

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday, July 20, 2026 at 5:30pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*"We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today."*

Present:	Mayor Rob Kerslake Councillor Judy Armstrong Councillor Louise Lodge Councillor Brody Mosdell - <i>absent</i>	Councillor Donna Kibble Councillor Colin McInnis - <i>absent</i> Councillor Scott Kershaw
Staff:	Daniel Drexler, Chief Administrative Officer Kathy Abel, Chief Financial Officer Chris Matthews, Public Works Manager	Tasha Buchanan, Corporate Officer

Mayor Kerslake called the meeting to order at 5:30pm

1. ADOPTION OF AGENDA

Moved by Councillor Kershaw
Seconded by Councillor Lodge
That Council approve the July 20, 2026, Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Moved by Councillor Kershaw
Seconded by Councillor Lodge
That Council adopt the minutes of the June 29, 2026 Regular Council Meeting.

CARRIED

3. PETITIONS, DELEGATIONS AND SPECIAL PRESENTATIONS – *none scheduled*

4. STAFF REPORTS

- a. Department Updates – Department Heads
**submitted for information*

Council was provided an overview of the written report.

- b. Quarterly 2 Financial Update – K. Abel, CFO
**submitted for information*

Council was provided an overview of the written report and it was suggested that uncollected tax amounts owing to be added to the monthly highlight report as a standard reporting figure. In 2026 there has been 671 Home Owner Grants applied for and approved compared to 700 in 2025 and 677 in 2024.

Debate surrounding attendance at this year's UBCM Convention in Vancouver ensued. It was agreed that a Policy should be developed regarding Council attendance be brought forward that takes location of the event, term and annual budget into consideration.

c. DRAFT Men's Shed Lease Agreement – D. Drexler, CAO

The Draft Lease Agreement between the Men's Shed Society and the District of Barriere was provided to Council for review. It was noted that the Men's Shed Society has considered the draft and has requested no amendments.

Moved by Councillor Kershaw

Seconded by Councillor Armstrong

THAT Council approve the Lease Agreement between the District of Barriere and the Barriere and Area Men's Shed Society for the Old Chamber Building located at 4629 Barriere Town Road; and

THAT Council authorizes the Mayor and Corporate Officer to sign the Lease Agreement.

CARRIED

d. Fire Protection Service Agreement with Simpcw First Nation – A. Hovenkamp, Fire Chief

The intent of this agreement is to provide IR4 in Louis Creek with Fire Protection services and extends to IR3 on Birch Lane while updating administrative provisions and modernizing operational language. Once signed, this agreement will replace the existing 2022 agreement.

Moved by Councillor Lodge

Seconded by Councillor Armstrong

THAT Council approve the Fire Protection Services Agreement between the District of Barriere and Simpcw First Nation for the provision of fire protection services to Louis Creek Indian Reserve #4 and Barriere River Indian Reserve #3;

AND FURTHER THAT the Mayor and Chief Administrative Officer be authorized to execute the agreement on behalf of the District with any minor changes that may be brought to attention by Simpcw First Nations after their review of the agreement.

CARRIED

e. Development Permit No. DP-26-01 Station – T. Buchanan, Corporate Officer

An overview of the Development Application was provided to Council. The application is for a Shell Gas Station/Convenience Store/Restaurant at 4394 Yard Rd at the location of the previous Station House restaurant. It was noted that the uses described in the application conform to the District of Barriere Zoning and OCP Bylaws and that the property will be required to connect to the municipal wastewater system.

The Ministry of Transportation and Transit, as well as BC Hydro responded to the referral requests that were delivered on June 1st, 2026 with no concerns or objections. No response was received from Telus or Simpcw First Nation.

**Moved by Mayor Kerslake
Seconded by Councillor Kibble**

THAT Council approve the issuance of Development Permit Application DP-26-01 Station for the property located at 4394 Yard Road within the Highway Corridor Development Permit Area;

AND THAT issuance of the Development Permit be subject to:

- **receipt of a Security Deposit in the amount representing 125% of the estimated value of applicable form and character and related site works as outlined within the Development Permit; and**
- **execution of a Municipal Wastewater Connection Permit, satisfactory to the District, for connection to the municipal wastewater system.**

CARRIED

5. BYLAWS and POLICIES

- a. Employee and Council Expense Reimbursement Policy No. 61FI – D. Drexler, CAO

The updated policy draft was provided to Council for review.

Moved by Councillor Lodge

Seconded by Councillor Armstrong

THAT Council adopts Policy No. 61FI – Employee and Council Expense Reimbursement Policy as presented; and

THAT Council rescinds Policy No. 17 – Per Diem, Travel & Mileage Allowances Policy.

CARRIED

- b. Snow Clearing Policy No. 63PW – D. Drexler, CAO

An overview of the draft Snow Clearing Policy that provides policy direction to municipal staff for winter road maintenance standards was provided. It was noted that the general priority road schedule and snow accumulation thresholds remain similar to current and past practices directed by Council to its past contractors. It was noted that it is a goal of staff to try and avoid overtime, or at least minimize it as much as possible with shift scheduling.

Moved by Councillor Lodge

Seconded by Councillor Kibble

**THAT Council adopts Policy No. 63PW – Snow Clearing Policy, as presented; and
THAT Council rescinds Policy No .10 – Sidewalk, Walkway, and Stairway Snow Clearing.**

CARRIED

c. Reserve Contribution Policy – D. Drexler, CAO

The draft policy codifies current known contributions to reserves and assists staff with preparing the initial draft of the annual budgets. It was noted that the draft policy establishes annual reserve contribution guidelines to support long-term asset management, stable taxation and user fee impacts, and the timely renewal, replacement and improvement of municipal infrastructure.

The Policy highlights surplus management of four main reserve accounts funded by contributions outlined in the Policy: General Reserve, Fire Reserve, Water Reserve and Wastewater Reserve.

Moved by Mayor Kerslake

Seconded by Councillor Lodge

THAT Council adopts Policy No. 64FI – Reserve Contribution Policy, as presented.

CARRIED

6. CORRESPONDENCE

a. For Information

i. Strategic Priorities Fund Application – Decision (not approved)

UBCM has formally informed the District that its Strategic Priorities Fund application for the Barriere Fire Hall was not approved for funding at this time.

Mayor Kerslake verbalized a draft press release that he has prepared regarding the decision and asked for Council's approval to submit the response to various news media. Council expressed no objection to the draft as presented as it supports Council's SILGA endorsed resolution that will be debated at this year's UBCM Convention.

A letter requesting for Resolution support at this year's Convention has also been prepared for distribution to UBCM Member Municipalities.

b. For Action

i. Request for Speed Limit Reduction on Haigh Rd. – A. Mitchell

Council reviewed a letter addressed from some residents of Haigh Rd. requesting a speed reduction to 30km/hr on Haigh Rd. in response to excessive speed being encountered from occupants of one of the properties on the street. Discussion ensued and it was noted that changing the speed limit for one single street in the downtown core may be a challenge and it was suggested that Council review speed limits throughout the District in its next Strategic Planning session. Council requested that staff engage with the Barriere RCMP Detachment in the interim to report the concerns raised by the residents in the correspondence.

**Moved by Councillor Lodge
Seconded by Councillor Kibble**

THAT the request for a speed limit reduction on Haigh Rd along with a holistic review of speed zones within other residential areas in the District of Barriere be considered during the next Strategic Planning Session of Council.

CARRIED

7. COUNCIL REPORTS

- a. Councillor Lodge provided a verbal report on the following:
 - Barriere's Canada Day event was well attended this year and expressed appreciation to everyone who helped make the event a success.
 - Attended the Legion's 100th Anniversary event.
 - Attended a 'Connect BC' Regional Foundation event.
 - Trails Society Liaison notes:
 - Membership of the Society is feeling frustrated with the slow progress with the other agencies (TNRD, School District, and private property owners) in gaining approvals and/or lease agreements and the result is that the Society is discussing disbanding.
 - In response, communicated to the Society that the FireSmart Showcase park is an excellent opportunity for the Society to get involved with which they indicated they will consider potential involvement.
- b. Councillor Kibble provided a verbal report on the following:
 - Barriere District Food Bank is hosting an Open House on August 14th and invited anyone on Council who is able to attend, to do so.
 - The Museum has hired two new summer students.
- c. Councillor Kerslake provided a verbal report on the following:
 - Attended the TransMountain Informational Dinner event.
- d. Councillor Armstrong provided a verbal report on the following:
 - Attended the TransMountain Informational Dinner event.
 - Attended the Canada Day event and spoke in the Mayor's absence.
 - Attended the Legion's 100year Anniversary event.

8. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Attended the Canada Day Celebrations
- Attended the Renaissance Fair that took place in Barriere
- Participated in a number of TNRD Board Meetings
- Attended a number of events at the Barriere Museum
- Attended the Legion's 100year Anniversary and presented a commemorative certificate on behalf of Council.

9. PUBLIC INQUIRIES – *none presented.*

10. **NOTICE OF MOTION** – *none presented.*

11. **NEXT MEETING** – *August 10, 2026 @ 5:30pm*

12. **ADJOURNMENT**

Moved by Councillor Lodge that the meeting adjourn at 7:27pm

CARRIED

Mayor Rob Kerslake

T. Buchanan, Corporate Officer