

District of Barriere
REPORT TO COUNCIL

Date: January 23, 2023	File: 530.20/Rpts
To: Council	From: Bob Payette, CAO
Re: Administrative Updates	

CAO UPDATE:

Community Relations:

- CAO met with both Chamber of Commerce to continue discussions about the application for the Rural Economic Development Grant for the HYL building renovation. Additionally, the (ETSI) Economic Trust of Southern Interior Grant application for economic capacity building for up to 50K, could be submitted to assist with the HYL renovations project.
- Met with SRG CEO & Simpcw CAO this past week to continue the discussion around housing. An update meeting has been scheduled with BC Housing in the coming days to discuss the previously approved BC Housing project for Barriere.

Development Projects:

- The Leonie Creek Dam review continues, new information from TRUE indicates that the preliminary findings of our assessment are such that the dam may be able to be changed to a lower consequence. Staff met with TRUE this week to determine the next steps, including bringing information to Council. Council members that would like to see the engineering drawings could come into the office and have a look. The CAO has requested that TRUE conduct the tendering process. At the time when applications are received, this information will be presented to Council for final decision.
- LCIP Water Reservoir Project – TRUE has completed the design for the Louis Creek water system project. The design drawings include all of the civil works needed to support the reservoir. In addition, TRUE has designed the extension to the distribution system. Staff will met with TRUE to review the information and bring information back to Council to build as much as possible for the budget available.
- CAO met with Mr. Ken Maher of Sunny Spring Real Property Holdings Ltd. Lot 2 of LCIP as he is planning to begin construction of his facility in March of this year.

Recreation & Community Services:

- The next Recreation Committee Meeting is scheduled for February 1st @ 3:00pm.
- Plans continue for the Annual Family Fun Night. Volunteers for room supervision are being sought.

PUBLIC WORKS MANAGER:

Roads & Parks

- Construction of the new warming hut/washrooms is now 90% complete, with functioning door locks. Hydro connection has been completed.
- Christmas tree lighting will be taken down in the next week
- Working on Wildfire Monument Relocation project. Will be approaching Rec committee to plan for the 20 year anniversary and relocation ribbon cutting.
- Adding another street light to Airfield Road. Cost for the new light will be covered through monthly charges.

Utilities

- Bradford and Fire Department generators – Total power load tested. No issues encountered.
- Submitted Q4 water reports to IHA.
- Started using new tablets to record monthly water and wastewater data, as well as obtaining water meter reads, and remote access to Spruce wells, Bradford, and Septage/Receiving.
- Moved chlorine tank from Bradford to Spruce wells which has doubled storage capacity at deep wells.

FINANCE OFFICER:

- Preparing for 2023 Budget Development Process with all municipal department heads.

CORPORATE OFFICER:

- The District's website provider is in the process of developing an additional calendar tab for the front page of our website. This new feature will allow the District to separate Council and Committee Meetings from community events and recreation programming. The cost to complete this work was managed to be covered under the annual maintenance allotment included in our subscription contract.
- Staff are working on a FAQ page for the District's website where commonly asked questions of staff and Council, and their answers, can easily be found.
- Updated drafts of the District's Traffic and Right-of-Way Bylaws, along with an updated fine structure under the District's Bylaw Notice Enforcement Bylaw, will be presented to Council for consideration shortly.

**submitted for information*

Prepared by: Bob Payette, CAO