

District of Barriere
REPORT TO COUNCIL

Date: May 3, 2021	File: 530.20/Rpts
To: Council	From: Bob Payette, CAO
Re: Administrative Updates	

CAO UPDATE:

Community Relations:

- Just one ongoing call of concern about the water quality from a resident with health issues. We are now back on the main DW2 well and potentially we can run DW2 during the next phase of the new well (DW3) development.
- Received public concern about the playground at the ridge school/community center, maintenance on and around the equipment is required to meet safety regulations.

Development Projects:

- Work continues on with developers in LCIP, as we are now working towards getting approved development permits for their construction of Lot 14, Lot 1-4 and Lot 2, are all working on site plans and building plans. Received payment for Lot 4 A&B, purchase agreement completed.
- Final well development and testing, April 27-29 working with the project team on the best option and success for the production of this well.
- Permit requests are at 25 for 2021, with 5 new housing starts.
- Started the process to survey and potentially sell the surplus land behind the new Chevron gas station.

UTILITIES MANAGER:

- Dustin Doherty completed his wastewater treatment operator class 1 course and exam, passing with flying colors. Congratulations to Dustin.
- Watermain flushing will begin May 3 and will last a minimum of 2 weeks. Notice continues to run in the newspaper and on the website.

- Western Water and Monashee have completed the second round of pumping tests and water quality samples have been collected for analysis.
- North and South reservoir inspections were completed per IHA's request, and the results were surprising however both reservoirs will need to be cleaned. The north will require divers and the south can be done with the robot. Access is the problem with the north reservoir and a future site visit will determine if cleaning the north reservoir safely is even an option. Noticeable rips were discovered on the north reservoir cover and will need to be repaired forthwith.
- All staff attended a first aid training course and are now recertified for 3 years.
- Ian Crosson attended the virtual BCGWA annual conference, with this year's theme being "Navigating Changing Tides". Topics of interest were the *Heritage Conservation Act* and aquifer response to over pumping.
- The response letter was sent back to the MOE as requested, with the resolutions that Council had made.
- The 2020 annual water report has been drafted. It is included in the information package for early review however, it will be presented to Council formally along with the 2020 Annual Report in June with public notice as required by legislation.

PARKS & ROADS MANAGER:

- Street sweeping was completed, rain assisted with dust control.
- Submitted water license C032392 point of diversion amendment application to FLNRORD Water License Division, awaiting approval, environment Canada flow data compiled for discussion with SIMPCW.
- Continuing with Park upgrades and equipment installation using Trans Mountain funding for lights, benches, bike racks and looking into resurfacing the Fadear Oval with social distancing markers on the grass.
- Playground maintenance and upgrades, fall protection and new swings.
- Park irrigation lines and meters installed for the parks.



FINANCE OFFICER:

- As Council is acutely aware, the District Office's internet connectivity through Telus has been dismal for many years with upload and download speeds nearly at a dial-up quality level. This often causes significant productivity challenges for the office, especially in relation to remote access and audio conferencing. Even though Telus is the parent company of Mascon, Mascon (while still not nearly on par with high speed fibre optic that is not available to Barriere at this time) is able to offer a much stronger and reliable service. Staff are in the process of making this switch so hopefully Council and staff will experience a significant decline of frustration in this regard shortly.

CORPORATE OFFICER:

- The Certified Municipal Clerk designation program from the International Institute of Municipal Clerks (IIMC) is designed to enhance the job performance of the Clerk (Corporate Officer) in small and large municipalities around the world. To earn CMC designation, a municipal Corporate Officer (or Deputy) must complete extensive education programs and requires pertinent, and lengthy, municipal experience as a public servant in Corporate Administration. Over a period of years, IIMC prepares applicants to meet the challenges of the complex role of the Corporate Officer and their Deputies by ensuring that quality, continuing education is achieved in partnership with institutions of higher learning, as well as State / Provincial / National Associations such as the BC Board of Examiners. On April 26th, I was formally awarded this designation. This certification automatically enrolls me into the Master Municipal Clerk (MMC) designation program.
- The TNRD has notified staff that the proposed corrugated cardboard disposal ban bylaw was presented to the TNRD's Regional Solid Waste Steering Committee (the Committee) on Thursday, April 22nd. It will now go to the TNRD Board of Directors in their May or June meeting where it will go through a bylaw adoption process before it takes legal effect.

It was also reported that TNRD staff compiled stakeholder feedback from the four (4) consultation meetings and used it in the development of this bylaw. A key concern that was expressed by participants, including our staff, was the penalty that could be applied to tipping fees if corrugated cardboard was found in a haulers load of refuse. Instead of the originally proposed doubling of the tipping fee, TNRD staff instead opted to propose the penalty to be reduced to 50% of the applicable tipping fee if the load of refuse contained greater than 10% corrugated cardboard. Included in this proposed approach is an early payment option where the penalty would be further reduced to 25% of the applicable tipping fee.

- The high school grad committee is once again facing another year of modified celebration for Barriere's new graduates. Due to the success of the 2020 grad class parade, the Committee, spearheaded by Darin Underhill, is once again preparing a similar event to take place on June 19th from 5pm – 6pm. The parade will start on Airfield Rd. and make its way through Barriere and ending up at the Agriplex lot. Traffic control will be in place during the parade with the support of the District's Road Department and the Barriere RCMP.

- On April 20th, Mr. Crosson, Mr. Amos, Mr. Matthews, Mr. Doherty, Mr. Frezell, Mr. Montroy, two members of the Fire Department and myself, participated in an Occupational First Aid Level 1 certification renewal in compliance with WorkSafe BC regulations. The certification is valid for a period of three (3) years.



**submitted for information*
Prepared by: Bob Payette, CAO