DISTRICT OF BARRIERE DRAFT - BYLAW NO. 238

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO.73

WHEREAS pursuant to the provisions of the Community Charter, Council may by Bylaw impose fees and other charges to recover the cost of a service:

NOW THEREFORE the District of Barriere in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited as "Fees and Charges Bylaw No. 73, Amendment Bylaw No. 238"

- 2. Bylaw No. 73, as amended, is hereby further amended by:
 - a. replacing its existing '**Schedule 1**' with the new "Schedule 1 General Administration and Freedom of Information Requests" attached to this Bylaw; and
 - b. replacing its existing '**Schedule 2**' with the new "*Schedule 2 Building Document Services*" attached to this Bylaw; and
 - c. replacing its existing '**Schedule 3**' with the new "*Schedule 3 Business Licence Fees*" attached to this Bylaw; and
 - d. replacing its existing '**Schedule 4**' with the new "*Schedule 4 Public Works and Services*" attached to this Bylaw; and
 - e. replacing its existing '**Schedule 7**' with the new "*Schedule 7 Municipal Property Rentals*" attached to this Bylaw; and
 - f. replacing its existing '**Schedule 8**' with the new "*Schedule 8 Fire Prevention & Safety Fees and Permits*" attached to this Bylaw; and
 - g. replacing its existing '**Schedule 9**' with the new "*Schedule 9 Building Inspection Department Fee Schedule*" attached to this Bylaw; and
 - h. replacing its existing '**Schedule 10**' with the new "*Schedule 10 Barriere Memorial Cemetery Fees & Charges*" attached to this Bylaw; and
 - i. adding new Schedule 14 "Schedule 14 Memorial Products" attached to this Bylaw.

3. EFFECTIVE DATES

- a. The fee amendments in this bylaw for **Schedule 4** shall come into force and effective backdated to the date of <u>January 1, 2024</u>; and
- b. The fee amendments in this bylaw for **Schedules 1, 2, 3, 7, 8, 9, 10**, and **14** shall come into force and effective as of <u>April 1, 2024</u>.

ADOPTED this	day of	, 2024.
READ A THIRD TIME this	day of	, 2024.
READ A SECOND TIME this	day of	, 2024 .
READ A FIRST TIME this	day of	, 2024.

Mayor Ward Stamer

Tasha Buchanan, Corporate Officer

SCHEDULE 1 – General Administration and Freedom of Information Requests

General Document, Services & Misc Sales	
Black & White Photocopies	.25¢ per letter size page .50¢ per legal or ledger size page
Color Photocopies	\$1.00 per letter sized page \$2.00 per legal or ledger size page
Returned Cheque	\$25.00
Faxes (incoming/outgoing)	\$1.00 per page
Tax Certificate statement	\$25.00 \$35.00 per folio
Business License Application Searches (one Business License Application Search at any one time is no charge) Composter	\$25.00 for each additional license application viewed\$25.00
Garden Tool Kit	\$ 25.00
Freedom of Information Requests Locating and retrieving a record	\$7.50 per ¼ hour after the
Producing a record electronically or manually	first 3 hours \$7.50 per ¼ hour
Preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
Shipping	Actual costs of shipping method chosen by applicant
Data copied to District provided USB Drive Non-District provided USB Drive	\$20 per drive + preparation fees \$7.50 per ¼ hour
Data copied to District provided CD or DVD Non-District provided CD or DVD	\$5 +preparation fees \$7.50 per ¼ hour
DVD or CD Duplication (excluding any reproductions prohibited by Copyright laws.	Cost of actual reproduction by third party.
Electric Vehicle (EV) Level 2 Charging Station Bylaw No. 233	\$ 2.00/hr (\$0.033 per min)

SCHEDULE 2 – Building Document Services

Cancel Notice on Title, pursuant to section 58 of the Community Charter	\$200.00
Property Title Search	\$25.00
Building Inspection Report Request (BIR)	\$40.00 \$50.00per property

Туре	Description	Fee
0101	Permanent/Temporary residential occupancy	\$ 5.00 /room \$ 5.25
0102	Mobile Home Park	\$ 4.00 /space \$ 4.20
0103	Campground	\$ 4.00/space \$ 4.20
0104	Bed & Breakfast	\$100.00
0201	AGENT	\$100.00 \$105.00
0301	Amusement Park/Carnival/Circus - Daily	\$ 75.00 /day \$ 78.75
0302	Amusement Park/Carnival/Circus - Annual	\$200.00/year \$210.00
0401	Sales and rental only	\$150.00 \$157.50
0402	Sales, rental and service	\$200.00
0403	Sales, rental and service of snowmobiles, motorcycles, boats & recreational vehicles	\$250.00 - <mark>\$262.50</mark>
0501	Auto wrecker	\$100.00 \$105.00
0601	Beauty Salon	\$125.00 \$131.25
0701	Business Services	\$100.00 \$105.00
0420	Cannabis Sales Bylaw No. 214	\$300.00 \$ 315.00
0801	Car Wash	\$125.00
0901	Chimney Cleaning Service	\$100.00 \$105.00
1001	Christmas Tree Sales	\$ 75.00 \$ 78.75
1101	Concession Sales	\$125.00 \$131.25
1201	Contractor (General)	\$200.00 \$210.00
1202	Subcontractor (Sub)/Tradesman	\$100.00 \$105.00
1301	Daycare	\$100.00 \$105.00
1401	Equipment Sales, Rentals and Service	\$200.00 \$210.00
1501	Entertainment Places	\$200.00
1601	Exhibition Retail - Daily	\$ 75.00 /day \$ 78.75
1602	Exhibition Retail - Annual	\$200.00/year \$210.00
1651	Exhibition Retail (Temporary) - Daily	\$ 75.00 /day \$ 78.75
1652	Exhibition Retail (Temporary) - Annual	\$200.00/year \$210.00
1701	Farmer's Market/Flea Market/Fruit Stand 3 months under 7 vendors 3 months over 7 vendors	\$ 25.00 \$ 26.25 \$ 50.00 \$ 52.50
1702	6 months under 7 vendors 6 months over 7 vendors	\$ 62.50 \$ 65.63 \$125.00 \$131.25
1703	12 months under 7 vendors 12 months over 7 vendors	\$100.00 \$105.00 \$200.00 \$210.00
1801	Fabricating	\$150.00 \$157.50
1901	Financial and Brokerage Company	\$200.00
2001	Licensed Food Service (serves liquor)	\$200.00
2002	Unlicensed Food Service (does not serve liquor)	\$125.00 \$131.25
2101	Food Vendors – non motorized Push or Pedal Mobile units	\$ 50.00/year/unit \$52.50
2102	Food Vendors – Motorized Pulled or Self powered mobile unit - Monthly	\$ 50.00 /unit/month \$52.50

SCHEDULE 3 – Business License Fees (for full descriptions see Bylaw No. 41) *Business License Fees are Pro Rated at 50% after July 31st for new businesses

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2103	Pulled or Self powered mobile unit - Annual	\$200.00 /unit <mark>\$210.00</mark>
2201	Fuel Sales and Service	\$200.00
2301	Funeral Service/Crematorium	\$200.00 \$ <mark>210.00</mark>
2401	Handicrafts and Arts	\$ 50.00 \$ 52.50
2501	Laundromat and Dry Cleaner	\$100.00 \$105.00
2601	Licensed Liquor Establishment/Liquor Sales	\$200.00
2701	Manufacturing	\$200.00
2801	Media Service	\$100.00 \$105.00
2901	Mobile Home Manufacturing/Sales	\$200.00
3001	Mobile Vendor	\$200.00/vehicle \$210.00
3201	Nursing Home/Private Hospital	\$200.00
3301	Parking Lot	\$ 5.00/space \$ 5.25
3401	Pawnbroker	\$200.00
3501	Professional	\$100.00/person \$105.00
3601	Real Estate Agent/Salesperson	\$ 80.00/1 st person \$ 84.00
3602	Real Estate Agent/Salesperson	\$-20.00/additional person \$ 21.00
3603	Insurance Agent/Salesperson	\$-80.00/1 st person \$84.00
3604	Insurance Agent/Salesperson	\$-20.00/additional person \$ 21.00
3701	Recreation/Health Spa Facility	\$ 75.00 \$ 78.75
3801	Repair Shop	\$125.00 \$131.25
3901	Retail Business up to 1000 sq. feet-small	\$125.00 \$131.25
3902	Retail Business from 1001 to 2001 sq. feet-med.	\$185.00 \$194.25
3903	Retail Business over 2001 sq. feet-large	\$225.00 \$236.25
4001	Schools/Home Based or Commercial Space	\$ 75.00 \$ 78.75
4101	Theatres and Market - daily	\$ 50.00 /day \$ 52.50
4102	Theatres and Market - monthly	\$ 75.00/month \$ 78.75
4103	Theatres and Market - 3 month	\$100.00/3 months \$105.00
4104	Theatres and Market - 6 month	\$150.00/6 months \$157.50
4201	Transportation of Goods and/or People	\$150.00 \$157.50
4301	Unclassified	\$100.00 \$105.00
4302	Unclassified – Seasonal (less than 8 weeks)	\$ 40.00 \$ 42.00
4401	Vending Machines	\$-50.00/1 st machine \$52.50
4402	Vending Machines	\$-20.00/additional machine \$21.00
4501	Warehouse, Storage Warehouse, Bonded Storage	\$150.00 \$157.50
4601	Wholesale	\$150.00 \$157.50
	Section 2.8 - TEMPORARY LICENSES	
	7 consecutive days	\$50.00 \$52.50
	15 consecutive days	\$85.00 \$89.25
	Section 2.9 Change of Location, Name or Ownership Administrative Fee	\$35.00 \$ 36.75

SCHEDULE 4 – Public Works and Services

Note: A 5% late payment fee will be automatically levied on all fees not paid by the said due date.

Solid Waste Disposal Services:

\$15.91 /mo <mark>\$17.82</mark>
\$11.17 mo <mark>\$12.51</mark>
\$30.76/ mo <mark>\$34.45</mark>
\$75.00 /month <mark>\$84.00</mark>
\$10 /per lift <mark>\$11.20</mark>
\$200.00 one-time fee

Street Lighting:

Dwelling Unit	\$5.50/month
Trade Premises	\$6.70/month

Water System Base Rates:

*Single & Secondary Dwelling Residential - based on usage from 0- 25 cubic meters/month or 0-75 cubic meters/quarter

*Residential Multi-Family 3+ units – based on usage from 0-200 cubic meters/month or 0-600 cubic meters/quarter

*Commercial, Industrial & other enterprise – based on usage from 0-100 cubic meters/quarter

Single & Secondary Residential / Per dwelling unit	\$ 35.32/month or 105.97/quarter	
Residential Multi-Family – first 3-5 units	\$ 35.32/month or 105.97/quarter	
Residential Multi-Family – each additional unit: 6 and up	\$ 17.66/month or 52.98/quarter	
Schools	\$ 43.65/month or \$126.78/quarter	
Post Office	\$ 50.72/month	
Police Detachment building	\$ 124.75/month	
Hotels and Motels	\$34.65/per meter/month	
Commercial & Industrial/Per Business	\$43.65/month or \$126.78/quarter	
Vacant Lot (*serviceable by existing, adjacent waterline)	50% of applicable water system base rate	

Additional Water Meter Rates:

Tier 1	
Residential:	\$0.50 /per cubic meter
Between 76 – 90 cubic meters per quarter	
Residential Multi-Family 3+ units	\$0.50/per cubic meter
Between 201 – 400 cubic meters per quarter	
Commercial & Industrial/Per Business	\$0.50 /per cubic meter
Between 101 – 300 cubic meters per quarter	
Hotels & Motels	\$0.50/per cubic meter
Between 101 – 300m3 per quarter	

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Tier 2		
Residential: Between 91 - 120 cubic meters per quarter	\$0.75/per cubic meter	
Residential Multi-Family 3+ units Between 401 – 550 cubic meters per quarter	\$0.75/per cubic meter	
Commercial & Industrial/Per Business: Between 301 – 450 cubic meters per quarter	\$0.75/per cubic meter	
Hotels & Motels: Between 301 – 450 cubic meters per quarter	\$0.75/per cubic meter	
Tier 3		
Residential: Greater than 121 cubic meters per quarter	\$1.00/per cubic meter	
Residential Multi-Family 3+ units Greater than 551 cubic meters per quarter	\$1.00/per cubic meter	
Commercial and Industrial/Per Business: Greater than 451 cubic meters per quarter	\$1.00/per cubic meter	
Hotels & Motels: Greater than 451 cubic meters per quarter	\$1.00/per cubic meter	
Unmetered Connection	\$300.00/month	

Water Connection and Turn ON/OFF Connection Fees:

\$50.00
\$65.00
\$140.00
\$50.00
\$65.00
\$140.00
\$450.00 + any applicable
earthworks at actual cost
Actual Cost + tax
\$50.00
05.00
\$25.00
\$50.00
50% of cost of Water Meter

Temporary Water Use Permit Fees:

Connection (non-refundable)	\$ 450.00
Refundable Deposit	\$1,000.00
Tier 1 – Cost of Water (0-25 m3)	\$ 3.00/per m3
Tier 2 – Cost of Water (26+ m3)	\$ 5.00/per m3
Turn On/Off Fee (normal business hours only)	\$ 50.00 each

Fire Hydrant Use Permit Fees:

Connection (non-refundable)	\$ 450.00
Refundable Deposit	\$1,000.00
Tier 1 - Cost of Water (0-25 m3)	\$ 3.00/per m3
Tier 2 – Cost of Water (26+ m3)	\$ 5.00/per m3

Sewer/Wastewater User Rates:

Single & Secondary Residential				
Each Dwelling Unit (Birch Lane Wastewater Plant - Bylaw No.50)	\$ 77.10/month	\$926.77/year		
Each Dwelling Unit (Downtown Solar Aquatics Plant – Bylaw No. 50)	\$ 51.00/month	\$612.00/year		
Each Dwelling Unit (Clary Subdivision Plant – Bylaw No. 50)	\$ 51.00/month	\$612.00/year		
Residential Multi-Family 5+ Dwelling Units – Each Dwelling Unit (Downtown & Siska Systems)	\$ 30.00/month	\$360.00/year		
Senior's Care Facility – Base Rate + Per Dwelling Unit	\$51.00/month \$25.00/month	\$612.00/year		
Commercial & Institutional				
Commercial Business/Office	\$51.00/month	\$612.00/year		
Grocery Store	\$60.00/month	\$720.00/year		
Laundromat – per washer	\$ 20.00/month	\$240.00/year		
Service Centre	\$75.00/month	\$900.00/year		
Restaurant	\$100.00/month	\$1,200.00/year		
Hotel/Motel – Base Rate Per Room	\$175.00/month \$ 8.00/month	\$2,100.00/year		
Schools	\$150.00/month	\$1,800/year		
Place of Worship (Downtown & Siska Systems)	\$51.00/month	\$612.00/year		
Medical Centre	\$60.00/month	\$720.00/year		

Sewer Connection Fees: *all systems

Application to Connect	\$225.00 + any applicable earthworks at actual cost
Wastewater Disposal Fee (not septage)	\$ 33.00/per cubic meter

SCHEDULE 7 – Municipal Property Rentals (for exclusive/reserved use)

Description:	Fee:				
Security Deposit	\$200.00				
Beer Garden	<pre>\$100/day (non refundable) *additional charges may be imposed by RCMP \$25.00/per field, per day</pre>				
Ball Fields					
User Fees: Adult League - Minor League -	\$200/team per season \$5/player per season				
Concession	\$100.00/day				
BID Office	\$400/month \$420.00				

SCHEDULE 8 – Fire Prevention & Safety Fees and Permits

Fireworks Permit	\$25
Court Fees – Attendance of an officer or member of the Fire Department that required to attend any civil or criminal proceedings or examination for discovery	\$200/day
False Alarm Response (in a 12 consecutive month period)	3 rd False Alarm: \$300 Each subsequent false alarm: \$300
Fire Department Response Cost Recovery –Indemnification Technology®	Current Office of the Fire Commissioner of BC Vehicle Rates/Hour and Personnel/Hour rates plus any additional cost to the Fire Department for each and every call
Fire Smart Inspection	\$25.00
 Additional Fire Inspection per year (Commercial/Industrial) First inspection included in Business Licence Fee. Additional inspection fees include voluntary additional inspections, re-inspection due to failed first annual inspection, and/or additional inspections resulting from discovered infraction(s). 	\$50.00
Fire Sprinklers (2-pack)	\$175.00 plus taxes

SCHEDULE 9 – Building Inspection Department Fee Schedule

A. For the purpose of calculating the fee for *permits* under the Building Regulation Bylaw, the value of *construction* shall be the total contract price for the work including all subcontracts or the value of *construction* as determined by the *Building Official* on the basis of plans, specifications and information available to him, whatever value shall be greater.

B. BUILDING PERMIT APPLICATION FEES

A non-refundable *permit* application fee shall be charged for all *permits*. The building *permit* fee shall include this non-refundable application fee.

FEE

C. BUILDING PERMIT

(1)	Construction	Value

\$1.00 to \$1,000.00; \$50.00 plus for each \$1,000.00 or part thereof by which the value exceeds the sum of \$1,000.00 up to a maximum value of \$ 100,000.00 \$400,000 as additional fees or:	\$50.00 \$ 6.00 8.00
\$644.00 plus for each additional \$1,000.00 or part thereof by which the value exceeds the sum of \$100,000.00 \$400,001 as additional fees.	\$ 5.00 6.00
	FFF
PLUMBING PERMIT	<u>FEE</u>
Minimum fee for any plumbing <i>permit</i> or first fixture	<u>FEE</u> \$ 50.00
Minimum fee for any plumbing permit or first fixture	\$ 50.00
Minimum fee for any plumbing <i>permit</i> or first fixture <i>Permit</i> fee for each fixture after the first fixture	\$ 50.00
Minimum fee for any plumbing <i>permit</i> or first fixture <i>Permit</i> fee for each fixture after the first fixture <i>Permit</i> fee for an interceptor or catch basin	\$ 50.00
Minimum fee for any plumbing <i>permit</i> or first fixture <i>Permit</i> fee for each fixture after the first fixture <i>Permit</i> fee for an interceptor or catch basin <i>Permit</i> fee for the installation of a backflow prevention device in any plumbing system	\$ 50.00
	\$50.00 plus for each \$1,000.00 or part thereof by which the value exceeds the sum of \$1,000.00 up to a maximum value of \$ 100,000.00 \$400,000 as additional fees or; \$644.00 plus for each additional \$1,000.00 or part thereof by which the value exceeds the sum of \$ 100,000.00 \$400,001 as additional fees.

E. PERMIT FEE SURCHARGE

- (1) In addition to other fees payable in accordance with this Appendix at the time of *permit* issuance, a surcharge will apply to all building *permits* as follows:
- (a) \$50.00 \$100.00 where the *construction* value is less than \$10,000;
- (b) \$100.00 \$300.00 where the *construction* value is from \$10,000 to \$50,000 or;
- (c) \$200.00 \$1000.00 where the *construction* value is in excess of \$50,000.
- (2) When all work associated with a building *permit* is completed within thirty-six (36) months of the date of issue, the *Building Official* shall rebate the surcharge fee paid at the time of permit.

F.	SPECIAL INSPECTION	<u>FEE</u>
	Voluntary inspection to establish conformance or status of a building	\$80.00
G.	MOBILE/MANUFACTURED HOMES OR BUILDING RELOCATION	+
(1)	Permit fee for mobile/manufactured homes	\$ 250.00

(2) **Permit** fee for mobile/manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be \$250.00 plus an additional fee based on the value of the foundation as determined by the **Building Official**.

(Bylaw No. 142) DRAFT Fees & Charges Bylaw No. 73, Amendment Bylaw No. 238

H. RENEWAL PERMIT FEE

The fee for a renewal *permit* shall be \$50.00 for each renewal period of twelve (12) months

For a *permit* to construct, place or occupy a temporary building for one (1) year or part thereof

\$50.00 **\$150.00**

\$50.00

I. TEMPORARY BUILDING

J.

CHIMNEY / SOLID FUEL APPLIANCE Fee for the installation of a chimney, fireplace or solid fuel-burning appliance* \$100.00-\$200.00 (* without proof of valid WETT Inspection Certificate; no fee with proof of WETT Inspection Cert.)

K. REMOVAL OF NOTICE ON LAND TITLE

Fee for the removal of a land title notice.

L. DEMOLITION OR RELOCATION

The fee for a permit to demolish a building

M. REINSPECTION FEE

A re-inspection carried out as a result of faulty/incomplete work and a subsequent inspection is thereby made necessary. Each subsequent inspection shall be: \$50.00

N. DOUBLE PERMIT FEE

Where work for which a *permit* is required by the bylaw has been commenced prior to issuance of a *permit*, the applicant shall pay to the District of Barriere double the fee prescribed in this Schedule, provided that the additional fee shall not exceed \$2,000.00.

O. PERMIT FEE REFUND

Where no *construction* has commenced within six (6) months of building *permit* issuance, should the *permit* holder apply in writing to cancel the *permit*, the *Building Official* may refund the *permit* fee less \$50.00 or 30% of the *permit* fee whichever is greater.

P. FEE REDUCTION FOR PROFESSIONAL SUPERVISION

Where a professional engineer or architect is retained by the *owner* and an undertaking is provided to coordinate the design and field reviews of the project, the building *permit* fee will be reduced by five (5%) percent to a maximum reduction of \$500.00.

Q. BUILDING INFORMATION REQUEST

The fee for researching building *permit* files

\$40.00<mark>\$</mark>50.00

\$200.00

\$50.00

SCHEDULE 10 - Barriere Memorial Cemetery Fees & Charges

1. GRAVE SPACE

	a) b) c) d)	Adult Resident Adult Non-Resident Infant/Child Purchase of 4 grouped full-size grave spaces Discount	Size 5'x10'	Perpetual 87.50 112.50 25.00	Care**	Fee 262. 337. 75.0	50	5% 13.13 16.88 3.75		Total Cost 363.13 466.88 103.75 -15%
	e) f)	Cremated Remains-Resident Cremated Remains-Non Resident	2.5'x5'	37.50 50.00		112. 150.		5.63 7.50		155.63 207.50
	g)	Purchase of 4 grouped Cremation Spaces Discount								-15%
2.	SERVI	CES				Fee			_	
	a) b) c)	b) Opening and Closing for Cremated Remains Burial *					00 00 nt	5% GST 42.50 7.50		Total Cost 892.50 157.50
	d)	Transfer of grave space deed *includes in-ground vase		none oy p	in all ag	50.0		2.50		52.50
	ADDIT	IONAL FEES WINTER MONTHS				Fee		5% GS1		Total Cost
	a) b)	Human Remains Burial in winter mo Cremated Remains Burial in winter			th	250.0 250.0	-	12.50 12.50		262.50 262.50
AD	ADDITIONAL FEES AFTER HOURS SERVICE									
	a) b)	Human Remains Burial after 4 pm and on Statutory Holidays Cremated Remains Burial after 4pm and on Statutory Holidays				Fee 250.0 200.0		5% GST 12.50 10.00		Total Cost 262.50 210.00
3.	GOOD	S (Fees subject to change without no	tice)							
	1) 2)	Grave Liner for Human Remains Bu Grave Vault for Cremated Remains				Fee 450.0 99.00		5% GS1 22.50 4.95		Total Cost 472.50 103.95
4.	I	RIAL FEES nstallation of Memorial Marker made or metal affixed to a suitable base no l			Perpet Care**	ual F	ee*	5% GST		Total Cost
		Marker: Finished size(infant) up to18" Marker: Finished size (cremated rema		20"x28"	25.00 25.00		5.00 5.00			103.75 103.75
	N	Marker: Finished size up to 24"x32" Re-installing stone after additional eng Oversize Memorial markers will be si	graving ad	ded	50.00 43.75	1 1	50.0 31.2	0 7.50 5 6.56		207.50 181.56

**GST EXEMPT

SCHEDULE 14 – Memorial Products