

**DISTRICT OF BARRIERE  
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, November 18, 2024 at 7:00pm in the Council Chambers at Municipal Hall  
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation  
within whose traditional lands we are meeting today.”*

Present:                    Acting Mayor Scott Kershaw  
                                 Councillor Judy Armstrong – *via Zoom*  
                                 Councillor Rob Kerslake – *via Zoom*  
                                 Councillor Donna Kibble  
                                 Councillor Louise Lodge

Regrets:                    Councillor Colin McInnis

Staff:                        Daniel Drexler, Chief Administrative Officer  
                                 Tasha Buchanan, Corporate Officer  
                                 David Alderdice, Finance Officer  
                                 Chris Matthews, Public Works Manager  
                                 Alexis Hovenkamp, Acting Fire Chief

*Acting Mayor Kershaw called the meeting to order at 7pm*

**1. ADOPTION OF AGENDA**

Moved by Councillor  
Seconded by Councillor  
That Council approve the November 18, 2024, Regular Council Meeting Agenda.

CARRIED

**2. ADOPTION OF MINUTES**

a. Moved by Councillor  
Seconded by Councillor  
That Council adopt the minutes of the November 4, 2024, Regular Council Meeting.

CARRIED

**3. PETITIONS AND DELEGATIONS – none scheduled.**

**4. BYLAWS and POLICIES**

a. DRAFT Council Remuneration and Expense Bylaw No. 249 – 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> readings  
*\*w/attached staff report*

**Moved by Councillor  
Seconded by Councillor  
That Council Remuneration and Expense Bylaw No. 249 be given 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>  
readings.**

**CARRIED**

- b. DRAFT Council Code of Conduct Bylaw No. 250 – 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> readings  
*\*w/attached staff report*

**Moved by Councillor**

**Seconded by Councillor**

**That Council Code of Conduct Bylaw No. 250 be given 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.**

**CARRIED**

## 5. STAFF REPORTS

- a. Department Updates – Department Heads  
*\*submitted for information*
- b. Early Budget Item Approval – Phone System Replacement – D. Drexler, CAO

**Moved by Councillor**

**Seconded by Councillor**

**THAT Council approves an early budget approval in the amount of up to \$7,000 for a replacement of the Districts Voice over Internet Protocol (VoIP) Phone System, with the funding source to be determined as part of the 2025 budget process.**

**CARRIED**

## 6. PROCLAMATIONS – *none scheduled*

## 7. CORRESPONDENCE

- a. For Information
- b. For Action – *none submitted.*

## 8. COUNCIL REPORTS

- a. Councillor provided a verbal report on the following:
- -
- b. Councillor provided a verbal report on the following:
- -
- c. Councillor provided a verbal report on the following:
- -
- d. Councillor provided a verbal report on the following:
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**9. ACTING MAYOR'S REPORT**

**10. PUBLIC INQUIRIES**

**11. NOTICE OF MOTION**

**12. CONVENE INTO CLOSED SESSION**

**Moved by Councillor**

**Seconded by Councillor**

**That pursuant to Sections 90(1)(c)(e)(f) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at p.m.**

**CARRIED**

**13. RECONVENE OPEN MEETING**

**14. BUSINESS ARISING FROM CLOSED SESSION** *(if required)*

**15. NEXT MEETING**

- a. Regular Council Meeting, Monday, December 16, 2024 @ 7pm

**16. ADJOURNMENT**