Post Office	\$ 50.72 54.52 /month
Police Detachment building	\$ 124.75 134.11 /month
Hotels and Motels	\$34.65 37.25 /per meter/month
Commercial & Industrial/Per Business	\$43.65 46.92 /month
Vacant Lot (*serviceable by existing, adjacent waterline)	50% of applicable water system base rate
Unmetered Connection	\$300.00 322.50 /month

Additional Water Meter Rates:

Tier 1	
Residential: Between 76 – 90 cubic meters per quarter	\$0.50 0.54 /per cubic meter
Residential Multi-Family 3+ units Between 201 – 400 cubic meters per quarter	\$0.50 0.54 /per cubic meter
Commercial & Industrial/Per Business Between 101 – 300 cubic meters per quarter	\$0.50 0.54 /per cubic meter
Hotels & Motels Between 101 – 300m3 per quarter	\$0.50 0.54 /per cubic meter

Tier 2	
Residential: Between 91 - 120 cubic meters per quarter	\$0.75 0.81 /per cubic meter
Residential Multi-Family 3+ units Between 401 – 550 cubic meters per quarter	\$0.75 0.81 /per cubic meter
Commercial & Industrial/Per Business: Between 301 – 450 cubic meters per quarter	\$0.75 0.81 /per cubic meter
Hotels & Motels: Between 301 – 450 cubic meters per quarter	\$0.75 0.81 /per cubic meter
Tier 3	
Residential: Greater than 121 cubic meters per quarter	\$1.00 1.03 /per cubic meter
Residential Multi-Family 3+ units Greater than 551 cubic meters per quarter	\$1.00 1.03 /per cubic meter
Commercial and Industrial/Per Business: Greater than 451 cubic meters per quarter	\$1.00 1.03 /per cubic meter
Hotels & Motels: Greater than 451 cubic meters per quarter	\$1.00 1.03 /per cubic meter

Water Connection and Turn ON/OFF Connection Fees:

Turn ON / Service Call – Scheduled (>48hrs) during regular hours	\$50.00 53.75
- Unscheduled (<48hrs) during regular hours	\$65.00 69.88
- after hours & statutory holidays	\$140.00 150.50
Turn OFF/ Service Call – Scheduled (>48hrs) during regular hours	\$50.00 53.75
- Unscheduled (<48hrs) during regular hours	\$65.00 69.88
- after hours & statutory holidays	\$140.00 150.50
Application to Connect	\$450.00 483.76 + any applicable earthworks at actual cost
Water Meter & Associated Parts	Actual Cost + tax
Water Meter Install Confirmation Deposit (*to be refunded once install is confirmed by Water Department)	\$50.00
Final Meter Read with >24hour (on Regular Business Day) notice	\$25.00 26.88
Final Meter Read with <24 hour notice	\$50.00 53.75
Water Meter Service – Potential Warranty Repair (*if work is determined to be covered under warranty, deposit fee is be reimbursed to property owner)	50% of cost of Water Meter

Temporary Water Use Permit Fees:

Connection (non-refundable)	\$ 450.00 483.75
Refundable Deposit	\$1,000.00
Tier 1 – Cost of Water (0-25 m3)	\$ 3.00 3.23 /per m3
Tier 2 – Cost of Water (26+ m3)	\$ 5.00 5.38 /per m3
Turn On/Off Fee (normal business hours only)	\$ 50.00 53.75 each

Fire Hydrant Use Permit Fees:

Connection (non-refundable)	\$ 450.00 483.75
Refundable Deposit	\$1,000.00
Tier 1 - Cost of Water (0-25 m3)	\$ 3.00 3.23 /per m3
Tier 2 – Cost of Water (26+ m3)	\$ 5.00 5.38 /per m3

Sewer/Wastewater User Rates:

Single & Secondary Residential	
Each Dwelling Unit (Birch Lane Wastewater Plant - Bylaw No.50)	\$ 77.10 80.96 /month
Each Dwelling Unit (Downtown Solar Aquatics Plant – Bylaw No. 50)	\$ 51.00 53.55 /month
Each Dwelling Unit (Clary Subdivision Plant – Bylaw No. 50)	\$ 51.00 53.55 /month
Residential Multi-Family 5+ Dwelling Units – Each Dwelling Unit (Downtown & Siska Systems)	\$ 30.00 31.50 /month
Senior's Care Facility – Base Rate	\$ 51.00 53.55 /month
-- + Per Dwelling Unit	\$ 25.00 26.25 /month
Commercial & Institutional	
Commercial Business/Office	\$ 51.00 53.55 /month
Grocery Store	\$ 60.00 63.00 /month
Laundromat – per washer	\$ 20.00 21.00 /month
Service Centre	\$ 75.00 78.75 /month
Restaurant	\$ 100.00 105.00 /month
Hotel/Motel – Base Rate	\$ 58.33 61.25 /month
-- Per Room	\$ 8.00 8.40 /month
Schools	\$ 150.00 157.50 /month
Place of Worship (Downtown & Siska Systems)	\$ 51.00 53.55 /month
Medical Centre	\$ 60.00 63.00 /month
Unconnected building fee where wastewater connection is available without eligible exemption	Applicable Connection Monthly Base Rate

Sewer Connection Fees: *all systems

Application to Connect	\$ 225.00 300.00 + any applicable earthworks at actual cost
Applicable Earthworks	Actual Cost
Wastewater Disposal Fee (not septage)	\$ 33.00 34.65 /per cubic meter

SCHEDULE 7 – Municipal Property Rentals (for exclusive/reserved use)

Description:	Fee:
Security Deposit	\$200.00
Beer Garden	\$100/day (non refundable) <i>*additional charges may be imposed by RCMP</i>
Ball Fields	\$25.00/per field, per day
User Fees: Adult League - Minor League -	\$200/team per season \$5/player per season
Concession	\$100.00/day
BID Office	\$420.00/month or as negotiated in lease
“Old Chamber” Building	\$70.00/day (Hydro included) \$1000.00/month (+ Hydro)
Barriere Business Centre (BBC) Units – Long Term (12 months +) Units – Short Term* <i>*CAO may authorize reduced rate for non-profit, community benefit use.</i>	As negotiated through lease agreement Daily: \$ 75/Units 4A & 4B - \$100/Unit 4C Weekly: \$200/Units 4A & 4B - \$250/Unit 4C Monthly: \$400/Units 4A & 4B - \$500/Unit 4C
Community Hall	As negotiated through lease agreement

(Bylaw No. 129)

SCHEDULE 9 – Building Inspection Department Fee Schedule

- A. For the purpose of calculating the fee for *permits* under the Building Regulation Bylaw, the value of *construction* shall be the total contract price for the work including all subcontracts or the value of *construction* as determined by the *Building Official* on the basis of plans, specifications and information available to him, whatever value shall be greater.
- B. **BUILDING PERMIT APPLICATION FEES**
A non-refundable *permit* application fee shall be charged for all *permits*. The building *permit* fee shall include this non-refundable application fee.
- C. **BUILDING PERMIT** **FEE**
- (1) **Construction Value**
- (a) \$1.00 to \$1,000.00; ~~\$50.00~~55
- (b) ~~\$50.00~~55.00 plus for each \$1,000.00 or part thereof by which the value exceeds the sum of \$1,000.00 up to a maximum value of \$400,000.00 as additional fees; and ~~\$ 8.00~~8.50
- (c) \$644.00 plus for each additional \$1,000.00 or part thereof by which the value exceeds the sum of \$400,001.00 as additional fees. ~~\$ 6.00~~6.50
- D. **PLUMBING PERMIT** **FEE**
- (a) Minimum fee for any plumbing *permit* or first fixture ~~\$55.00~~60
- (b) *Permit* fee for each fixture after the first fixture ~~\$ 8.00~~8.50
- (c) *Permit* fee for an interceptor or catch basin ~~\$15.00~~16
- (d) *Permit* fee for the installation of a backflow prevention device in any plumbing system ~~\$15.00~~16
- (e) *Permit* fee for any fire sprinkler system
- i. First 25 sprinkler heads ~~\$50.00~~55
- ii. Each additional sprinkler head after the first 25 ~~\$ 1.00~~
- E. **PERMIT FEE SURCHARGE**
- (1) In addition to other fees payable in accordance with this Appendix at the time of *permit* issuance, a surcharge will apply to all building *permits* as follows:
- (a) \$100.00 where the **construction** value is less than \$10,000;
- (b) \$300.00 where the **construction** value is from \$10,000 to \$50,000 or;
- (c) \$1000.00 where the **construction** value is in excess of \$50,000.
- (2) When all work associated with a building *permit* is completed within twenty four (24) months of the date of issue, the **Building Official** shall rebate the surcharge fee paid at the time of permit.
- F. **SPECIAL INSPECTION** **FEE**
Voluntary inspection to establish conformance or status of a building \$ 80.00
- G. **MOBILE/MANUFACTURED HOMES OR BUILDING RELOCATION**
- (1) *Permit* fee for mobile/manufactured homes ~~\$300.00~~325
- (2) *Permit* fee for mobile/manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be ~~\$250~~325.00 plus an additional fee based on the value of the foundation as determined by the **Building Official**.

- H. RENEWAL PERMIT FEE**
The fee for a renewal *permit* shall be \$150.00 for each renewal period of twelve (12) months
\$150.00
- I. TEMPORARY BUILDING**
For a *permit* to construct, place or occupy a temporary building for one (1) year or part thereof
\$50.00
- J. CHIMNEY / SOLID FUEL APPLIANCE**
Fee for the installation of a chimney, fireplace or solid fuel-burning appliance* \$200.00
(* without proof of valid WETT Inspection Certificate; no fee with proof of WETT Inspection Cert.)
- K. REMOVAL OF NOTICE ON LAND TITLE**
Fee for the removal of a land title notice. \$200.00
- L. DEMOLITION OR RELOCATION**
The fee for a *permit* to demolish a building \$50.00
- M. REINSPECTION FEE**
A re-inspection carried out as a result of faulty/incomplete work and a subsequent inspection is thereby made necessary. Each subsequent inspection shall be: \$50.00
- N. DOUBLE PERMIT FEE**
Where work for which a *permit* is required by the bylaw has been commenced prior to issuance of a *permit*, the applicant shall pay to the District of Barriere double the fee prescribed in this Schedule, provided that the additional fee shall not exceed \$2,000.00.
- O. PERMIT FEE REFUND**
Where no *construction* has commenced within six (6) months of building *permit* issuance, should the *permit* holder apply in writing to cancel the *permit*, the *Building Official* may refund the *permit* fee less \$50.00 or 30% of the *permit* fee whichever is greater.
- P. FEE REDUCTION FOR PROFESSIONAL SUPERVISION**
Where a professional engineer or architect is retained by the *owner* and an undertaking is provided to coordinate the design and field reviews of the project, the building *permit* fee will be reduced by five (5%) percent to a maximum reduction of \$500.00.
- Q. BUILDING INFORMATION REQUEST**
The fee for researching building *permit* files \$50.00
- R. PROVISIONAL OCCUPANCY CERTIFICATE FEE**
Where the Building Inspector approves a provisional occupancy certificate prior to final completion of permit where the Building Inspector deems the provision and/or its extension is reasonable.
- (1) Six (6) month Provisional Occupancy Certificate \$100.00
- (a) Three (3) month extension of expired 6 month Provisional Occupancy Certificate \$150.00
- (b) Additional (3) month extension of expired Provisional Occupancy Certificate \$200.00

SCHEDULE 10 - Barriere Memorial Cemetery Fees & Charges

(Bylaw No. 198 as amended)

SCHEDULE 12 – LOUIS CREEK INDUSTRIAL PARK WATER SYSTEM Fee Schedule

Note: A 5% late payment fee will be automatically levied on all fees not paid by the said due date.

LCIP Water System Base Rates:

(based on usage from 0- 25 cubic meters/month or 0-75 cubic meters/quarter)

Residential / Per dwelling unit	\$ 34.53 37.12 /month
Commercial & Industrial/Per Business	\$ 204.00 219.30 /month

Additional Water Meter Rates:

Tier 1 – Commercial & Industrial/Per Business/Residential Between 76 – 90 cubic meters per quarter	\$2.00 2.15/per cubic meter
Tier 2 – Commercial & Industrial/Per Business/Residential Between 91 – 120 cubic meters per quarter	\$3.00 3.23/per cubic meter
Tier 3 – Commercial and Industrial/Per Business Greater than 121 cubic meters per quarter	\$5.00 5.38/per cubic meter
Unmetered Connection	\$1985.00 2,133.88/month
Non-Connected Property (vacant or under-construction)	\$100.00 107.50/month

SCHEDULE 13 – RIDGE GYM RENTAL Fee Schedule

Children & Youth Programming	\$40.00 12.50/hour
Adult Programming	\$20.00 25.00/hour
District of Barriere Subsidized, Not-for-Profit Programming	No Charge
Special Events	\$200.00 /day
Cleaning Deposit	\$75.00
Key Deposit	\$55.00

*Rental classifications and regulations subject to District of Barriere Gym Rental Policy as amended from time to time.

SCHEDULE 14 – Memorial Products

1. Approved Memorial Item *all memorial items & placement location subject to approval from District Public Works Manager or CAO	Actual product/material cost + 10% administration fee; and + \$40/hr per employee for any —installation costs Installation (labour & equipment) at cost*
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* 'at cost' installation costs include applicable taxes

Peter Milobar, MLA
Kamloops Centre

Ward Stamer, MLA
Kamloops – North Thompson

Tony Luck, MLA
Fraser – Nicola

Lorne Doerkson, MLA
Cariboo – Chilcotin

Rosalyn Bird, MLA
Prince George – Valemount

April 28, 2025

Dear Chief, Mayor and Councils,

RE: Request for Support in Redesigning the Kamloops BC Cancer Care Centre

As MLAs for Kamloops Centre, Kamloops – North Thompson, Fraser – Nicola, Cariboo – Chilcotin and Prince George-Valemount, we are writing to request your support and advocacy for the redesign of the Kamloops BC Cancer Care Centre to ensure it provides the same level of care, resources, and services as other cancer centers throughout British Columbia.

Currently, the proposed Kamloops Cancer Centre differs significantly from other provincial cancer facilities in terms of being designed as a site with two different locations, one of which will be overseen by the local health authority and the other site overseen by B.C. Cancer; neither of their data and information software work with each other and lastly, the Kamloops centre will not include a PET-CT scanner.

These inconsistencies create inequitable access to cancer care for residents in our region compared to other areas of the province and will also create major challenges for proper recruitment and retention. Many communities across BC have benefited from comprehensively designed cancer centres that follow a provincial standard. Our community deserves the same level of care and consideration.

Although we have brought this to the Minister of Health's attention by way of letter, an in person meeting and most recently questioning the Minister during debate on budget estimates, we respectfully request that you advocate for this redesign by either using the enclosed letter template or drafting your own letter, requesting the Minister of Health address the concerns being raised by the medical community to ensuring the healthcare needs of the region are being adequately met not only now, but in the years to come.

We kindly ask that you email your letter to us by May 22nd as we are hoping to present your letters en masse to Minister Osborne at the legislature before the end of session.

Thank you for your consideration of this important matter. We would welcome the opportunity to discuss this further and provide additional information as needed.

April 28, 2025

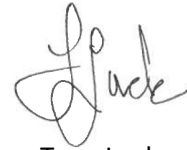
Sincerely,



Peter Milobar
MLA Kamloops Centre



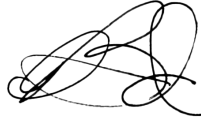
Ward Stamer
MLA Kamloops – North Thompson



Tony Luck
MLA Fraser – Nicola



Lorne Doerkson
MLA Cariboo-Chilcotin



Rosalyn Bird
MLA Prince George-Valemount

Cc. Chair and Board, Columbia-Shuswap Regional District
Chair and Board, Squamish-Lillooet Regional District
Chair and Board, Thompson Regional Hospital District
Chair and Board, Thompson-Nicola Regional District
Mayor and Council, Village of Ashcroft
Mayor and Council, District of Barriere
Mayor and Council, Village of Cache Creek
Mayor and Council, Village of Chase
Mayor and Council, District of Clearwater
Mayor and Council, Village of Clinton
Mayor and Council, City of Kamloops
Mayor and Council, District of Lillooet
Mayor and Council, District of Logan Lake
Mayor and Council, Village of Lytton
Mayor and Council, City of Merritt
Mayor and Council, Sun Peaks Mountain Resort Municipality
Mayor and Council, City of Williams Lake
Mayor and Council, District of 100 Mile House
Chief and Council, ʔEsdilagh First Nation (Alexandria Indian Band)
Chief and Council, Adams Lake Indian Band (Sexqeltqin)
Chief and Council, Ashcroft Indian Band (Nlaka'pamux)
Chief and Council, Bonaparte First Nation (St'uxwtews)
Chief and Council, Boothroyd Band
Chief and Council, Boston Bar First Nation
Chief and Council, Bridge River Indian Band (Nlxwisten)
Chief and Council, Cayoose Creek Band (Sekw'el'was)
Chief and Council, Chawathil First Nation (Lexw Siyo:les, Hope)
Chief and Council, Coldwater Indian Band (C'etkwmx)
Chief and Council, Cook's Ferry Indian Band
Chief and Council, High Bar First Nation (Llenlleny'ten)

Kamloops Centre
Constituency Office
446 Victoria Street
Kamloops, BC V2C 2A7
T 778.471.9371 | F 250.554.5417

Kamloops – North Thompson
Constituency Office
618B Tranquille Road
Kamloops, B.C. V2B 3H6
T 250.554.5416 | F 250.377.3448

Fraser - Nicola
Constituency Office
T 250.318.0355

Chief and Council, Kanaka Bar Band (T'eqt'aqtn'mux)
Chief and Council, Lheidli T'enneh First Nation (Fort George Indian Band)
Chief and Council, Lhoosk'uz Dene Government (Kluskus Indian Band)
Chief and Council, Little Shuswap Lake Band (Skwlax te Secwepemculecw)
Chief and Council, Lower Nicola Indian Band
Chief and Council, Lower Similkameen Indian Band (Skichistan)
Chief and Council, Lytton First Nation (TI'kemtsin)
Chief and Council, Nazko First Nation (Ndazkoh)
Chief and Council, Neskonlith Indian Band (Neskainlith)
Chief and Council, Nicomen Indian Band (Nicoamen, Nicomeen, Nikaomin)
Chief and Council, Nooaitch Indian Band
Chief and Council, Oregon Jack Creek Band
Chief and Council, Peters First Nation
Chief and Council, Shackan Indian Band
Chief and Council, Shxw'ow'hamel First Nation
Chief and Council, Simpcw First Nation (North Thompson River)
Chief and Council, Siska Indian Band
Chief and Council, Skeetchestn Indian Band (Deadman's Creek)
Chief and Council, Skuppah Indian Band
Chief and Council, Soda Creek Indian Band (Xat??II First Nation)
Chief and Council, T'it'q'et First Nation (Lillooet Indian Band)
Chief and Council, Takla First Nation
Chief and Council, Tk'emlúps te Secwépemc (Kamloops Indian Band)
Chief and Council, Ts'kw'aylaxw First Nation (Ts'kw'aylaxw First Nation)
Chief and Council, Tsay Keh Dene First Nation
Chief and Council, Tsilhqot'in National Government (Chilcotin First Nation)
Chief and Council, Tsq'ésцен? First Nation (Canim Lake Band)
Chief and Council, Union Bar First Nation
Chief and Council, Upper Nicola Band (Nicoamen)
Chief and Council, Whispering Pines/Clinton First Nation (Pelltiq't)
Chief and Council, Williams Lake First Nation (T'exelc, U12 T'exelc)
Chief and Council, Xaxli'p First Nation (Fountain Indian Band)
Chief and Council, Yale First Nation
Chief and Council, Yekooche First Nation (Yekoochet'en)

[Address]
[City, BC Postal Code]
[Municipal Website]

[Date]

Honourable Josie Osborne
Minister of Health
PO Box 9050 Stn Prov Govt
Victoria BC, V8W 9E2
SENT VIA EMAIL: HLTH.Minister@gov.bc.ca

Dear Minister Osborne,

RE: Urgent Request for the Redesign of Kamloops Cancer Care Centre

On behalf of the Mayor and Council of [Municipality], we are writing to express our strong support for the redesign of the Kamloops BC Cancer Care Centre to ensure it meets the same comprehensive standards as other cancer treatment facilities across British Columbia.

Our Council has been made aware of significant concerns raised by medical professionals regarding the current design proposal for the Kamloops Cancer Care Centre. These healthcare experts have clearly articulated that the current design will not deliver the comprehensive Regional Cancer Centre that our region desperately needs. As elected representatives responsible for the wellbeing of our citizens, we find these concerns deeply troubling.

The Interior Health region serves a large geographic area with diverse communities that deserve equitable access to cancer care. Residents of Kamloops and surrounding communities should not have to travel to Kelowna or Vancouver to receive the same level of cancer treatment available elsewhere in the province. A properly designed comprehensive Regional Cancer Centre in Kamloops would:

- Ensure equitable access to life-saving cancer treatments for all residents in our region
- Reduce travel burden on patients and families already facing significant health challenges
- Enable local recruitment and retention of specialized healthcare professionals
- Support integrated care that addresses both physical and emotional needs of cancer patients
- Prepare our region for projected increases in cancer incidence due to our aging population

We respectfully request that you direct your Ministry to engage meaningfully with local medical professionals and stakeholders to address their concerns and revise the current design to ensure the Kamloops Cancer Care Centre is designed on one site, as is the standard of other BC Cancer sites including builds currently under construction across BC.

Our citizens deserve nothing less than the same quality of cancer care provided to British Columbians in other regions of the province. We are confident that with proper consultation and a commitment to equitable healthcare delivery, an appropriate design can be achieved that will serve the needs of cancer patients throughout the Interior for decades to come.

We would welcome the opportunity to discuss this further and to work collaboratively toward a solution that ensures our region receives a cancer centre that truly meets the needs of our communities.

Respectfully submitted,

[Mayor's Name]

Mayor of [Municipality]

On behalf of [Municipality] Council:

[Councillor Names Listed]

Cc: Peter Milobar, MLA Kamloops Centre
Ward Stamer, MLA Kamloops ☐ North Thompson
Tony Luck, MLA Fraser – Nicola
Lorne Doerkson, MLA Cariboo – Chilcotin
Rosalyn Bird, MLA Prince George – Valemount

April 16, 2025

Mayor Rob Kerslake and Council
District of Barriere
PO Box 219
4936 Barriere Town Road
Barriere, BC V0E 1E0

Reference: AP7516

**RE: 2022 CEPF: Disaster Risk Reduction-Climate Adaptation – C1: Floodplain
Mapping - North Thompson River**

Dear Mayor Kerslake and Council,

Thank you for providing a final report and financial summary for the above-noted project. We have reviewed your submission and all reporting requirements have been met.

The final report notes a total eligible expenditure of \$141,539.69. Based on this, a payment in the amount of \$70,769.69 will follow shortly by electronic funds transfer. This amount represents full payment of the grant and is based on 100% of the total reported expenditure (to a maximum of the approved grant of \$141,540.00) minus the initial payment of \$70,770.00 issued in March 2023.

I would like to congratulate the District of Barriere for undertaking this project and responding to the opportunity to increase the resiliency of BC communities.

If you have any questions, please contact the Community Emergency Preparedness Fund at 250-952-9177 or cepf@ubcm.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Sasha Pryn", is written over a light blue horizontal line.

Sasha Pryn
Program Officer

cc: Tasha Buchanan, Corporate Officer, District of Barriere

The Community Emergency Preparedness Fund is funded by the Province of BC



Village of Telkwa, PO Box 220, Telkwa, BC V0J 2X0
(250) 846-5212 • info@telkwa.ca • www.telkwa.ca
WHERE RIVERS MEET AND FRIENDS GATHER

April 29, 2025

The Honourable David Eby
Premier of the Province of British Columbia
PO Box 9041, STN PROV GOVT
Victoria, BC V8W 9E2
Premier@gov.bc.ca

Dear Premier:

Council is writing on behalf of the Village of Telkwa to formally call for a comprehensive reset of Pacific Northern Gas (PNG) and an audit of the organization's operations and expenditures. The proposed increases in natural gas delivery rates, which are anticipated to take effect on May 1, 2025, have raised significant concerns among our residents, particularly families, seniors, and youth who are already facing economic hardships.

The current trajectory of PNG's rate increases will force households to make difficult choices between heating their homes and buying food during the coldest parts of the year. As such, the Village of Telkwa opposes any and all increases to PNG rates. We are particularly concerned about the projected \$200 million expenditure on the new pipeline, which has not demonstrated sufficient accountability or transparency. It is imperative that PNG be held accountable for its past decisions and operational practices that have led to this situation, including the lack of foresight that failed to ensure that forestry and other industries benefited from the new infrastructure.

Furthermore, while PNG asserts that these rate changes are necessary for the continued safety and reliability of its natural gas system, we believe that a public review of their expenditures is warranted. The purpose of the carbon tax should not be overlooked, as it adds another layer of concern regarding the recommendations put forth by PNG.

We urge the British Columbia Utilities Commission (BCUC) to conduct a thorough and transparent audit of PNG's financial practices and decision-making processes. It is essential to ensure that no further financial burdens are placed on our residents and that the well being of our communities is prioritized.



Village of Telkwa, PO Box 220, Telkwa, BC V0J 2X0
(250) 846-5212 • info@telkwa.ca • www.telkwa.ca
WHERE RIVERS MEET AND FRIENDS GATHER

We appreciate your attention to this urgent matter and look forward to your prompt action in addressing our concerns.

A handwritten signature in black ink, appearing to be "L. Dekens", written over a horizontal line.

Mayor Leroy Dekens
Councillor Annette Morgan
Councillor Simon Schatt
Councillor Cathy Frenette
Councillor Lee Ewald

cc: BC Utilities Commission
Municipalities and Regional Districts of BC
Sharon Hartwell, MLA for Bulkley-Stikine
Adrian Dix, Minister of Energy and Climate Solutions
Brittney Anderson, Minister of State for Local Governments and Rural Communities