

**DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, November 18, 2024 at 7:00pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today.”*

Present: Acting Mayor Scott Kershaw
 Councillor Judy Armstrong
 Councillor Rob Kerslake – *via Zoom*
 Councillor Donna Kibble
 Councillor Louise Lodge

Regrets: Councillor Colin McInnis

Staff: Daniel Drexler, Chief Administrative Officer
 Tasha Buchanan, Corporate Officer
 David Alderdice, Finance Officer
 Chris Matthews, Public Works Manager
 Alexis Hovenkamp, Acting Fire Chief

Acting Mayor Kershaw called the meeting to order at 7pm

1. ADOPTION OF AGENDA

Moved by Councillor Lodge
Seconded by Councillor Kibble
That Council approve the November 18, 2024, Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

a. Moved by Councillor Lodge
Seconded by Councillor Armstrong
That Council adopt the minutes of the November 4, 2024, Regular Council Meeting.

CARRIED

3. PETITIONS AND DELEGATIONS – none scheduled.

4. BYLAWS and POLICIES

a. DRAFT Council Remuneration and Expense Bylaw No. 249 – 1st, 2nd & 3rd readings
**w/attached staff report*

**Moved by Councillor Lodge
Seconded by Councillor Kibble
That Council Remuneration and Expense Bylaw No. 249 be given 1st, 2nd and 3rd
readings.**

CARRIED

- b. DRAFT Council Code of Conduct Bylaw No. 250 – 1st, 2nd & 3rd readings
**w/attached staff report*

Councillor Kibble requested an amendment to the Bylaw as follows:

3.1.7 Council Members must not attend meetings, conferences, seminars, educational courses, or other functions while representing the District of Barriere under the influence of alcohol, drugs, or any other substance that impairs ability to perform duties effectively, ethically, and responsibly. After hours social events at any function are excluded, as is the use of medically prescribed substances.

- (a) *If a Council Member is found to be under the influence at a meeting, conferences, seminars, education course, or other function, the Council Member will be required to leave the meeting and take appropriate steps to address the impairment before returning to official duties.*
- (b) *Repeated instances of such behavior may be subject to disciplinary actions as outlined in this Bylaw under Part 4.*

Moved by Councillor Kibble

Seconded by Councillor Lodge

That Council Code of Conduct Bylaw No. 250 be given 1st, 2nd and 3rd readings as amended.

CARRIED

5. STAFF REPORTS

- a. Department Updates – Department Heads
**submitted for information*

It was reported that some other jurisdictions have indicated that Friday, April 11th, 2025 is the preferred date for the C2C Meeting. Council agreed to RSVP confirmation that this date works for Barriere.

Councillor Kibble noted that she had promised some members of the public that she'd mention that 'frog flap' is an issue along with a lot of other invasive weed species in some areas of Barriere. Staff are aware of the issue.

- b. Early Budget Item Approval – Phone System Replacement – D. Drexler, CAO

Moved by Councillor Lodge

Seconded by Councillor Armstrong

THAT Council approves an early budget approval in the amount of up to \$7,000 for a replacement of the Districts Voice over Internet Protocol (VoIP) Phone System, with the funding source to be determined as part of the 2025 budget process.

CARRIED

6. **PROCLAMATIONS** – *none scheduled*

7. **CORRESPONDENCE**

- a. For Information
- b. For Action – *none submitted.*

8. **COUNCIL REPORTS**

- a. Councillor Lodge provided a verbal report on the following:
 - Attended the annual Remembrance Day ceremony at the Legion.
 - Participated in a Winterfest Working Group session. Winterfest is on Sunday, December 8, 2024 from 1-5pm with the hockey tournament starting at noon.
 - Giving Tuesday – December 3rd, 2024.
- b. Councillor Kibble provided a verbal report on the following:
 - The Boy Scouts volunteered for some yard work at the Museum.
 - December 14th is the start date for “Christmas at the Fair”.
- c. Councillor Kerslake provided a verbal report on the following:
 - Attended the annual Remembrance Day at the Legion.
 - Participated in a number of TNRD Board and Committee Meetings.
 - Met with the Trails Society over the weekend.
 - Upcoming MOTI Meeting regarding the 4-lane project with staff.
- d. Councillor Armstrong provided a verbal report on the following:
 - Attended and volunteered at the annual Remembrance Day at the Legion.

9. **ACTING MAYOR’S REPORT**

Acting Mayor Kershaw reported that he attended the Simpcw First Nation Remembrance Day ceremony in Chu Chua.

10. **PUBLIC INQUIRIES** *none presented.*

11. **NOTICE OF MOTION** – *none presented.*

12. **CONVENE INTO CLOSED SESSION**

Moved by Councillor Lodge

Seconded by Councillor Armstrong

That pursuant to Sections 90(1)(c)(e)(f) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 8:00p.m.

CARRIED

13. **RECONVENE OPEN MEETING** - *Council reconvened into open session at 9:00pm*

14. NEXT MEETING

- a. Regular Council Meeting, Monday, December 16, 2024 @ 7pm

15. ADJOURNMENT

Moved by Councillor that the Council Meeting adjourn at 9:05p.m.

CARRIED

Acting Mayor Scott Kershaw

T. Buchanan, Corporate Officer