

NOTICE: That a Regular Meeting of the District of Barriere Municipal Council will be held via audioconference in Barriere, B.C. on May 3, 2021 at 7pm for the transaction of business listed below.

Bob Payette, Chief Administrative Officer

AGENDA

1. ADOPTION OF AGENDA

That Council approve the May 3, 2021 Regular Council Meeting Agenda.

2. ADOPTION OF MINUTES

- a. That Council adopt the minutes of an April 19, 2021 Public Hearing & Regular Council Meeting

3. PETITIONS AND DELEGATIONS

None scheduled.

4. BYLAWS

- a. District of Barriere Zoning Bylaw No. 111, Amendment Bylaw No. 200 – adoption.
- b. Financial Plan 2021 – 2025 Bylaw No. 203– 1st, 2nd, 3rd readings and adoption
- c. Tax Rates 2021 Bylaw No. 204 – 1st, 2nd 3rd readings and adoption.

5. STAFF REPORTS

- a. Creation of COVID Re-start-up Fund Budge Line Item – C. Young, Finance Officer
Recommendation: THAT Council direct staff to create a COVID Re-Start Up line item in the budget and transfer the current balance of COVID Re-Start Up funds to that newly created line-item account.
- b. UBCM Asset Management Program Grant – B. Payette, CAO
Recommendation: THAT Council direct staff to apply for funding through the UBCM MMPP Asset Management Planning Program for Roads and Utility Assets planning; and

THAT the District of Barriere commits to conducting the following activities in its proposed project submitted to UBCM to advance our asset management planning program:

- 1) ***Review and update of all existing documents, and***
- 2) ***Draft and finalize Asset Management Plan***

Be it further resolved, THAT the District of Barriere commits \$15,000 from Gas Tax toward the costs of this initiative.

- c. Development Planning Grant – B. Payette, CAO
Recommendation: THAT Council direct staff to apply for up to \$75,000 in funding from UBCM Local Government Development Approvals Grant Application Submission, and

THAT the District of Barriere commits to conducting the following activities in its proposed project submitted to the UBCM Local Government Development Approvals Program to advance our development approvals processes and procedures:

- 1) Review and update the District's Development Approval Procedures Bylaw.**
- 2) Develop a Development Procedures Manual.**
- 3) Ensure alignment between the District's various development approvals processes and the District's building permit process.**
- 4) Review and update the District's Zoning Bylaw with the aim of reducing common variances.**
- 5) Undertake a review of the District's Development Permit (DP) guidelines to ensure a clear decision-making framework is in place. This will include exploring the potential delegation of some DP approvals to District staff, with the goal of reducing the burden on Council for the approval of minor DP applications.**
- 6) Create brochures which clearly outline the various development applications/processes.**
- 7) Develop application forms for the various development approvals applications.**
- 8) Review the District's agency referrals process, with a specific focus on ensuring Simpcw First Nation is appropriately included in the referrals process.**
- 9) Undertake staff workshops to review updated documents and processes.**

- d. Development Permit Application DP-21-01 BMI – T. Buchanan, Corporate Officer
Recommendation: That Council approve DP-21-01 BMI for an outdoor dining patio as presented.

- e. CAO Update – B. Payette, CAO
**Submitted for information*

6. PROCLAMATIONS

None scheduled.

7. CORRESPONDENCE

a. For Information

b. For Action

None submitted.

8. COUNCIL REPORTS

9. MAYOR'S REPORT

10. PUBLIC INQUIRIES

11. NOTICE OF MOTION

12. CONVENE INTO CLOSED SESSION *(if required)*

Pursuant to Section 90 of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters.

13. RECONVENE OPEN MEETING *(if required)*

14. BUSINESS ARISING FROM CLOSED SESSION *(if required)*

15. NEXT MEETING

a. Regular Council Meeting – Monday, May 17th, 2021 @ 7pm

b. Council to Council Meeting with Simpcw First Nation – Tuesday, May 18th, 2021 @4pm

16. ADJOURNMENT