

**DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, May 9, 2022 at 7:00pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today.”*

Present: Councillor Rob Kerslake- Chair
Councillor Al Fortin
Councillor Scott Kershaw
Councillor Donna Kibble
Councillor Amanda Sabyan

Regrets: Mayor Ward Stamer
Councillor Judy Armstrong

Staff: Bob Payette, Chief Administrative Officer
Tasha Buchanan, Corporate Officer
Chelsea Young, Chief Financial Officer – *via Zoom*
Paul Amos, Senior Utilities Specialist

Chair Kerslake called the meeting to order at 7:00pm

1. ADOPTION OF AGENDA

Moved by Councillor Kershaw
Seconded by Councillor Sabyan
That Council approve the May 9, 2022 Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Moved by Councillor Fortin
Seconded by Councillor Sabyan
That Council adopt the minutes of an April 25, 2022 Regular Council Meeting

CARRIED

3. PETITIONS AND DELEGATIONS

- a. KPMG – Presentation of Audited 2021 Financial Statements – Brent Ashby

Mr. Ashby provided an overview of the audited report and noted that in his opinion, the District’s finances are in good standing.

**Moved by Councillor Fortin
Seconded by Councillor Sabyan
THAT Council accept the 2021 Financial Statements as presented.**

CARRIED

4. BYLAWS and POLICIES

- a. Financial Plan Bylaw No. 217 - adoption

**Moved by Councillor Sabyan
Seconded by Councillor Fortin
THAT Financial Plan Bylaw No. 217 be adopted.**

CARRIED

- b. 2022 Tax Rates Bylaw No. 218 – adoption

**Moved by Councillor Sabyan
Seconded by Councillor Fortin
THAT 2022 Tax Rates Bylaw No. 218 be adopted.**

CARRIED

- c. DRAFT Water System Bylaw No. 189, Amendment Bylaw No. 219
**with attached Staff Report – P. Amos, Senior Water Utilities Specialist*

Mr. Amos provided an overview of the written report that outlines the department's desire for better clarity on where responsibilities lie on water lines as they connect to private property.

**Moved by Councillor Sabyan
Seconded by Councillor Fortin
THAT Water System Bylaw No. 189, Amendment Bylaw No. 219 be given 1st reading.**

CARRIED

**Moved by Councillor Sabyan
Seconded by Councillor Fortin
THAT Water System Bylaw No. 189, Amendment Bylaw No. 219 be given 2nd reading.**

CARRIED

**Moved by Councillor Sabyan
Seconded by Councillor Fortin
THAT Water System Bylaw No. 189, Amendment Bylaw No. 219 be given 3rd reading.**

CARRIED

d. DRAFT COVID-19 Relief Grant-in-Aid Policy No. 43

A policy to establish a funding stream and application process for non-profit and community organizations/groups to apply for financial aid to recoup losses of revenue incurred due to the COVID-19 pandemic.

Moved by Councillor Kershaw

Seconded by Councilor Fortin

That the draft COVID-19 Relief Grant policy be amended to include a request for 'either 2018 or 2019 Financial Statements' in an application to Council.

CARRIED

Moved by Councillor Kershaw

Seconded by Councillor Kibble

THAT COVID-19 Relief Grant-in-Aid Policy No. 43 be adopted as amended.

CARRIED

5. STAFF REPORTS

a. DP-22-01 Mountain Springs – T. Buchanan, Corporate Officer

Ms. Buchanan provided an overview of the Development Application that will approve the current long-term RV Park use as well as to permit an additional seven (7) RV spaces at the Mountain Spring Motel property on Yellowhead Hwy and Hall Rd.

Moved by Councillor Kibble

Seconded by Councillor Fortin

THAT Council approve Development Permit, DP-22-01 Mountain Springs as presented.

CARRIED

b. CAO Update – B. Payette, CAO

**Submitted for information*

The CAO provided an overview of the written report.

6. PROCLAMATIONS - None submitted.

7. CORRESPONDENCE

a. For Information

i. Correspondence from Ed Varney to Mike Farnsworth and John Horgan

Councillor Fortin expressed his belief that the District of Barriere should not permit the Barriere Fire Department to assist in Provincial Wildfire assistance.

Councillor Kershaw suggested that this Council undertake a SWAT Analysis of Barriere's boundary to best help protect the community from wildfires.

Councillor Kibble expressed her desire to have Council have clear regulations regarding events should the community be put on an official Evacuation Alert.

b. For Action - *None submitted*

8. COUNCIL REPORTS

a. Councillor Kershaw provided a verbal report on the following:

- A program is available for anyone looking to set up a booth at the local Farmer's Market – Community Futures Funding is available for assistance. For further information, the public is encouraged to contact Community Futures or the Barriere Chamber.

b. Councillor Kibble provided a verbal report on the following:

- Entries are currently being received for this year's Community Blooms program.

c. Councillor Sabyan provided a verbal report on the following:

- Attended the Barriere Secondary Grad Fashion Show

Chelsea Young left the meeting at 8:18pm

9. MAYOR'S REPORT

Chair Kerslake provided a verbal report on the following:

- Attended the 2022 SILGA Conference with Mayor Stamer, Councillor Armstrong and CAO, Bob Payette.
 - Found a presented idea for a *Community Innovation Centre* intriguing:
 - ✓ Meeting rooms, washrooms, rentable office spaces with available office services (i.e. Fax, internet, copying etc.).
 - ✓ Access to a Business Support Coordinator for business start-ups.
 - ✓ Promotes workers, co-working spaces and community entrepreneur support.
 - ✓ Zest Food Hub – Commercial Kitchen for rent (hour/day/week/month).
 - Attended a seminar with the CAO; "*Turning WHEN into NOW*".
 - Reminded the FORTIS representative that they indicated, 3 years ago, that Barriere is slated to get natural gas in the foreseeable future.

10. **PUBLIC INQUIRIES** - *None presented*

11. **NOTICE OF MOTION** – *None presented.*

12. **NEXT MEETING** - Regular Council Meeting – Tuesday, May 24, 2022 @ 7pm

13. **ADJOURNMENT**

Moved by Councillor Fortin that the meeting adjourn at 8:25p.m.

CARRIED

Councillor Rob Kerslake, Chair

Bob Payette, CAO