

**DISTRICT OF BARRIERE**  
**MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday February 8, 2021 at 7:00pm  
Via audio-conference

Present: Mayor Ward Stamer  
Councillor Judy Armstrong  
Councillor Al Fortin  
Councillor Scott Kershaw  
Councillor Rob Kerlake  
Councillor Donna Kibble  
Councillor Amanda Sabyan

Staff: Bob Payette, Chief Administrative Officer  
Tasha Buchanan, Corporate Officer  
Ian Crosson, Utilities Manager  
Chris Matthews, Parks & Roads Manager

*Mayor Stamer called the meeting to order at 7:00pm.*

**1. ADOPTION OF AGENDA**

Moved by Mayor Stamer  
Seconded by Councillor Armstrong  
That Council approve the February 8, 2021 Regular Council Meeting Agenda.

CARRIED

**2. ADOPTION OF MINUTES**

- a. Moved by Mayor Stamer  
Seconded by Councillor Kerlake  
That Council adopt the minutes of a January 25, 2021 Regular Council Meeting.

CARRIED

**3. PETITIONS AND DELEGATIONS**

*None scheduled.*

**4. BYLAWS**

- a. Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 – 2<sup>nd</sup> and 3<sup>rd</sup> readings  
*Amendment of Utility Fees*

Moved by Mayor Stamer  
Seconded by Councillor Fortin  
**That the draft Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 be amended to return the Hotels and Motels fee to \$18.20/unit/month with the reduced consumption allowance proposed, and that the Hotel and Motels fee adjustment be considered by separate bylaw amendment at a future meeting.**

CARRIED

Moved by Mayor Stamer

Seconded by Councillor Sabyan

**THAT the *Draft Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194* be amended to add a Water Meter Install Confirmation Deposit of \$50.00.**

**CARRIED**

Moved by Mayor Stamer

Seconded by Councillor Kerlake

**THAT the draft Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 be amended by replacing the proposed Commercial Water Rates as follows:**

**0-75 cubic meters/quarter for a Base Rate of \$121.85/per quarter,**

**Tier 1 Commercial: Between 76-90 cubic meters per quarter - \$2.00/cubic meter**

**Tier 2 Commercial: Between 91-120 cubic meters per quarter - \$3.00/cubic meter**

**Tier 3 Commercial: Greater than 121 cubic meters per quarter - \$5.00/cubic meter**

**CARRIED**

Moved by Mayor Stamer

Seconded by Councillor Kershaw

**THAT the Draft Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 be amended by replacing the proposed Sewer User Rates as follows:**

**Each Dwelling Unit (Birch Lane Wastewater Plant – Bylaw No. 50) - \$75.63/month**

**Each Dwelling Unit (SAWRC – Bylaw No. 50) - \$44.00/month**

**Each Dwelling Unit (Clary Subdivision Plant – Bylaw No. 50) - \$44.00/month**

**CARRIED**

Moved by Mayor Stamer

Seconded by Councillor Sabyan

**That Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 be given 2<sup>nd</sup> reading as amended.**

**CARRIED**

Moved by Mayor Stamer

Seconded by Councillor Armstrong

**That Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 be given 3<sup>rd</sup> reading.**

**CARRIED**

- b. Zoning Bylaw No. 111, Amendment Bylaw No. 195 – 1<sup>st</sup> reading  
*A Bylaw to Rezone Parkland property in LCIP to C2/I zoning*

**Moved by Mayor Stamer**

**Seconded by Councillor Kerlake**

**That Council give District of Barriere Zoning Bylaw No. 111, Amendment Bylaw No. 195, first reading and schedule a Public Hearing for March 8, 2021 at 7pm.**

**CARRIED**

- c. Bylaw Notice Enforcement Bylaw No. 95, Amendment Bylaw No. 196 – 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> readings  
*Amendment of Water System Fine Schedule*

**Moved by Mayor Stamer**

**Seconded by Councillor Sabyan**

**That Bylaw Notice Enforcement Bylaw No. 95, Amendment Bylaw No. 196 be given 1<sup>st</sup> reading.**

**CARRIED**

## **5. STAFF REPORTS**

- a. Park Upgrades & Invasive Plant Program – C. Matthews, Parks & Roads Manager

Mr. Matthews reported that his department has three potential projects that he is presenting to Council for consideration. A brief history of past dog park discussions was provided. It was noted that there may also be an additional labour cost of picking up after dogs to consider in regards to owners do not comply with parks rules.

**Moved by Mayor Stamer**

**Seconded by Councillor Kibble**

**That Council direct staff to proceed with the following:**

- 1. Researching and costing the establishment of an off-leash dog park; and**
- 2. Creating 2-m wide auxiliary trails within Community Park; and**
- 3. Scheduling the TNRD to present their Invasive Plant Program proposal**

**CARRIED**

- b. LCIP Revenue Transfer – C. Young, Finance Officer

**Moved by Mayor Stamer**

**Seconded by Councillor Sabyan**

**THAT Council approve the balance of \$113,639.19 to General Surplus and balance of \$6,592.54 to the Louis Creek Industrial Park Reserve, for future operational impacts.**

**CARRIED**

- c. DRAFT Policy No. 40 Employee Code of Conduct – B. Payette, CAO

**Moved by Mayor Stamer**

**Seconded by Councillor Armstrong**

**That Council review Policy No. 40 Employee Code of Conduct at the next Council Meeting.**

**CARRIED**

- d. CAO Update – B. Payette, CAO  
*\*Submitted for information*

The CAO and Department Heads provided overviews of the written report.

## 6. PROCLAMATIONS

*None scheduled.*

## 7. CORRESPONDENCE

- a. For Information  
b. For Action

*None submitted.*

## 8. COUNCIL REPORTS

- a. Councillor Fortin provided a verbal update on the following:
- Participated in the Lion's bottle drive fundraiser for the Legion and thanked Councillor Armstrong for providing food for the volunteers. Noted an outstanding response from the community which is estimated to have raised approximately \$3,600.00.
- b. Councillor Kershaw provided a verbal update on the following:
- Participated in the LGLA Virtual Forum.
- c. Councillor Kibble provided a verbal update on the following:
- Expressed appreciation to staff for their hard work at keeping the park and its pathways clean and clear.
  - Would like to review the Barriere Blooms program for this year soon. Mr. Crosson, who is also a horticulturist, volunteered his assistance in the program if needed.

## 9. MAYOR'S REPORT

The Mayor provided a verbal update on the following:

- Participated in the Lion's bottle drive fundraiser for the Legion
- Will be participating in upcoming TNRD Board Meetings
- Thanked Defiance, the District's Winter Road Maintenance Contractor, for the super job they have done during the recent snow accumulation.

## 10. PUBLIC INQUIRIES

*None presented.*

**11. NOTICE OF MOTION**

*None presented.*

**12. NEXT MEETING**

- a. Special Council Meeting re: Budget – Monday, February 22, 2021 @ 5:15pm
- b. Regular Council Meeting – Monday, February 22, 2021 @ 7pm

**13. ADJOURNMENT**

**Moved by Councillor Kerslake that the meeting adjourn at 8:45p.m.**

**CARRIED**

Original signed by, \_\_\_\_\_  
Mayor Ward Stamer

Original signed by, \_\_\_\_\_  
Bob Payette, CAO