

**DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, January 22, 2024 at 7:00pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today.”*

Present: Mayor Ward Stamer
Councillor Judy Armstrong
Councillor Scott Kershaw
Councillor Rob Kerslake
Councillor Donna Kibble
Councillor Louise Lodge
Councillor Colin McInnis – *via zoom*

Staff: Tasha Buchanan, Acting CAO
Chelsea Young, Finance Officer
Chris Matthews, Public Works Manager
Jamie Mosdell, Recreation Coordinator

Mayor Stamer called the meeting to order at 7pm.

1. ADOPTION OF AGENDA

A corrected 6a, *2023 General Operating Budget*, was distributed.

**Moved by Councillor Kerslake
Seconded by Councillor Lodge**

That Council approve the January 22nd, 2024, Regular Council Meeting Agenda as amended.

CARRIED

2. ADOPTION OF MINUTES

Moved by Councillor Lodge
Seconded by Councillor Kerslake
That Council adopt the minutes of a January 8th, 2024 Regular Council Meeting.

CARRIED

3. COMMITTEE RECOMMENDATIONS:

a. January 17, 2024, Recreation Committee Meeting:

The Rec Coordinator provided an overview of the Committee recommendation: *THAT the “Community Events” line item be increased to \$15,000 in Council deliberations of the draft 2024 budget.*

It was noted the past year's budget was \$7000.00 but due to a number of additional, proposed events, the Committee is requesting that Council consider the increase during the upcoming budget deliberations.

**Moved by Councillor Armstrong
Seconded by Councillor Kerlake**

THAT the "Community Events" line item be increased to \$15,000 for Council consideration in the draft 2024 budget deliberations.

CARRIED

4. PETITIONS AND DELEGATIONS – none scheduled

5. BYLAWS and POLICIES

- a. District of Barriere Zoning Bylaw No. 111, Amendment Bylaw No. 237 – adoption
**The required Servicing Strategy has been accepted by the District.*

**Moved by Councillor Kerlake
Seconded by Councillor Lodge**

THAT the District of Barriere Zoning Bylaw No. 111, Amendment Bylaw No. 237 be adopted.

CARRIED

- b. Fees & Charges Bylaw No. 73, Amendment Bylaw No. 238 – 1st reading

The Corporate Officer provided an overview of the proposed fee changes.

It was noted that the largest change for the water system will be the addition of the Residential Multi-Family for an additional 6 units and up. Schools are also new to the list as they were being charged the residential rate beforehand.

Fees for residential multi-family, hotels/motels, commercial and institutional wastewater rates were introduced. General discussion ensued.

**Moved by Councillor Lodge
Seconded by Councillor Armstrong**

That the Fees & Charges Bylaw No. 73, Amendment Bylaw No. 238 be given 1st reading.

CARRIED

6. STAFF REPORTS

- a. 2023 Final Budget Review – C. Young, Finance Officer

The Finance Officer provided a general overview of the status of each of the 2023 Budgets and explained resolution recommendations to balance each year end budget.

i. **2023 LCIP Budget**

Moved by Councillor Lodge

Seconded by Councillor Kibble

THAT Council transfer the unspent Gas Tax funds of \$1,742.10 back to Gas Tax; and THAT Council transfer \$182,370.94 from L.C.I.P Reserve to cover the extra expenses incurred from the Reservoir Upgrade and start of the next phase; and THAT Council transfer \$110,660.02 from L.C.I.P Reserve to cover the 2023 deficit due to the Land Sale Expense for the purchase back of Lot 1.

CARRIED

ii. **2023 Downtown Wastewater System Budget**

Moved by Councillor Kerslake

Seconded by Councillor Armstrong

THAT Council transfer \$11,078.35 of un-used Gas Tax funds back to Gas Tax; and THAT Council transfer the remaining Surplus of \$36,396.57 back to General Surplus

CARRIED

iii. **2023 Riverwalk Wastewater System Budget**

Moved by Councillor Kibble

Seconded by Councillor Kerslake

THAT Council transfer \$800.00 of unspent funds back to Gas Tax; and THAT Council transfer the year-end Surplus of \$10,830.34 back to General Surplus

CARRIED

iv. **2023 Siska Wastewater System Budget**

Moved by Councillor Armstrong

Seconded by Councillor Lodge

THAT Council transfer \$10,057.90 Siska from Gas Tax Reserve to cover the remaining expense for the back-up power supply install; and THAT Council transfer the overall Surplus of \$5,021.64 back to General Surplus

CARRIED

v. **2023 Water Budget**

Moved by Councillor Armstrong

Seconded by Councillor Kerslake

THAT Council transfer \$17,657.41 from Gas Tax Reserve to cover the extra capital expense for the generator transfer, install and relocation to Deep Wells; and THAT Council transfer the remaining year Surplus of \$62,133.90 to the Water Reserve.

CARRIED

vi. 2023 General Operating Budget

Moved by Councillor Lodge

Seconded by Councillor Kibble

That Council transfer \$609,703.56 to previous years un-spent grant revenue to be brought back in the 2024 budget; and THAT Council transfer \$4,469.71 from Roads Reserve to cover the over expenditures; and THAT Council transfer \$14,465.92 from the Environmental Solid Waste Reserve for the over expenditures; and THAT Council transfer \$67,776.97 from Provincial Wildfire Revenue to the Wildfire Reserve; and THAT Council transfer \$24,222.77 from Parks Reserve to cover the Parks department deficit and remaining expenses for the Trans Mountain Projects; and THAT Council transfer \$15,000 to Parks Reserve for the revenue earned under Recreation Participaction and THAT Council transfer the remaining Surplus of \$748,907.46 to General Surplus to balance the 2023 General Operational Budget.

CARRIED

b. Old HY Louis Building Name & Signage Visuals – T. Buchanan, Acting CAO

Moved by Councillor Lodge

Seconded by Councillor McInnis

That Council choose Barriere Business Centre as the new formal name of the Old HY Louis Building and direct staff to seek formal quotes and design proofs for the sign to be affixed to the front of the building.

CARRIED

c. CAO Update – T. Buchanan, Acting CAO

The Acting CAO provided an overview of the written report.

7. PROCLAMATIONS – none submitted

8. CORRESPONDENCE

a. For Information

- i. For Action - Emergency and Disaster Management Act Implementation - Indigenous Engagement Requirements Funding Program

Moved by Councillor Lodge

Seconded by Councillor Armstrong

That Staff, including the Fire Department, be directed to liaise with Simpcw First Nation on possible engagements eligible under the program and report back to Council for a decision prior to the March 31, 2024 deadline.

CARRIED

9. COUNCIL REPORTS

- a. Councillor Lodge provided a verbal report on the following:
- The North Thompson Communities Foundation is now able to provide two bursaries a year.
- b. Councillor Armstrong provided a verbal report on the following:
- Teddy Bear Picnic preparation is underway for this upcoming Sunday
- c. Councillor Kerslake provided a verbal report on the following:
- Meeting with LNTCFS regarding possible relocation to the Barriere Business Centre.
- d. Councillor Kibble provided a verbal report on the following:
- Heritage Society and Girl Guides have a weekend event at the Seniors Centre.

10. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Participated in a number of TNRD Board and Committee meetings.
- Attended training seminar with Staff.
- Participated in CAO Hiring Committee Meeting.
- Reminder that SILGA resolutions to be in by February 29th.
- Will be attending Board meeting online for SILGA this upcoming Friday.

11. PUBLIC INQUIRIES – none submitted

12. NOTICE OF MOTION – *none presented*

13. CONVENE INTO CLOSED SESSION

Moved by Councillor Armstrong

Seconded by Councillor Kerslake

That pursuant to Section 90(1)(c) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 9:46pm

CARRIED

14. RECONVENE OPEN MEETING

The meeting reconvened into open session at 10:38pm

15. NEXT MEETING

- a. Regular Council Meeting & Budget Meeting – Monday, February 12, 2024 @ 7pm

16. ADJOURNMENT

Moved by Councillor that the meeting adjourn at 10:38pm

CARRIED

Original signed by, _____
Mayor Ward Stamer

Original signed by, _____
Tasha Buchanan, Acting CAO