

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday, December 15, 2025 at 5:30pm in the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

*"We acknowledge and respect the indigenous peoples of Simpcw First Nation
within whose traditional lands we are meeting today."*

Present: Mayor Rob Kerslake
Councillor Scott Kershaw Councillor Judy Armstrong - *absent*
Councillor Louise Lodge Councillor Colin McInnis
Councillor Brody Mosdell Councillor Donna Kibble – *absent*

Staff: Daniel Drexler, Chief Administrative Officer
Tasha Buchanan, Corporate Officer
Kathy Abel, Chief Finance Officer
Chris Matthews, Public Works Manager
Jamie Mosdell, Deputy Corporate Officer

Mayor Kerslake called the meeting to order at 5:30pm

1. ADOPTION OF AGENDA

Agenda Item 3 – KPMG Auditor, was rescheduled to a Special Council Meeting on Monday, December 22, 2025 at 5:30pm via Zoom Audio Conference.

Moved by Councillor Lodge

Seconded by Councillor McInnis

That Council approve the December 15, 2025, Regular Council Meeting Agenda as amended.

CARRIED

2. ADOPTION OF MINUTES

a. Moved by Councillor Mosdell

Seconded by Councillor Kershaw

That Council adopt the minutes of the November 17, 2025, Regular Council Meeting.

CARRIED

3. PETITIONS, DELEGATIONS AND SPECIAL PRESENTATIONS

4. STAFF REPORTS

a. 2024 Annual Report – T. Buchanan, Corporate Officer

Moved by Councillor Lodge

Seconded by Councillor Kershaw

THAT Council accept the 2024 Annual Report as presented.

CARRIED

- b. Department Updates – Department Heads
**submitted for information*

Council was provided an overview of the written report.

- c. Dissolution of Legislated Recreation Committee and Establishment of New Recreation Working Group Committee – J. Mosdell, Deputy Corporate Officer

Moved by Councillor McInnis

Seconded by Councillor Lodge

1. **THAT Council formally dissolve the current legislated Recreation Committee established under Section 141 of the Community Charter; and**
2. **THAT Council adopt the 2026 Terms of Reference for the new Recreation Working Group Committee as presented and appoint Councillor Lodge (Chair), Councillor Mosdell, Glenda Feller, and Jen Crosman as members to the new Working Group Committee; and**
3. **THAT Council approve the Committee to apply to operate an independent bank account for day-to-day event and operational matters pertaining to the approved, annual Recreation Budget set by Council during the annual budget process.**

CARRIED

- d. Strategic Plan 2026-2028 – D. Drexler, CAO

Council reviewed the detailed 2026-2028 Strategic Plan. Goals and action plans previously identified by Council to achieve the itemized goals, are indicated in detail within the presented plan as they relate to the following key priorities:

1. Implement an Organizational Asset Management Program
2. Fiscally Responsible Operations
3. Create Opportunities for Community Growth
4. General Governance and Community Engagement

Moved by Councillor Lodge

Seconded by Councillor Mosdell

THAT Council adopts the Strategic Plan 2026-2028 as presented.

CARRIED

- e. 2026-2030 Financial Plan Workshop and Meeting Schedule – D. Drexler, CAO
**submitted for information*

Date	Forum	Activity
January 9, 2026	Management	2026-2030 Capital Plan complete 2026 Operating Budgets complete
January 16, 2026	Management	2026 Capital and Operating supporting documents complete for Finance and CAO review
January 22, 2026	Management / Council	Budget Package (First Draft) to be provided to Council

January 26, 2026*	Council Workshop	Presentation of Draft Budget (No.1) by Management
Placeholder	Council Workshop	2 nd workshop if required
February 2, 2026	Regular Meeting	Council approval of budget strategies, fee for service requests, proposed changes from No.1 Draft Budget, early capital approvals
February 9, 2026*	Special Meeting	Public Presentation of Second Draft (No. 2) Budget
February 23, 2026	Regular Meeting	Approval of additional budget changes, if necessary
March 9, 2026	Regular Meeting	First Three Readings of the 2026-2030 Financial Plan Bylaw, First Two Readings of 2026 Tax Rates Bylaw
March 30, 2026	Regular Meeting	Adoption of the 2026-2030 Financial Plan Bylaw
April 20, 2026	Regular Meeting	Third Reading of the 2026 Tax Rates Bylaw
May 4, 2026	Regular Meeting	Adoption of the 2026 Tax Rates Bylaw
May 15, 2026		Deadline to adopt the 2026-2030 Financial Plan Bylaw and Tax Rates Bylaw

- f. Barriere Chamber of Commerce Civic Partnerships – D. Drexler, CAO
**submitted for information*

An overview of the written report was provided to Council. The discrepancy of approximately 113sq ft of leased square footage, a Chamber requested storage area, BBC building management of the Chamber, use by Thompson Rivers University within the BBC Boardroom, a Chamber facilitated Open House & Survey, as well as the ongoing Wayfinding Plan project, were reviewed in the report. General discussion ensued and a decision regarding the requested storage area construction will be made at a future meeting.

5. BYLAWS and POLICIES

- a. Revenue Anticipation Borrowing Bylaw No. 262 – adoption – K. Abel, CFO

Moved by Councillor Lodge

Seconded by Councillor Kershaw

THAT Council adopt Revenue Anticipation Borrowing Bylaw No. 262.

CARRIED

- b. Revenue Anticipation Bylaw No. 263 – adoption – K. Abel, CFO

Moved by Councillor Kershaw

Seconded by Councillor Mosdell

THAT Council adopt Revenue Anticipation Bylaw No. 263.

CARRIED

- c. Street Lighting Utility Billing Service Repeal Bylaw No. 264 – adoption - D. Drexler, CAO
**w/attached staff report*

**Moved by Mayor Kerslake
Seconded by Councillor Lodge**

THAT Council adopt Street Lighting Utility Billing Service Repeal Bylaw No. 264.

CARRIED

- d. Water Regulations Bylaw No. 265 – adoption – D. Drexler, CAO
**w/attached staff report*

**Moved by Councillor Lodge
Seconded by Councillor Mosdell**

THAT Council adopt Water Regulations Bylaw No. 265.

CARRIED

- e. DRAFT Solid Waste Collection Regulations Bylaw No. 266 – 1st, 2nd & 3rd readings – T. Buchanan, Corporate Officer
**w/attachments*

The District currently provides its Solid Waste Collection services under the Barriere Improvement District Bylaw that the District automatically inherited upon incorporation. The draft presented updates and codifies the District's current collection practices and regulations for both refuse and recycling.

**Moved by Councillor McInnis
Seconded by Councillor Lodge**

THAT Council gives first three readings to Solid Waste Collection Regulations Bylaw No. 266.

CARRIED

- f. DRAFT Business License Bylaw No. 267 – 1st, 2nd & 3rd readings – T. Buchanan, Corporate Officer
**w/attachments*

The District's current Business Licence Bylaw No. 44, was adopted in 2009 and has not been updated over the years. An updated and modernized Business Licence Bylaw with an attached Schedule that describes the Business License classifications within the municipality was presented to Council for review.

**Moved by Councillor Lodge
Seconded by Councillor Mosdell**

THAT Council gives first three readings to Business License Bylaw No. 267.

CARRIED

6. CORRESPONDENCE

a. For Information

b. For Action

- i. TNRD re: Request to Municipalities in the TNRD Region write a letter to the Minister of Emergency Management and Climate Readiness advocating for small and rural fire departments.

Moved by Councillor McInnis

Seconded by Councillor Mosdell

That a letter be sent to the Minister of Emergency Management and Climate Readiness advocating for small and rural fire departments and that a copy of the letter be provided to the TNRD.

CARRIED

- ii. Barriere Trails Society re: Grant Request in the amount of \$500 – H. Waldron

Moved by Councillor Kershaw

Seconded by Councillor Lodge

That the Barriere Trails Society grant application in the amount of \$500.00 referred for debate in the 2026 Budget deliberations.

CARRIED

Council noted a desire to develop an annual grant review process via a new policy.

7. COUNCIL REPORTS

- a. Councillor Lodge provided a verbal report on the following:

- Facilitated a presentation at BSS re: Volunteering in the Community
- Attended a number of functions including fundraising for the Community Futures
- Participated in a Rec Committee Working Group Meeting
- Winterfest was another great success. Thanks to staff, fire department members and volunteers who helped bring this event to the community.
- Participated in a MOU Committee Meeting where the following topics were discussed:
 - Emergency Service Update re: Juliet Car
 - Connectivity with Fibre Internet
 - FireSmart and Partnership with the Fire Department
 - Leonie Dam Review
 - Taseko Partnership Update
 - Community Engagement – January 27th Joint Open House
 - Valley wide “Think Tank” regarding business attraction
 - CN Spill Workshop – possible joint collaboration

8. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Participated in various TNRD Board & Committee Meetings
- TNRD Tax increase is so far expected to be approx. 6.7%
- Met with Chief Lampreau to discuss land claim messaging.
- Attended this year's Stuff the Cruiser event
- Attended Winterfest and thanked staff, volunteers and everyone who brought the event to the community.
- Thanked everyone for the support received over this past year in his new role of Mayor.

9. **PUBLIC INQUIRIES** – *none presented.*

10. **NOTICE OF MOTION** – *none presented.*

11. CONVENE INTO CLOSED SESSION

Moved by Councillor Lodge

Seconded by Councillor Mosdell

That pursuant to Sections 90(1)(a)(c)(e) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 6:54p.m.

CARRIED

12. **RECONVENE OPEN MEETING** – *the meeting reconvened into open session at 9:28p.m.*

13. **NEXT MEETING** – *Regular Council Meeting – January 12, 2026 @ 5:30pm*

14. ADJOURNMENT

Moved by Councillor Lodge that the meeting adjourn at 9:29p.m.

CARRIED

Mayor Rob Kerslake

T. Buchanan, Corporate Officer