

NOTICE: That a Regular Meeting of the District of Barriere Municipal Council will be held at District Hall, 4936 Barriere Town Road, in Barriere, B.C. on October 5, 2026 at 5:30pm for the transaction of business listed below.

Daniel Drexler, Chief Administrative Officer

AGENDA

*"We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose lands we are meeting today."*

1. ADOPTION OF AGENDA

That Council approve the October 5, 2026, Regular Council Meeting Agenda.

2. ADOPTION OF MINUTES

- a. That Council adopt the minutes of the September 21, 2026 Regular Council Meeting.

3. PETITIONS, DELEGATIONS AND SPECIAL PRESENTATIONS – *none scheduled*.

4. STAFF REPORTS

- a. Department Updates – Department Heads
**submitted for information*

5. BYLAWS and POLICIES

- a. DRAFT Revenue Anticipation Borrowing Bylaw No. 281 – K. Abel, CFO
Recommendation: THAT Council adopt Revenue Anticipation Borrowing Bylaw No. 281.
- b. DRAFT Revenue Anticipation Borrowing Bylaw No. 282 – K. Abel, CFO
Recommendation: THAT Council adopt Revenue Anticipation Borrowing Bylaw No. 282.

6. CORRESPONDENCE

- a. For Information
- b. For Action - *none submitted*

7. COUNCIL REPORTS

8. MAYOR'S REPORT

9. NOTICE OF MOTION

10. CONVENE INTO CLOSED SESSION *(if required)*

Pursuant to Sections 90 of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters.

11. RECONVENE OPEN MEETING

12. BUSINESS ARISING FROM CLOSED SESSION *(if required)*

13. NEXT MEETING – *October 26, 2026 @ 5:30pm*

14. ADJOURNMENT

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday, September 21, 2026 at 5:30pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*"We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today."*

Present:	Mayor Rob Kerslake Councillor Judy Armstrong Councillor Louise Lodge - <i>via Zoom</i> Councillor Brody Mosdell	Councillor Donna Kibble Councillor Colin McInnis - <i>absent</i> Councillor Scott Kershaw
Staff:	Daniel Drexler, Chief Administrative Officer Kathy Abel, Chief Financial Officer Chris Matthews, Public Works Manager	Tasha Buchanan, Corporate Officer Jamie Mosdell, Deputy Corporate Officer Alexis Hovenkamp, Fire Chief

Mayor Kerslake called the meeting to order at 5:30pm

1. ADOPTION OF AGENDA

Moved by Councillor Armstrong
Seconded by Councillor Mosdell
That Council approve the September 21, 2026, Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Moved by Councillor Kershaw
Seconded by Councillor Mosdell
That Council adopt the minutes of the August 31, 2026 Regular Council Meeting.

CARRIED

3. PETITIONS, DELEGATIONS AND SPECIAL PRESENTATIONS – *none scheduled*.

4. STAFF REPORTS

- a. 2025 Annual Report – J. Mosdell, DCO

Moved by Councillor Mosdell
Seconded by Councillor Armstrong
THAT Council approve the 2025 Annual Report as presented.

CARRIED

- b. Accessibility Plan 2026-2029 – T. Buchanan, CO
**submitted for information*

Council was provided an overview of the requirements of the Accessibility Act of BC with the report outlining how the District is meeting those requirements. An Accessibility Committee has been formed and a plan was presented to Council. The plan will be made available on the District's website for public review.

- c. Department Updates – Department Heads
**submitted for information*

An overview of the written report was provided to Council. It was noted that KPMG reports that the 2025 audit should be ready for Council review at the October 26th Council Meeting.

5. **BYLAWS and POLICIES**

- a. DRAFT Revenue Anticipation Bylaw No. 281 – K. Abel, CFO

Moved by Councillor Kershaw

Seconded by Councillor Armstrong

THAT Council give 1st, 2nd and 3rd readings to Revenue Anticipation Borrowing Bylaw No. 281.

CARRIED

- b. DRAFT Revenue Anticipation Bylaw No. 282 – K. Abel, CFO

Moved by Mayor Kerslake

Seconded by Councillor Kershaw

THAT Council give 1st, 2nd and 3rd readings to Revenue Anticipation Borrowing Bylaw No. 282.

CARRIED

6. **CORRESPONDENCE**

- a. For Information
- b. For Action - *none submitted*

7. **COUNCIL REPORTS**

- a. Councillor Armstrong provided a verbal update on the following:
- Along with Councillor Kibble, Area O Director Jill Hayward, Acclaimed SD73 Chair Bronwen Bird and candidate Steve Boylan, hosted a public meet & greet at the Senior's Centre.
- b. Councillor Kibble provided a verbal update on the following:
- Along with Councillor Armstrong, Area O Director Jill Hayward, Acclaimed SD73 Chair Bronwen Bird and candidate Steve Boylan, hosted a public meet & greet at the Senior's Centre.
- c. Councillor Lodge provided a verbal update on the following:
- Met informally with the Men's Shed.
 - The North Thompson Communities Foundation October 24, 2026 Sip & Support event tickets are on sale.
 - Assisted with the Rec Committee's parade float at the Fall Fair which won 1st place.
- d. Councillor Mosdell provided a verbal update on the following:
- Assisted with the Rec Committee's Fall Fair parade float.

8. MAYOR'S REPORT

The Mayor provided a review of a written report summarized as follows:

- Attended the 2026 UBCM Convention, including meetings with provincial ministries, UBCM representatives and other stakeholders.
- The District's resolution advocating for a new municipal revenue-sharing model based on a share of PST and GST received full endorsement at UBCM.
- Met with UBCM grant staff regarding the District's grant application approach; staff indicated the District's applications are being prepared well, with limited available funding being the primary challenge.
- Met with the Minister of Public Safety and Solicitor General regarding policing concerns in Barriere and the North Thompson; provincial feedback is expected this fall.
- Met with the Ministry of Children and Family Development regarding preservation of the existing children and youth with support needs service model delivered locally by YCS.
- Discussed the Leonie Creek Dam and potential funding opportunities with the Ministry of Water, Land and Resource Stewardship, as well as future water and wastewater servicing to the west side of Barriere and assistance with associated permitting.
- Mayor Kerslake and CAO Drexler held separate discussions with Trans Mountain representatives regarding potential community legacy projects, specifically the District's need for a new Fire Hall; no commitments were made.
- Met with a CN representative regarding the outstanding invoice and signed release required to close the long-standing CN file; remaining paperwork is expected shortly.
- Attended a session regarding mental health and pressures faced by elected officials; UBCM is developing a mental-health resource toolbox expected to be released following the local government election.
- Joint advocacy with Simpcw First Nation, TNRD Area O and the District of Clearwater was noted as an effective approach for presenting regional issues to provincial ministries.

9. **PUBLIC INQUIRIES** – *none presented.*

10. **NOTICE OF MOTION** – *none presented.*

11. **CONVENE INTO CLOSED SESSION**

Moved by Mayor Kerslake

Seconded by Councillor Kibble

THAT pursuant to Sections 90(1)(e)(i)(k) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 6:12p.m.

CARRIED

12. **RECONVENE OPEN MEETING** – *the meeting reconvened into open session at 7:40p.m.*

13. **NEXT MEETING** – *October 5, 2026 @ 5:30pm*

14. **ADJOURNMENT**

Moved by Councillor Armstrong that the meeting adjourn at 7:40p.m.

CARRIED

Mayor Rob Kerslake

Tasha Buchanan, Corporate Officer

District of Barriere

REPORT TO COUNCIL

Date: October 5, 2026	Agenda Item: 4a
To: Council	From: Department Heads
Re: Departmental Updates	

CORPORATE:

Development:

Development Activity			
Construction Activity:	September	2026 YTD	2025
Total Building Permit Applications:	1	14	21
Total Construction Value:	\$1,920	\$1,756,985	\$3,291,020
Total Building Permits Finalized:	3	9	15 (since June)
Total Construction Value Finalized:	\$163,000	\$1,291,046.63	\$989,500

- Processed 9 Building Information Requests (BIRs)

Bylaw Enforcement:

- Five (5) bylaw enforcement files were acted on in September.

2026 Local General Election (October 17, 2026 – General Voting Day):

- General Local Election information for Barriere is live on a dedicated “2026 General Local Election” page within the District’s website: www.barriere.ca. A direct link can be found either within the green ribbon at the bottom of the home page, or under the ‘Mayor & Council’ tab. This information is helpful for both the general public as well as prospective candidates. A general timeline of important dates is attached.
- The **Declaration of Election by Voting** was made on Sept. 21st. Mayor Kerslake is acclaimed, and there are seven (7) candidates running to fill six (6) Councillor seats.
- Two Advanced Voting Days are scheduled with the first one having taken place on Saturday, **October 3**. The next one is this Wednesday, **October 7**. General Election Day is **October 17, 2026**. All voting opportunities are held between the hours of 8:00am and 8:00pm at “the Ridge” – 4936 Barriere Town Rd. Barriere, BC.



Important Dates (*mandatory for newly elected – highly encouraged for incumbents*):

- District of Barriere Council Orientation is scheduled for Thursday, October 29th at 5pm in Council Chambers.
- Elected Official Orientation hosted by the TNRD is scheduled for November 6th from 8:30am – 4pm at the Delta Hotel in Kamloops.
- District of Barriere Inaugural Council Meeting is scheduled for November 9th at 7pm in the Ridge Gym. Refreshments served.
- TNRD Inaugural Meeting is scheduled for Thursday, November 19th.
- Local Government Leadership Academy (LGLA) session for Elected Officials is scheduled for January 20 – 22, 2027 in Kelowna.

Governance:

- Employee Recognition Policy - In development

- Memorial Wall Plaque Policy – In development
- In-Camera Meetings Scheduled: Nov. 13th (4:30pm) & Nov. 14th (9am) Strat-Planning Sessions

Recreation / Events:

- A Recreation Meeting was held on Monday September 28th.
- Fireworks for Barriere Fire Rescue's Halloween event have been ordered.
- Winterfest is confirmed for Sunday, December 13th from 1pm – 430pm and will be ran alongside with the Firefighters Association and Seniors Society. This year, we are hoping to have a beer garden available outside during the Hockey Tournament so spectators can enjoy a "Hot Tottie:"

PUBLIC WORKS:

Operations:

Public Works			
	September	2026 YTD	2025
Potholes Filled:	6	126	195
Pavement Repairs: square feet	0	2600	17499
Burials:	0	1	0
Cremations:	0	2	4
Deceased Animal Recovery:	0	4	4
After Hours Call Outs:	0	0	4
Water Distribution			
	September	2026 YTD	2025
New Construction Service Connections:	0	2	5
Water Service On/Off Requests:	3	38	34
Interior Health Water Quality Tests:	12	114	148
Water Usage: m3	31549	356469	448356
Waterline Repairs:	0	4	7
After Hours Call Outs:	0	8	16
Wastewater Collection & Treatment			
	September	2026 YTD	2025
New Construction Service Connections:	0	0	6
Ministry of Environment Wastewater Tests:	7	67	84
After Hours Call Outs:	0	0	0
General			
	September	2026 YTD	2025
BC One Calls Supported:	2	37	42
Events Supported:	1	5	17

- Stage 1 watering conservation came into effect September 21st and will remain in place as DW3 has ongoing sediment issues. Subsequently, well was shut off awaiting additional rehabilitation. Consumption decreased ~25,000M3 over last month.
- Fire hydrant testing recently completed by our contractor.
- Sand storage facility construction has commenced.
- Winter snow equipment is ready to roll out.
- Snow camera installed behind Fire Hall.
- Crack sealing completed on Glentanna Road.
- Additional crack sealing is planned for October 6th & 7th on Barriere Town Road.
- Grading of Dixon Creek Rd, Railway Ave, Birch Lane, Gilbert Drive and other District owned lanes was completed mid September.
- Lion's Gazebo and picnic tables in Fadear Park repainted.
- Confined space safety training scheduled for all Public Works staff October 8th & 9th.



EMERGENCY SERVICES:

Fire Department			
	September	2026 YTD	2025
Fire	1	16	23
Rescue / Motor Vehicle Incidents	1	22	15
Hazardous Condition (No Fire)	0	6	4
Service Call / Public Assist	1	19	23
Fire Burning Complaint / Fire Investigation / Fire alarm	3	25	36
False Alarm	1	1	20
Total Calls	7	89	121
Public Education & Events	1	26	18
FireSmart Assessments		25	17
Fire Prevention / Fire Inspections	4	32	4

Fire Department:

- Barriere Fire Rescue will be hosting an open house on October 8th for Fire Prevention Week and are inviting all of Council and Staff to the Open House that will feature a BBQ, truck rides, educational material and a FireSmart Display by our FireSmart Crew.
- Barriere Fire Rescue will be hosting the annual Halloween Fireworks & BBQ at Fadear Park on October 31st and will be showing a Halloween Movie at the Bandshell as well.
- Volunteers are part way through their four-day training coming up in September and October – Hazmat Awareness and Operations. This is partially funded under the Volunteer and Composite Fire Departments Equipment and Training Grant through UBCM.
- FireSmart and the Fire Department assisted with the North Thompson Fall Fair and Rodeo with table set up, cleaning bleachers, filling water barrels, food truck fire inspection, the parade and manning the FireSmart and District of Barriere Booth all weekend.
- Category 2 & 3 fire bans were lifted effective October 2nd at noon.

FireSmart:

- The FireSmart Natural Landscape show case is almost complete – posts for information signs were put in
- FireSmart was well visited at the Fall Fair and Rodeo

Weather/Other:

- No changes since the previous update:
 - Predictions of a strong El Nino event that may contribute to warmer temperatures and lower snowpack.
 - A very strong El Nino does not necessarily mean severe impacts will occur – it should be interpreted as an 'early warning' of potential conditions.

FINANCE:

Financial Services			
	September	2026 YTD	2025
Cash Collected:	\$728,256	\$5,095,483	\$4,963,536
Cash Disbursed:	\$1,053,995	\$5,436,070	\$5,861,273
	September	2026 YTD	Project Total
ICIP Wastewater Treatment Grant Funds Received:	\$403,674	\$466,159	\$745,139
	Current (2026)	Arrears (2025)	Delinquent (2024)
Outstanding Property Tax Amounts:	\$223,853	\$105,259	\$65,451
Total Taxes Outstanding:	\$394,563		

- A strong cash collected month; however, results include the Wastewater Treatment Plant grant payout as well as approximately \$217,000 in revenue from BC Wildfire.
- Cash disbursed includes approximately \$745,000 in payments made towards the Wastewater Treatment Plant Project.
- Wastewater Treatment Plant Project Q2 claim paid out in September. As mentioned previously, processing times have been considerably longer than what we had seen in the past. Next quarterly claim will be submitted in October for expenses from July to September.
- Staff continue contacting residents with outstanding property tax balances. Because no statements or additional bills are issued after the tax deadline, reminder letters are sent to property owners with unpaid balances.
- Finance is streamlining internal processes to improve policy compliance and efficiency. Outside staff are piloting a new timesheet expected to reduce payroll processing time, and a new expense claim form is being developed with clearer guidance and built-in policy requirements.

2026 Local General Election Calendar – Important Dates



Date	Event	Legislation
Jan. 1, 2026	Election Period Begins	LECFA 10
Mar. 10, 2026	Last day to meet 6-month BC residency requirement for candidates seeking nomination	LGA 81(1)(c)
Aug. 10, 2026	Nomination Packages Available	Administrative
Sept. 1, 2026	Nomination Period Begins at 9:00 a.m.	LGA 84(1)
Sept. 11, 2026	Nomination Period Closes at 4:00 p.m. – All candidates who have submitted nominations are officially declared	LGA 84(1), 97(1)
Sept. 15, 2026	Challenge period for candidate nominations ends at 4:00 p.m.	LGA 91(2)
Sept. 18, 2026	Withdrawal of Candidate Deadline at 4:00 p.m.	LGA 98
Sept. 19, 2026	Campaign Period Begins	LECFA
Sept. 21, 2026	Chief Election Officer declares Election by Voting (or Acclamation) at 4:00 p.m.	LGA 98(2)
Oct. 3, 2026	Additional Advance Voting Opportunity (8 a.m. - 8 p.m.)	Election Bylaw
Oct. 7, 2026	Required Advance Voting Opportunity (8 a.m. - 8 p.m.)	LGA 107(1)
OCT. 17, 2026	GENERAL VOTING DAY (8 a.m. - 8 p.m.)	LGA 54
Oct. 17, 2026	CEO Announcement of Preliminary Election Results	LGA 144(1)
Oct. 21, 2026	Deadline for CEO Declaration of Official Election Results before 4:00 p.m.	LGA 146(1)
Nov. 9, 2026	Inaugural Meeting @ 7:00 p.m. - Ridge Gym	LGA / CC
Jan. 15, 2027	Campaign Financing Disclosure Statements Due	LECFA 47
Feb. 16, 2027	Late Filing Deadline (with \$500 fee due to Elections BC)	LECFA 47

- *Successful Candidates must be available for newly Elected Official training sessions (usually 2 sessions). Exact dates will be provided to all candidates soon after September 18th and confirmed to all successful candidates following the election. These dates typically are scheduled during the last week of October or first week of November prior to the Inaugural Meeting.*

Tasha Buchanan, Chief Election Officer
(250) 672-9751 or tbuchanan@barriere.ca

Jamie Mosdell, Deputy Chief Election Officer
(250) 672-9751 or jmosdell@barriere.ca

General inquiries: inquiry@barriere.ca
www.barriere.ca



DRAFT - BYLAW No. 281
REVENUE ANTICIPATION BORROWING BYLAW
DISTRICT OF BARRIERE

A bylaw to provide for the borrowing of money in anticipation of revenue

WHEREAS the municipality may not have sufficient money on hand to meet the current lawful expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* that Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the municipality provided that the total of the outstanding liabilities does not exceed the sum of:

- a) The whole amount remaining unpaid of the taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of the taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediately preceding year; and
- b) The whole amount of any sums of money remaining due from other governments;

AND WHEREAS there are no liabilities outstanding under Section 177;

AND WHEREAS the total amount of liability that Council may incur is \$1,455,704 made up of the sum of \$1,039,704 being 75% of the whole amount of the taxes levied for all purposes in prior year, and \$416,000 being the whole amount of the sum of money remaining due from other governments;

NOW THEREFORE the Council of the District of Barriere, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "*Revenue Anticipation Borrowing Bylaw No. 281*".
2. *Revenue Anticipation Borrowing Bylaw No. 262* is hereby repealed as of January 1st, 2027.
3. The Council shall be and is hereby empowered and authorized to borrow upon the credit of the municipality an amount or amounts not exceeding the sum of \$750,000.00.
4. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Mayor and the officer assigned the responsibility of financial administration of the municipality.
5. All unpaid taxes and the taxes of the current year when levied or so much thereof as may be necessary shall, when collected, be used to repay the money so borrowed.

READ A FIRST TIME this **21st day of September, 2026.**

READ A SECOND TIME this **21st day of September, 2026.**

READ A THIRD TIME this **21st day of September, 2026.**

RECONSIDERED and FINALLY PASSED and ADOPTED this day of , 2026.

Mayor Rob Kerslake

Corporate Officer

District of Barriere
REPORT TO COUNCIL
Request for Decision

Date: September 21 st , 2026	File: 5a
To: Council	From: K. Abel, CFO
Re: DRAFT 2027 Revenue Anticipation Borrowing Bylaw No. 281	
<u>Recommendation:</u> THAT Council give first three readings to 2027 Revenue Anticipation Borrowing Bylaw No. 281	

Purpose

To renew the annual revenue anticipation borrowing bylaw which is required annually in order to permit a municipal government to possess a bank overdraft agreement. The 2026 Revenue Anticipation Borrowing Bylaw No. 262 was adopted in December of 2025 for the 2026 calendar year. The attached draft bylaw applies to the year 2027 and is presented to Council for consideration and first three readings.

Background

Section 177 of the *Community Charter* (Revenue Anticipation Borrowing) gives municipalities the authority to borrow money to meet operational cash flow shortfalls between the beginning of the year and the receipt of property taxes or monies from other governments. Any funds that are borrowed must be immediately repaid as these amounts are subsequently received.

The maximum amount the District can borrow under Section 177 of the *Community Charter* is the total of all unpaid taxes for all purposes, imposed during the current year, and the money remaining due from other governments. If the annual property tax bylaw has not been adopted, as is the case here, the taxes are deemed to be 75% of municipal property taxes imposed for all purposes in the previous year, along with the sum of money remaining due from other governments. The 75% limit for 2027 from the 2026 municipal property taxes collected in the amount of \$1,386,272 would be approximately \$1,039,704, which when added to the District's annual small community grant of \$416,000, the maximum limit the District can set to borrow in this bylaw, is \$1,455,704. The \$750,000 amount once again proposed in this bylaw is therefore substantially below the 75% limit set by the *Community Charter*.

With adopted Bylaw No. 252, the District established an operating line of credit with the local Credit Union for this purpose. Staff are recommending to continue with this agreement with the local Credit Union for 2027 as the interest rates are moderately comparable and the process is simpler. The interest rate offered by the Beem Credit Union is Prime minus 0.5%.

Although staff do not anticipate a need to borrow any funds to cover normal operations, the adoption of an annual Revenue Anticipation Bylaw is a requirement for the District to continue the operating loan (overdraft) agreement with the Beem Credit Union. The attached Draft Bylaw No. 281 is the District's proposed 2027 *Revenue Anticipation Borrowing Bylaw* for this \$750,000 operating line of credit. Going forward, this will

continue to be an annual bylaw adoption process as required by the *Community Charter*, most likely to be included for Council consideration by November/December each year.

Benefits or Impacts

General

This bylaw is a statutory and contractual requirement for the District to continue the operating loan and overdraft arrangement with Beem Credit Union.

Finances

With an already established operating loan agreement with Beem Credit Union in place for a \$750,000 line of credit, keeping this lending facility in place will ensure the overall operations of District services can continue without interruption should it be necessary due to any unexpected low cash flows.

Strategic Impact

N/A

Risk Assessment

Compliance:

This is an annual bylaw which is authorized under Section 177 of the Community Charter and will fulfil the requirement of a banking agreement with the Credit Union.

Risk Impact:

Moderate. Adoption of this bylaw is necessary if the District wishes to continue with its overdraft and operating loan with the Credit Union as required annually in order to maintain the agreement.

Internal Control Process:

Staff will need to provide the Credit Union with a copy of the bylaw upon adoption.

Next Steps / Communication

Staff will provide the Credit Union with a copy of the bylaw upon adoption.

Attachments

- 1) DRAFT 2027 Revenue Anticipation Borrowing Bylaw, No. 281
-

Recommendation

THAT Council gives 1st, 2nd and 3rd readings to 2027 Revenue Anticipation Borrowing Bylaw, No. 281

Alternative Options

1. Council could choose not to give this bylaw first three readings. In that case, the District would not have an overdraft facility on its operating account and would not be able to take advantage of operational short-term borrowing if it became necessary to do so.



DRAFT - BYLAW NO. 282

REVENUE ANTICIPATION BORROWING BYLAW

DISTRICT OF BARRIERE

A bylaw to provide for the borrowing of money in anticipation of revenue

WHEREAS the District of Barriere does not have sufficient money on hand to meet the current lawful expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* that Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the municipality provided that the total of the outstanding liabilities does not exceed the sum of:

- a) The whole amount remaining unpaid of the taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of the taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediately preceding year; and
- b) The whole amount of any sums of money remaining due from other governments;

AND WHEREAS the District of Barriere's grant application for a Wastewater Treatment Upgrade has been approved under the Investing in Canada Infrastructure Program (ICIP) for the amount of \$5,213,376.00 or 73.33% of the actual eligible costs;

AND WHEREAS \$4,468,236.59 of the ICIP grant is still outstanding;

AND WHEREAS claims will be submitted to the Province on a quarterly basis;

AND WHEREAS a maximum of Three Million Dollars (\$3,000,000) may be outstanding under this bylaw at any given time;

AND WHEREAS there are no liabilities outstanding under Section 177;

NOW THEREFORE the Council of the District of Barriere, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Revenue Anticipation Borrowing Bylaw No. 282."
2. The Council shall be and is hereby empowered and authorized to borrow upon the credit of the municipality an amount or amounts not exceeding the sum of Four Million, Four Hundred and Sixty Eight Thousand, Two Hundred and Thirty Six Dollars and Fifty Nine Cents (\$4,468,236.59), of which a maximum of Three Million Dollars (\$3,000,000.00) may be outstanding at any given time.

3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Mayor and Financial Officer.
4. All ICIP funds received or so much thereof as may be necessary shall, when collected, be used to repay the money so borrowed.
5. Any money so borrowed shall be paid before December 31, 2027.

READ A FIRST TIME this **21st** day of **September, 2026.**

READ A SECOND TIME this **21st** day of **September, 2026.**

READ A THIRD TIME this **21st** day of **September, 2026.**

RECONSIDERED ADOPTED this day of , 2026

Mayor Rob Kerslake

Tasha Buchanan, Corporate Officer

Certified Correct:

T. Buchanan, Corporate Officer

District of Barriere
REPORT TO COUNCIL
Request for Decision

Date: September 21 st , 2026	File: 5b
To: Council	From: K. Abel, Chief Financial Officer
Re: DRAFT Revenue Anticipation Borrowing Bylaw No. 282	
<u>Recommendation:</u> THAT Council give first three readings to the Revenue Anticipation Borrowing Bylaw No. 282	

Purpose

To renew, by Bylaw, the District's annual *Revenue Anticipation Bylaw No. 263* which allows the District to obtain interim funding for the construction of its Wastewater Treatment Upgrade project funded in part under the Investing in Canada Infrastructure Program (ICIP). The Province will make financial contributions to the District which will not exceed the lesser of seventy three point thirty three percent (73.33%) of the total Eligible Expenditures of the Project or Five Million Two Hundred Thirteen Thousand Three Hundred Dollars and Zero Cents (\$5,213,376) being the maximum amount (the 'Total Contribution') approved to be paid under the funding agreement to pay for Eligible Expenditures incurred by the District.

Background

Section 177 of the *Community Charter* (Revenue Anticipation Borrowing) gives municipalities the authority to borrow money for a short term in anticipation of the receipt of funding such as grant payments from other levels of government, or to fund operating expenditures pending the receipt of current year property taxes. The maximum allowable term for this borrowing is one year. Council adopted Revenue Anticipation Bylaw No. 263 in December 2025 and it applied to the year 2026. A new bylaw must be adopted to apply for any necessary borrowing for this purpose in 2027.

The District is forecasting significant capital expenditures towards the Wastewater Treatment Upgrade project in 2027 and may face cash flow shortfalls due to the turnaround time between cash being outlaid and reimbursed by the Provincial government.

The overall project has been budgeted at \$7.1M, with contributions from the District making up the difference between total project cost and grant funds. The table below provides a snapshot of the Wastewater Treatment Project as of September 2026. Of the remaining \$6,083,854.63 expected expenses, \$4,468,236.60 will be grant funded and \$1,615,618.10 will be funded by District funds.

Total Approved Project Budget	Total DoB Funding Committed	Total Grant Funding Approved	Total Costs to Date	Costs Submitted for Grant Reimbursement	DoB Funds Utilized	Overall Costs Remaining
\$ 7,100,000.00	\$ 1,886,624.00	\$ 5,213,376.00	\$ 1,016,145.37	\$ 745,139.41	\$ 271,005.97	\$ 6,083,854.63

Any borrowing under this bylaw will only be used to fund expenditures which have been included in the 2026-2030 financial plan and will be included in the 2027-2031 Financial Plan.

The loan would be in the form of a non-revolving line of credit with the Municipal Finance Authority, with interest payable only when drawdowns are made against it.

Council approved similar bylaws in 2012, and 2017 to finance the Solar Aquatics Wastewater Reclamation and the Water Supply and Distribution System Improvement projects, respectively. The same scenario is expected in 2027 as it was in 2026, and use of these funds is only a last resort to fund unforeseen cashflow constraints that may arise.

This bylaw, No. 282, relates only to the grant revenue available under the ICIP program, as it relates to capital expenditures for Wastewater Treatment Upgrades, and is separate and distinct from Bylaw No. 281, which applies to the District's proposed operating line of credit with Beem Credit Union. Although borrowing for both the credit union and MFA could be included in a single bylaw, the Municipal Finance Authority has recommended that the District adopt two separate bylaws.

Benefits or Impacts

General

Revenue anticipation borrowing bylaws can cause confusion. For clarification, this bylaw does not allow the District to take on a debt in the amount of \$5.2million. This bylaw reflects that the District has already been approved for and will be receiving, prior to the end of 2027, \$4,468,236.59 to complete an already approved and funded project. It also allows the District to borrow up to 4.5m to cover project expenses while awaiting reimbursement, if sufficient cash is not available without impacting day to day operations. Any borrowed funds must be repaid by December 31, 2027.

The bylaw presented has been amended to increase the maximum outstanding amount at any given time to \$3,000,000 from \$2,000,000. With claim reimbursements from the province taking longer, the increased allowable amount provides better support to manage cashflow constraints. As noted previously, this is a purely precautionary and proactive measure to ensure the District can continue meeting their short-term grant-funded capital project expenditure cashflows.

Finances

This short-term borrowing would be at a variable interest rate which, at the time of writing this report is 2.89%. Interest charges are not eligible expenses under the ICIP funding agreement. This expense will not be incurred unless the District utilizes the loan.

Strategic Impact

Priority #3 – Goal 1 – Complete Wastewater Treatment Project

Risk Assessment

Compliance:

This is an annual bylaw authorized under Section 177 of the *Community Charter* and is required to set up short-term credit with the Municipal Finance Authority, and will expire at the 2027 year end.

Risk Impact:

Moderate.

Internal Control Process:

Staff will need to provide the Municipal Finance Authority with a copy of the bylaw upon adoption, as well as a copy of this report.

Any funds received from the Federal or Provincial Governments as included in this bylaw, must be used to repay amounts borrowed under this bylaw, with the loan repayable in full by the end of the year.

Next Steps / Communication

If Council provides this draft Bylaw's first three readings at this meeting, the bylaw will return for adoption consideration at the next Regular Council Meeting. From there, if adopted, Staff will proceed with renewing the line of credit with the Municipal Finance Authority.

Attachments

- 1) DRAFT Revenue Anticipation Borrowing Bylaw, No. 282
-

Recommendation

THAT Council gives first three readings to Revenue Anticipation Borrowing Bylaw, No. 282

Alternative Options

1. Council could choose not to consider this draft bylaw. In that case, the District would not be able to access any short-term borrowing to fund Water Treatment Upgrade expenditures and a cash flow issue will most likely occur.

Tasha Buchanan

Subject: You're Invited: Help Shape the Future of Your Library

From: Pam Rudd <prudd@tnrd.ca>

Sent: Friday, September 25, 2026 14:58

To: Pam Rudd <prudd@tnrd.ca>

Subject: You're Invited: Help Shape the Future of Your Library

Hello,

The Thompson-Nicola Regional Library (TNRL) is undertaking an important Vision, Purpose, Values, and Strategic Planning process to help guide library services for the years ahead. As part of this work, we are inviting community members to participate in a public open house and share their ideas about the future of library services.

Barriere Library Open House

Date: Tuesday, October 6, 2026

Time: 3:00 p.m. to 4:30 p.m.

Location: Barriere Library - 4511 Barriere Town Road

This informal drop-in session is an opportunity to:

- Share your thoughts on library services and priorities.
- Discuss what is most important to you and your community.
- Contribute ideas that will help inform TNRL's future direction.
- Participate in an interactive Ideas Board activity focused on key library service areas.

Community feedback gathered through these open houses, along with responses from a region-wide survey, will help shape TNRL's long-term vision and strategic priorities.

We hope you will join us and take part in this exciting opportunity to help influence the future of your library. We want to hear from everyone, including regular library users, occasional visitors, and people who don't currently use the library. There are multiple ways to participate, including completing the survey and attending a local engagement event. Every voice matters.

Resources

Our public engagement resources are now live:

- **Strategic Planning landing page:** <https://www.tnrl.ca/about-us/have-your-say/>
- **Online survey:** https://tnrl.libwizard.com/f/future_survey
- **Press release:** <https://www.tnrl.ca/tnrl-invites-residents-to-help-shape-future-of-library-services/>

Please forward this invitation to anyone who may have an interest in library services.

If you have any questions, please contact the Barriere Library. We look forward to hearing your ideas.

THOMPSON-NICOLA REGIONAL LIBRARY

HELP SHAPE THE FUTURE OF LIBRARY SERVICES

HAVE YOUR SAY

Join us for a community engagement session and help shape the future of your library. Meet library leaders, share your ideas, and provide feedback on services, programs, and priorities as we develop our strategic plan.

DATE: October 6, 2026

TIME: 3:00-4:30

Barriere Library



Can't attend?
Complete our survey online.



THOMPSON-NICOLA
REGIONAL LIBRARY

tnrl.ca/engage

Warm regards,

Pam



THOMPSON-NICOLA
REGIONAL LIBRARY

Pam Rudd

Branch Head - Barriere

Thompson-Nicola Regional Library

4511 Barriere Town Road | Barriere, BC | V0E 1E0

(250) 672-5811

tnrl.ca

The TNRL respectfully acknowledges that we are located on the territories of 25 First Nations, within the unceded, ancestral lands of the Nlaka'pumux, Secwépemc, St'at'imc, and Syilx Nations.

The information contained in this transmission may contain privileged and confidential information of the TNRD – Thompson-Nicola Regional District. It is intended for review only by the person(s) named above. Dissemination, distribution or duplication of this communication is strictly prohibited by all recipients unless expressly authorized otherwise. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message. Thank you.

October 1, 2026

Mayor Rob Kerslake and Council
District of Barriere
PO Box 219
4936 Barriere Town Road
Barriere, BC V0E 1E0

Reference: AP7853

**RE: 2023 CEPF: Disaster Risk Reduction-Climate Adaptation (Feb intake) – C1:
Leonie Dam Decommissioning Study**

Dear Mayor Kerslake and Council,

Thank you for providing a final report and financial summary, dated June 29, 2026, for the above-noted project. We have reviewed your submission and all reporting requirements have been met.

The final report notes a total eligible expenditure of \$150,000.00. Based on this, a payment in the amount of \$75,000.00 will follow shortly by electronic funds transfer. This amount represents full payment of the grant and is based on 100% of the total reported eligible expenditure (to a maximum of the approved grant of \$150,000.00) minus the initial payment of \$75,000.00 issued in July 2023.

I would like to congratulate the District of Barriere for undertaking this project and responding to the opportunity to increase the resiliency of BC communities.

If you have any questions, please contact the Community Emergency Preparedness Fund at 250-952-9177 or cepf@ubcm.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Sasha Prynn", is written over a light blue horizontal line.

Sasha Prynn
Program Officer

cc: Daniel Drexler, CAO, District of Barriere

The Community Emergency Preparedness Fund is funded by the Province of BC