

**DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, February 24, 2025 at 5:30pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today.”*

Present: Acting Mayor Scott Kershaw
 Councillor Judy Armstrong
 Councillor Donna Kibble

Regrets: Councillor Louise Lodge
 Councillor Colin McInnis

| | | |
|--------|--|--------------------------------------|
| Staff: | Daniel Drexler, Chief Administrative Officer | Chris Matthews, Public Works Manager |
| | Tasha Buchanan, Corporate Officer | Alexis Hovenkamp, Fire Chief |
| | David Alderdice, Finance Officer | Ronja Baggio, FireSmart Coordinator |

Acting Mayor Kershaw called the meeting to order at 5:30pm

1. ADOPTION OF AGENDA

Moved by Councillor Kibble
Seconded by Councillor Armstrong
That Council approve the February 24, 2025, Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Moved by Councillor Kibble
Seconded by Councillor Armstrong
That Council adopt the minutes of the February 3, 2025 Regular Council Meeting.

CARRIED

3. PETITIONS AND DELEGATIONS – none scheduled

4. BYLAWS and POLICIES

- a. DRAFT 2025 Revenue Anticipation Borrowing Bylaw No. 252 - adoption
*w/attached staff report

**Moved by Councillor Armstrong
Seconded by Councillor Kibble
That Revenue Anticipation Borrowing Bylaw No. 252 be adopted.**

CARRIED

- b. DRAFT Revenue Anticipation Borrowing Bylaw No. 253 – adoption
**w/attached staff report*

**Moved by Councillor Armstrong
Seconded by Councillor Kibble
That Revenue Anticipation Borrowing Bylaw No. 253 be adopted.**

CARRIED

5. STAFF REPORTS

- a. Department Updates – Department Heads
**submitted for information*

In addition to the written report that was reviewed, it was noted that the Fall Fair Association has requested the use of the smaller space within the old Chamber building be used once again as their Registration Office during the last week of August. No objections were voiced.

- b. Barriere FireSmart Program Overview – R. Baggio, FireSmart Coordinator
**submitted for information*

Ms. Baggio provided a PowerPoint presentation outlining the Barriere FireSmart Program, its initiatives and future promotional events.

- c. TNRD - Municipal Yard Waste Fee Waiver Event – T. Buchanan, Corporate Officer / R. Baggio, FireSmart Coordinator

**Moved by Councillor Kibble
Seconded by Councillor Armstrong
That staff be directed to organize a free residential yard waste collection event with the TNRD on, or around, May 24, 2025 with a maximum budget of up to \$4,000 and for staff to include this amount in the 2025 budget.**

CARRIED

- d. UBCM – CEPF Emergency Operations Centre Equipment & Training – Fire Chief

**Moved by Councilor Kibble
Seconded by Councillor Armstrong
THAT staff be directed to apply for funding up to the amount of \$40,000 under the UBCM Emergency Operations Centers Equipment and Training Grant.**

CARRIED

- e. Proposed 2025 Budget Timeline - CAO
**submitted for information*

The proposed, tentative budget process timeline was presented to Council for review:

| Date | Forum | Activity |
|------------------------|-------------------------|---|
| March 14, 2025 | Management / Council | Budget Package (First Draft) to be provided to Council |
| March 17, 2025 | Council Workshop | Presentation of Draft Budget (No.1) by Management |
| <i>Placeholder</i> | <i>Council Workshop</i> | <i>2nd workshop if required</i> |
| March 24, 2025 | Regular Meeting | Council approval of budget strategies, fee for service requests, proposed changes from No.1 Draft Budget, early capital approvals |
| March 31, 2025* | Special Meeting | Public Presentation of Second Draft (No. 2) Budget |
| April 14, 2025 | Regular Meeting | First Three Readings of the 2025-2029 Financial Plan Bylaw and Tax Rates Bylaw |
| May 5, 2025 | Regular Meeting | Adoption of the 2025-2029 Financial Plan Bylaw and Tax Rates Bylaw |
| May 14, 2025 | | Deadline to adopt the 2025-2029 Financial Plan Bylaw and Tax Rates Bylaw |

6. **PROCLAMATIONS** – *none scheduled*

7. **CORRESPONDENCE**

a. For Information

b. For Action

i. Rabbits BC – \$500 Grant Request

Moved by Councillor Kibble

Seconded by Councillor Armstrong

That Council approve a grant in the amount of \$500 for Rabbits BC.

CARRIED

8. **COUNCIL REPORTS**

a. Councillor Armstrong provided a verbal report on the following:

- NTACS hosted a *Teen Scene Valentines Dance* which was a great success
- Attended the Indigenous Engagement Event at the Lion's Hall
- Volunteered at the Family Fun Night on Sunday, February 16th
- Attended the LNTCFS Open House

b. Councillor Kibble provided a verbal report on the following:

- Attended the Indigenous Engagement Event at the Lion's Hall
- Volunteered at the Family Fun Night Event on Sunday, February 16th.

9. **ACTING MAYOR'S REPORT**

The Acting Mayor provided a verbal report on the following:

- Attended the Indigenous Engagement Event at the Lion's Hall

- Participated in a number of TNRD Board & Hospital Board Meetings
- Attended the Family Fun Night event on Sunday, February 16th.
- Attended the LNTCFS Open House

10. **PUBLIC INQUIRIES** – *none presented*

11. **NOTICE OF MOTION** – *none presented*

12. **CONVENE INTO CLOSED SESSION**

Moved by Councillor Kibble

Seconded by Councillor Armstrong

That pursuant to Sections 90(1)(c) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 6:50p.m.

CARRIED

13. **RECONVENE OPEN MEETING** – *The open meeting reconvened at 8:28pm*

14. **NEXT MEETING** - Regular Council Meeting, Monday, March 10, 2025 @ 5:30pm

15. **ADJOURNMENT**

Moved by Councillor Armstrong that the meeting adjourn at 8:28pm.

CARRIED

Acting Mayor Scott Kershaw

T. Buchanan, Corporate Officer