

**District of Barriere**  
**REPORT TO COUNCIL**

<b>Date:</b> February 28 2022	<b>File:</b> 530.20/Rpts
<b>To:</b> Council	<b>From:</b> Bob Payette, CAO
<b>Re: Administrative Updates</b>	

**CAO UPDATE:**

**Community Relations:**

- Met with Ken Mahar to discuss his options for water supply, including a possible well, or tying into the current system.
- Ongoing meetings with Gary Forsythe to discuss next steps for his development including the build out phase 9.
- Initiated a meeting with BC Housing to discuss the cancellation of the YCS affordable housing project.

**Development Projects:**

- Voyageur Country Wilderness Estates at Dixon Creek Rd Development DL 57 & DL 570, bulk water study is completed Mr. Delaney has submitted his information indicating his proof of water for approval.
- Meetings with new owner of Dee Jay trailer park , to discuss possible expansion and development of the property.

**Utilities:**

- The new well can now be connected to the system, commissioned and put into service with the PLC processor, now installed. DW2 pump and check valve is scheduled for replacement on Thursday this week.
- Discussions continue regarding the Dam decommissioning process. Next steps include:
  - Meet with TRUE Engineering to confirm costs for study
  - Conduct downstream consequence analysis
  - Begin public and First Nation consultation
  - Cancel water licenses
  - Conduct dam beach & hydrologic analysis
- Mr. Dustin Doherty is scheduled to complete the Level II Wastewater Treatment certification course this March which will result in the District's compliance with Provincial regulations.

**FINANCE OFFICER:**

- The 2022 Budget Process is underway with the first three Council reviews of the proposed budget being complete as of today's meetings. A possible timeline going forward to complete the process could look like the following:
  - February 28, 2022 – Third review and adjustments (by resolution) as needed. Approval by resolution of any presented draft departmental budget once Council feels no more changes are necessary to that departmental budget.
  - March 1, 2022 – Public Reminder of 2022 Budget Process

- March 14, 2022 – Fourth review and adjustments (by resolution as needed. Approval by resolution of any remaining draft department budgets. Draft Five Year Financial Plan Bylaw & 2022 Tax Rates Bylaw – 1<sup>st</sup> reading.
  - March 28, 2022 – Financial Plan Bylaw & 2022 Tax Rates Bylaw – 2<sup>nd</sup> & 3<sup>rd</sup> readings.
  - April 11, 2022 – Financial Plan Bylaw & 2022 Tax Rates Bylaw – adoption.
- Annual Audit by KPMG will take place during the week of March 14<sup>th</sup> and will once again be conducted virtually.
  - Notices were sent to delinquent tax accounts earlier this month that payment arrangements are required in order to avoid liens. There has been a good response to this notice so far.

**CORPORATE OFFICER:**

- Working with a number of property owners regarding options available to them in regard to desired housing development projects and the required processes involved.
- Required Annual GHG Reporting has been submitted to Recycle BC.

*\*submitted for information*

Prepared by: Bob Payette, CAO