

**DISTRICT OF BARRIERE  
MINUTES OF A SPECIAL COUNCIL MEETING**

Held on Monday, December 19, 2024 at 5:00pm in the Council Chambers at Municipal Hall  
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation  
within whose traditional lands we are meeting today.”*

Present:                    Acting Mayor Rob Kerslake  
                                 Councillor Judy Armstrong  
                                 Councillor Scott Kershaw – *entered as indicated*  
                                 Councillor Louise Lodge  
                                 Councillor Colin McInnis

Regrets:                    Councillor Donna Kibble

Staff:                        Daniel Drexler, Chief Administrative Officer  
                                 Tasha Buchanan, Corporate Officer  
                                 David Alderdice, Finance Officer  
                                 Chris Matthews, Public Works Manager

*Acting Mayor Kerslake called the meeting to order at 5:05pm*

**1. ADOPTION OF AGENDA**

Moved by Councillor Lodge  
Seconded by Councillor McInnis  
That Council approve the December 19, 2024 SPECIAL Council Meeting Agenda.

CARRIED

**2. PETITIONS AND DELEGATIONS**

- a. KPMG Auditor – Presentation of the 2023 Audited Financial Statements – Murray Smith & Debbie MacKinnon (*via Zoom*)

*Councillor Kershaw entered at 5:12pm*

Mr. Smith and Ms. MacKinnon of KPMG, provided an overview of the District’s 2023 Audited Financial Statements. It was noted that May 15<sup>th</sup> is the statutory deadline each year for local governments to complete their previous year’s audited statements. However, due to staffing challenges within the Finance department, these statements were delayed considerably. Staff will now publicly post these statements and provide them as required to the Province.

**Moved by Councillor Lodge  
Seconded by Councillor McInnis  
That Council accepts the 2023 Audited Financial Statements as presented.**

CARRIED

### 3. STAFF REPORTS

- a. 2023 Annual Report – Corporate Officer

**Moved by Councillor McInnis  
Seconded by Councillor Lodge  
That Council accept the 2023 Annual Report as presented.**

**CARRIED**

### 4. OTHER BUSINESS

The CAO noted that the Climate Action Fund balance of \$55,000 must be spent by March 31, 2025. A brief discussion on possible projects that could be undertaken that will meet this legislative deadline were suggested:

- BBC Unit #4 – doors, efficiency windows, insulation
- Old Chamber demolition or roof upgrade
- Community Hall crawl-space insulation
- Fire Hall roof

Ultimately, it was agreed that completing the basic finishing of unit #4 of the BBC, would be the best course of action as it is the most ‘shelf ready’ to ensure the funds can be spent before March 31<sup>st</sup>.

5. **PUBLIC INQUIRIES** – *none presented.*

### 6. ADJOURNMENT

**Moved by Councillor Lodge that the meeting adjourn at 6:05pm**

**CARRIED**

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Acting Mayor Scott Kershaw

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T. Buchanan, Corporate Officer