

**DISTRICT OF BARRIERE
MINUTES OF A RECREATION COMMITTEE MEETING**

Held on Wednesday, March 29, 2023 at 3:00pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today.”*

Present: Councillor Louise Lodge - Chair
 Councillor Judy Armstrong
 Jen Crosman
 Glenda Feller

Regrets: Teresa LeRose
 Councillor Colin McInnis

Staff: Jamie Mosdell, Recreation Coordinator

Chair Lodge called the meeting to order at 2:58pm

1. ADOPTION OF AGENDA

Moved by Councillor Armstrong
Seconded by Glenda Feller
That the Committee approve the March 29, 2023, Recreation Committee Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

Moved by Jen Crosman
Seconded by Councillor Armstrong
That Council adopt the minutes of the March 8, 2023, Recreation Committee Meeting

CARRIED

3. WILDFIRE MONUMENT RELOCATION RIBBON CUTTING

The Recreation Coordinator provided an update on the Recreation Budget and where the funds will be spent as well as a band being tentatively scheduled. It was confirmed that the date of the event will be Friday, August 11th. Discussion ensued about the timing of the event for Staff to coordinate food trucks and speakers as required. Staff will determine if the event can proceed past 9pm and will report back. It was also discussed to purchase cupcakes to present during the ribbon cutting.

4. VOLUNTEER FAIR

The Recreation Coordinator summarized details of the Volunteer Fair to ensure that the event details can be emailed out. Discussion ensued about the timing of the event and who we were marketing to, and the general agreement was to keep the event from 2-6pm. Door prizes were then discussed with different options, but it was agreed upon to create an entry system based on visiting the booths and signing up to volunteer. Chair Lodge volunteered to reach out to local businesses and organizations for prize donations.

5. PARTICIPACTION

The Recreation Coordinator presented the grant budget expense sheet and discussion ensued regarding how to diversify funds. It was agreed that marketing for the advertisement for the event is the most important step at this point and an honorarium running a Facebook page as well as setting up a promotional video were agreed upon. Chair Lodge and Jen Crosman confirmed to discuss with the local schools to promote the event as well. It was questioned if the funds from the grant could be put toward prizes like Fitbits which Staff will research on and report back. It was discussed that local businesses could be approached for donations as well if needed. Another participation-based entry system idea was brought up to provide 4 main prizes to different age groups that participate.

Chair Lodge presented her ideas for the event including a mock calendar which confirmed the general idea of what will take place. Discussion regarding how to promote the tracking side of the event was discussed and it was agreed that the Committee needs to focus on the funds (\$100,000) that the District of Barriere can win if named the "*Most Active City*." This led to conversations regarding what the funds could be put towards if won and it was agreed upon that purchasing of sport equipment and donations to community organizations could be set up. Staff confirmed to write a description of the incentive to participate and report to the Committee.

6. FACEBOOK RECREATION PAGE

In conjunction with the Participaction promotion, it was suggested that a Barriere Recreation Facebook Page be created. It was agreed upon that the honorarium for Participaction would create the page and once Participaction is completed, a member of the community will oversee the page. The general agreement of the page was determined to be an "Information Board" only with no comments being allowed.

7. GRANT RESEARCH AND APPLICATIONS

Chair Lodge discussed taking the time to search for grants that Municipalities can apply for. It was explained that there have already been missed deadlines for this year but if all members of the Committee provide Chair Lodge grant opportunities, a list can be created with the deadlines for next year.

8. OTHER BUSINESS

Easter Update: It was confirmed by Councillor Armstrong that prizes had been purchased and a meeting over the weekend would be attended to iron out the details of the day. Staff confirmed a poster for the table where the Recreation Committee will be for the basket decorating contest could be created.

9. PUBLIC INQUIRIES – *None presented*

10. NEXT MEETING – Wednesday, April 19, 2023 @ 3pm

11. ADJOURNMENT

**Moved by Councillor Armstrong
Seconded by Glenda Feller
That the meeting adjourn at 4:50pm**

CARRIED

Original signed by, _____
Chair Louise Lodge

Original signed by, _____
Jamie Mosdell, Rec Coordinator