

**DISTRICT OF BARRIERE  
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, October 18, 2021 at 7:00pm in the Council Chambers at Municipal Hall  
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation  
within whose traditional lands we are meeting today.”*

Present: Mayor Ward Stamer  
Councillor Judy Armstrong  
Councillor Al Fortin  
Councillor Scott Kershaw – *via telephone*  
Councillor Rob Kerslake  
Councillor Donna Kibble  
Councillor Amanda Sabyan

Staff: Bob Payette, Chief Administrative Officer  
Tasha Buchanan, Corporate Officer  
Chelsea Young, Finance Officer  
Ashley Wohlgemuth, Fire Chief

*Mayor Stamer called the meeting to order at 7:00pm*

**1. ADOPTION OF AGENDA**

Moved by Councillor Kerslake  
Seconded by Councillor Kibble  
That Council approve the October 18, 2021 Regular Council Meeting Agenda.

CARRIED

**2. ADOPTION OF MINUTES**

- a. Moved by Councillor Kerslake  
Seconded by Councillor Kibble  
That Council adopt the minutes of an October 7, 2021 Public Hearing and Regular Council Meeting.

CARRIED

**3. PETITIONS AND DELEGATIONS**

- a. North Thompson Fall Fair & Rodeo Association re: Grant Request – Harley Wright

*Councillor Kibble declared a conflict of interest and left the meeting at 7:01pm*

Harley Wright, representing the North Thompson Fall Fair & Rodeo Association (NTFFRA), explained the assistance that the NTFFRA provided area evacuees this

past wildfire season and requested a grant in aid to help cover the resulting utility costs incurred.

**Moved by Councillor Fortin**

**Seconded by Councillor Sabyan**

**That Council approve provide a grant in aid in the amount of \$300.00 to the North Thompson Fall Fair & Rodeo Association with the funds coming from Council Grants.**

**CARRIED**

*Councillor Kibble returned to the meeting at 7:17pm*

#### **4. BYLAWS**

- a. District of Barriere Official Community Plan Bylaw No. 85, Amendment Bylaw No. 207  
– adoption  
*Amendment to re-designate 4329 Yellowhead Hwy from Commercial to Residential*

**Moved by Councillor Sabyan**

**Seconded by Councillor Fortin**

**THAT District of Barriere Official Community Plan Bylaw No. 85, Amendment Bylaw No. 207 be adopted.**

**CARRIED**

- b. District of Barriere Zoning Bylaw No. 111, Amendment Bylaw No. 208 – adoption  
*Amendment to rezone 4329 Yellowhead Hwy. from Yellowhead Corridor Commercial (C2) to Multi-Family Residential (RM).*

The Corporate Officer reported that the sign-off from the Ministry of Transportation & Infrastructure (MOTI) for this amendment has been received as per legislation.

**Moved by Councillor Sabyan**

**Seconded by Councillor Kerslake**

**That District of Barriere Zoning Bylaw No. 111, Amendment Bylaw No. 208 be adopted.**

**CARRIED**

#### **5. STAFF REPORTS**

- a. Statement of Financial Information (SOFI) 2020 – C. Young, Finance Officer

The CFO provided an overview of the annual SOFI document. The report is made publicly available on the District's website.

**Moved by Councillor Fortin**

**Seconded by Councillor Sabyan**

**THAT Council approves the 2020 SOFI documentation for submission.**

**CARRIED**

b. Quarterly Budget Review – C. Young, Finance Officer

*\*Submitted for information*

The CFO provided an overview of the quarterly status of each departmental budget. Specific items noted were as follows:

Operational:

- Provincial Wildfire funds received will remain in the Fire Department Budget
- Bridge Maintenance & dust control is slightly over budget
- The main Garbage Truck required a number of repairs this year
- General Operational budget has a Surplus of \$636,270.58

LCIP:

- This budget has a \$99,509.79 deficit so far, however, revenue has started to be generated for the first time.

Riverwalk:

- Also, for the first time, this budget currently has a \$22,599.80 surplus with one quarterly billing to go.
- Not all projects are complete, but the system is operating and will see a few more connections come 2022.

SAWRC:

- \$55,111.92 deficit with one quarter yet to be billed out in the amount in revenue expected of approximately \$24,000.
- Shortfall is due to a few hiccups with the transformer, boiler and transfer switch for the generator

Siska:

- Budget has seen a 75% increase in revenue due to a number of new builds on this system.
- For the first time, the budget is seeing a surplus of \$7,086.60 and one more quarterly billing to come
- All projects on the 2021 budget have been completed

Water:

- Anticipated revenue appears to be on track.
- Budget has a current surplus of \$89,636.38 with one more quarterly billing to come.

- c. June – September 2021 Fire Report – A. Wohlgemuth, Fire Chief  
*\*Submitted for information*

The Fire Chief provided a verbal overview of the written report. There were twenty-six (26) fire calls, eleven (11) road rescue calls and 29 practice/training sessions in June through September 2021.

Majority of the Fire Department's members will soon be certified for indoor fire-fighting.

- d. Multi-Use Court Evening Use – C. Matthews, Parks & Roads Manager

It was reported that the District's Parks Regulation Bylaw stipulates that the municipal parks are closed to the public from sundown to sunrise. With the new additions of lighting around the park and at various facilities, including the multi-use court, staff inquired as to Council's wishes regarding evening use.

**Moved by Councillor**

**Seconded by Councillor**

**THAT Council direct staff to prepare a Parks Regulation bylaw amendment to permit evening use of the multi-use court for consideration at a future meeting.**

**CARRIED**

*Fire Chief Wohlgemuth left the meeting at 7:48pm*

- e. CAO Update – B. Payette, CAO  
*\*Submitted for information*

The CAO provided a verbal overview of the written report.

**Moved by Mayor Stamer**

**Seconded by Councillor Armstrong**

**That Council direct staff to seek quotes for audio visual solutions to facilitate electronic Council Meeting participation and streaming.**

**CARRIED**

## 6. PROCLAMATIONS

*None submitted.*

## 7. CORRESPONDENCE

- a. For Information

- b. For Action

*None submitted.*

## 8. COUNCIL REPORTS

- a. Councillor Kibble provided a verbal report on the following:
  - Participated in the meet and greet with MP, Frank Caputo

## 9. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Participated in the meet & greet with MP, Frank Caputo
- Participated in a number of TNRD Board & Committee Meetings

## 10. PUBLIC INQUIRIES

*None presented.*

## 11. NOTICE OF MOTION

*None presented.*

*Chelsea Young left the meeting at 8:24pm*

## 12. CONVENE INTO CLOSED SESSION

**Moved by Councillor Kibble**

**Seconded by Councillor Kerslake**

**That pursuant to Section 90(2)(b) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 8:25pm.**

**CARRIED**

## 13. RECONVENE OPEN MEETING

*The meeting reconvened into open session at 8:45p.m.*

## 14. NEXT MEETING

- a. Regular Council Meeting – Monday, November 1, 2021 @ 7pm

## 15. ADJOURNMENT

**Moved by Councillor Kerslake that the meeting adjourn at 8:45p.m.**

**CARRIED**

Original signed by, \_\_\_\_\_  
Mayor Ward Stamer

Original signed by, \_\_\_\_\_  
Bob Payette, CAO