

District of Barriere

# REPORT TO COUNCIL

<b>Date:</b> August 14, 2023	<b>File:</b> 530.20/Rpts
<b>To:</b> Council	<b>From:</b> Bob Payette, CAO
<b>Re: Administrative Updates</b>	

## **CAO UPDATE:**

### **Community Relations:**

- CAO met with members of our Search and Rescue Team this past week to discuss building renovations and general operations .
- CAO and Simpcw CAO met to discuss working on the MOU. The document has been reviewed and should soon be sent out to other member municipalities for their review.

### **Development Projects:**

- Work continues on the LCIP reservoir with construction of the tank starting this week.
- Met with TRUE to discuss the Housing Accelerator Grant details for submission.
- CAO and Captain Kerslake of the Flume Tiger Team, worked on the interior demolition and initial construction of the electrical /storeroom. Next step will be the 2<sup>nd</sup> draft of the drawings and HVAC planning.

### **Recreation & Community Services:**

- Wildfire Monument Relocation Ribbon Cutting - Friday, August 11, 2023 @ 6pm
- Due to an upcoming, extended medical leave of a member of staff, the Rec Coordinator will be filling in at the front desk this fall.

### **FINANCE OFFICER:**

- Supporting documentation for the Loan Authorization Bylaw has been sent to the Ministry for approval.
- Quarterly Budget Review is scheduled for the next Regular Council Meeting.

## **PUBLIC WORKS MANAGER:**

### Roads & Parks

- The new Welcome Gate is ready for installation on Barriere Town Road now that the footings are in place and ready for the structure to be erected. Thanks to a number of people in town helping with the amazing project.
- Additional asphalt repairs are scheduled to be completed this week.

### Utilities

- Back-up generator project is completed – civil work and pad forms completed. Concrete has been completed. Generators are in place and wired, commissioning is done.
- LCIP reservoir installed, disinfecting is taking place and testing is now completed , controls still require some parts.
- Water restrictions remain at Stage 1 for summer 2023 and a reminder and description of this stage is posted on the District website's homepage under "Local Notices". Drought conditions are now a level 5, some further restrictions may be imposed. Staff will notify the public of any changes as per the District's Public Communication Policy. Park irrigation has been reduced by 33 per cent, as part of our effort to conserve water.

### Facilities

- Leonie Lake Dam study is underway which is grant funded. TRUE is working with Interior Dam Consulting on a work plan for review.
- Electrical install at The Flume - 400 Amp service is installed. Awaiting BC Hydro service connection and meter install.

## **CORPORATE OFFICER:**

- Participated in the Wildfire Monument Relocation & Ribbon Cutting Ceremony on Friday.
- Participated in a number of development project meetings with the CAO and various current & prospective developers.
- In the past 5 weeks, 12 bylaw complaint files have been opened with the majority of those files now resolved through the enforcement process.
- In addition, a small number of door hanger reminder cards have been delivered to those who have mistakenly been watering on the wrong day and/or time frame. However, this number is significantly reduced from last year with the majority of the community doing their part in their water conservation efforts.

*\*submitted for information*

Prepared by: Bob Payette, CAO