

**DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, December 16 2024 at 7:00pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today.”*

Present: Acting Mayor Rob Kerslake
 Councillor Judy Armstrong
 Councillor Scott Kershaw
 Councillor Louise Lodge
 Councillor Colin McInnis

Regrets: Councillor Donna Kibble

Staff: Daniel Drexler, Chief Administrative Officer
 Tasha Buchanan, Corporate Officer
 David Alderdice, Finance Officer
 Chris Matthews, Public Works Manager

Acting Mayor Kerslake called the meeting to order at 7pm

1. ADOPTION OF AGENDA

Moved by Councillor Lodge
Seconded by Councillor Armstrong
That Council approve the December 16, 2024, Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Moved by Councillor Kershaw
Seconded by Councillor Lodge
That Council adopt the minutes of the November 18, 2024, Regular Council Meeting.

CARRIED

3. PETITIONS AND DELEGATIONS

- a. District of Barriere Housing Needs Assessment Update – Brendan Dawe, VP Urbanics

Mr. Dawe provided a PowerPoint presentation overview of the presented 2024 Barriere Housing Needs Assessment Update Report.

Questions/Comments heard were as follows:

- Using the calculation model required by the Province, it is determined that from 2021 (the last census) to 2026, Barriere will require 175 housing units created and from 2021 – 2041, Barriere will require 448 housing units created.

- Q: Does “Non-Market” housing mean ‘government provided housing?’ A: It includes it, but not exclusively as it can include any non-private housing such as housing created from Societies and other non-profit organizations.

Moved by Councillor Lodge

Seconded by Councillor Armstrong

That the 2024 Housing Needs Assessment Update be accepted as presented.

CARRIED

4. BYLAWS and POLICIES

- a. Council Remuneration and Expense Bylaw No. 249 – adoption

**w/attached staff report*

Moved by Councillor Lodge

Seconded by Councillor Armstrong

THAT Council Remuneration and Expense Bylaw No. 249 be adopted.

CARRIED

Moved by Councillor Lodge

Seconded by Councillor Kershaw

THAT Council Remuneration Policy No. 16 be repealed.

CARRIED

Moved by Councillor Lodge

Seconded by Councillor Armstrong

THAT Council Attendance at Out-of-Town Meetings, Seminars, Workshops, and Conventions Policy No. 19 be repealed.

CARRIED

- b. Council Code of Conduct Bylaw No. 250 – adoption

It was noted that there could be some implications to members of Council going forward who may feel less confident in sharing differences in opinions; good or bad.

Moved by Councillor Lodge

Seconded by Councillor McInnis

THAT Council Code of Conduct Bylaw No. 250 be adopted.

CARRIED

Moved by Councillor Lodge

Seconded by Councillor Armstrong

THAT Code of Conduct Policy No. 42 be repealed.

CARRIED

- c. DRAFT Council Procedure Bylaw No. 251 – 1st, 2nd and 3rd readings
**w/attached staff report*

The DRAFT Council Procedure Bylaw, including a summary of the proposed changes were presented to Council for review. Prior to adoption, public notice in the local newspaper will be published as per legislation.

**Moved by Councillor McInnis
Seconded by Councillor Lodge
That Council Procedure Bylaw No. 251 be given 1st, 2nd and 3rd readings.**

CARRIED

5. STAFF REPORTS

- a. Section 57 Notice Registration re: 713 Barriere Lakes Road – Corporate Officer

The property owner indicated to staff that he would not be available to attend this meeting either in person or online due to travel out of Country. This same reason also applies to the other property owner listed on title. The property owner indicated he was satisfied that staff would convey his request to Council in his absence. Staff noted that the property owner has requested an additional extension to complete the necessary works in order to meet compliance. Some work has been completed to date with the remainder promised to take place in January subject to any major weather disturbances.

**Moved by Councillor Lodge
Seconded by Councillor McInnis
THAT Council direct the Corporate Officer to file notice on the Title of 713 Barriere Lakes Road, Lot 11, District Lot 1482 KDYD, PLAN 20740 EXCEPT Parcel A, shown on PLAN E14280, PID 007-741-065, in accordance with Section 57 of the Community Charter on February 28, 2025 should the property remain in non-compliance at that time; and THAT further information about the registration be inspected at municipal hall.**

CARRIED

- b. Department Updates – Department Heads
**submitted for information*

Council was provided an overview of the written report.

The Acting Mayor noted that he received a comment from a resident noting a concern regarding some concrete blockade placement on DeeJay Rd. that may pose an issue for snow removal. Staff will review and address any corrections if needed.

- c. Recycle BC Master Services & Statement of Work (SOW) Agreement Renewals – Corporate Officer

Moved by Councillor Lodge

Seconded by Councillor McInnis

That Council directs the Acting Mayor and Corporate Officer to sign the Recycle BC Master Services & SOW Agreement renewals as presented for a five-year term starting January 1, 2025.

CARRIED

- d. Appointment of Election Officials for the 2025 By-Election – Corporate Officer

Moved by Councillor Lodge

Seconded by Councillor Armstrong

That Tasha Buchanan be appointed Chief Election Officer and that Daniel Drexler be appointed Deputy Chief Election Officer for the 2025 Municipal By-Election.

CARRIED

- e. 2025 Council Meeting & Deputy Mayor Schedule – Corporate Officer

Moved by Councillor Lodge

Seconded by Councillor Armstrong

That Councillor Kershaw replace Councillor Armstrong as Deputy Mayor for the month of January 2025.

CARRIED

Moved by Councillor Lodge

Seconded by Councillor McInnis

That Council approve the 2025 Regular Council Meeting & 2025 Deputy Mayor Schedules as amended.

CARRIED

6. PROCLAMATIONS – *none scheduled*

7. CORRESPONDENCE

- a. For Information
- b. For Action – *none submitted.*

8. COUNCIL REPORTS

- a. Councillor Armstrong provided a verbal update on the following:
- Attended this year's Annual Winterfest event
 - NTACS participated in an online meeting with the Seniors Society
 - This year's Elves Workshop was another great success

- b. Councillor Kershaw provided a verbal update on the following:
- The Argentina President, who is a Libertarian, cut every program once elected which threw the Country into a recession but he balanced the budget by the next year. He noted that in this economy, all levels of governments in Canada may have also have to make some tough financial decisions over the next few years.
- c. Councillor Lodge provided a verbal update on the following:
- Attended the Barriere Chamber of Commerce AGM
 - Participated in Council's Strategic Planning Sessions
 - North Thompson Communities Foundation – Giving Tuesday raised over \$2k
 - Volunteered at the BSS Holiday Luncheon
 - Attended the Simpcw First Nation Christmas Party
 - Met with Kamloops Immigration Services Representative for Barriere. Some events are being explored for the new year.
 - 2024 Winterfest – Thanked our Barriere Fire Department for their partnership and District staff for their commitment to ensuring the event's success. The event was very well attended. The event will continue to evolve to ensure it gets better each year. Snowman Building Contest is planned for a date to be determined in January, weather permitting.
- d. Councillor McInnis provided a verbal update on the following:
- Participated in Council's Strategic Planning Sessions.
 - Sits on a SRG Committee to promote construction programs in the area. The multi-year project will support apprentice opportunities and is in its early development. More information will come to Council as it becomes available.

9. ACTING MAYOR'S REPORT

The Acting Mayor provided a verbal update on the following:

- Attended the RCMP/Chamber 'Stuff the Cruiser' event
- Attended the Lions Club's Breakfast with Santa event
- Participated in a number of TNRD Board and Committee Meetings
- Email received from Curling Club looking for a Council Representative to attend an event. Councillor Armstrong will attend in the Acting Mayor's absence.
- Thanked staff for their extensive work over the past few months.
- Formally announced intention to run for Mayor and impending resignation by the December 30, 2024 deadline.

10. **PUBLIC INQUIRIES** *-none presented*

11. **NOTICE OF MOTION** *- none presented*

12. NEXT MEETING

- a. SPECIAL Council Meeting, Thursday, December 19, 2024 @ 5:00pm
- b. Regular Council Meeting, Monday, January 13, 2025 @ 5:30pm

13. ADJOURNMENT

Moved by Councillor Lodge that the meeting adjourn at 8:50pm.

CARRIED

Acting Mayor Scott Kershaw

T. Buchanan, Corporate Officer