

**DISTRICT OF BARRIERE**  
**MINUTES OF A COMMITTEE OF THE WHOLE MEETING**

Held on Monday January 25, 2021 at 5:15pm  
Via audio-conference

Present: Councillor Scott Kershaw - Chair  
Mayor Ward Stamer  
Councillor Judy Armstrong  
Councillor Al Fortin  
Councillor Rob Kerslake  
Councillor Donna Kibble  
Councillor Amanda Sabyan

Staff: Bob Payette, Chief Administrative Officer  
Tasha Buchanan, Corporate Officer  
Chelsea Young, Finance Officer  
Ian Crosson, Utilities Manager

*Chair Kershaw called the meeting to order at 5:15pm.*

**1. ADOPTION OF AGENDA**

Moved by Chair Kershaw  
Seconded by Councillor Fortin  
That the Committee approve the January 25, 2021 Committee of the Whole Meeting Agenda.

CARRIED

**2. ADOPTION OF MINUTES**

Moved by Chair Kershaw  
Seconded by Councillor Sabyan  
That the Committee adopt the Minutes of the December 21, 2020 Committee of the Whole Meeting.

CARRIED

**3. PROPOSED UTILITY FEE STRUCTURE – Discussion**  
*w/attachments including draft Bylaw No. 194*

Council reviewed the proposed utility fee structure. Key notes presented as follows:

**4. PUBLIC INQUIRIES**

*None presented.*

## 5. NEXT MEETING

Monday, February 1<sup>st</sup> at 5:15pm

## 6. SET A TIME TO RECESS AND SET A TIME TO RECONVENE

**Moved by Mayor Stamer that the meeting recess at 6:45 p.m. and reconvene on Monday, February 1<sup>st</sup>, at 5:15pm.**

**CARRIED**

## 7. RECONVENE – Monday, February 1<sup>st</sup>, 2021 @ 5:15pm via audio-conference

Present: Councillor Rob Kerslake - Chair  
Mayor Ward Stamer  
Councillor Judy Armstrong  
Councillor Rob Kerslake  
Councillor Donna Kibble  
Councillor Amanda Sabyan

Regrets: Councillor Al Fortin

Staff: Bob Payette, Chief Administrative Officer  
Tasha Buchanan, Corporate Officer  
Chelsea Young, Finance Officer  
Ian Crosson, Utilities Manager

*Chair Rob Kerslake called the reconvened meeting to order at 5:15pm*

## 8. PROPOSED UTILITY FEE STRUCTURE – Continuing discussion w/attachments including draft Bylaw No. 194 as amended

The following amendments were made to be brought forward to Council during the draft bylaw's formal reading process:

Moved by Councillor Kershaw

Seconded by Mayor Stamer

**THAT the *Draft Fees & Charges Bylaw No. 72, Amendment Bylaw No. 194* be amended to add a Water Meter Install Confirmation Deposit of \$50.00.**

**CARRIED**

Moved by Mayor Stamer

Seconded by Councillor Kershaw

**THAT the draft *Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194* be amended by replacing the proposed Commercial Water Rates as follows:**

**0-75 cubic meters/quarter for a Base Rate of \$121.85/per quarter,**

**Tier 1 Commercial: Between 76-90 cubic meters per quarter - \$2.00/cubic meter**

**Tier 2 Commercial: Between 91-120 cubic meters per quarter - \$3.00/cubic meter**  
**Tier 3 Commercial: Greater than 121 cubic meters per quarter - \$5.00/cubic meter**

**CARRIED**

Moved by Mayor Stamer

Seconded by Councillor Kershaw

**THAT the Draft Fees & Charges Bylaw No. 72, Amendment Bylaw No. 194 be amended by replacing the proposed Sewer User Rates as follows:**

**Each Dwelling Unit (Birch Lane Wastewater Plant – Bylaw No. 50) - \$75.63/month**

**Each Dwelling Unit (Downtown Solar Aquatics Plant – Bylaw No. 50) - \$44.00/month**

**Each Dwelling Unit (Clary Subdivision Plant – Bylaw No. 50) - \$44.00/month**

**CARRIED**

After these, and any additional, amendment resolutions are made, the draft bylaw can proceed with 2nd and 3rd readings at the February 8, 2021 Regular Council Meeting.

**9. PUBLIC INQUIRIES**

*None presented.*

**10. CONVENE INTO CLOSED SESSION**

Moved by Mayor Stamer

Seconded by Councillor Kershaw

**That pursuant to Section 90(1)(c)(k) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 6:20pm.**

**CARRIED**

**11. RECONVENE INTO OPEN SESSION**

*The Committee reconvened into open session at 7:25pm*

**12. NEXT MEETING**

*At the call of the Chair*

**13. ADJOURNMENT**

**Moved by Mayor Stamer that the meeting adjourn at 7:30pm**

**CARRIED**

Original signed by,  
Chair Rob Kerslake

Original signed by,  
Bob Payette, CAO