

District of Barriere
REPORT TO COUNCIL

Date: February 12, 2024	
To: Council	From: Tasha Buchanan, Acting CAO
Re: Fees & Charges Bylaw Amendment Draft - Correction	

Background:

Draft *Fees & Charges Bylaw No. 73, Amendment Bylaw No. 238* was given 1st reading at the last Regular Council Meeting on January 22, 2024 and is included on this meeting’s agenda for 2nd and 3rd reading.

Discussion:

An error was discovered in the proposed Wastewater fee for Hotels/Motels in Schedule 4. The fee schedule incorrectly displays staff’s recommended Base Rate for Hotels/Motels as follows:

Hotel/Motel – Base Rate -- Per Room	\$175.00/month \$ 8.00/month	\$2,100.00/year
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The suggested Base Rate of \$175.00 was supposed to be \$175.00/*quarter* (not *month*) which equals **\$58.33/month**.

This correction will reflect a total annual base rate to equal \$700.00. For example, a hotel/motel with 22 rooms (such the BMI is believed to have) this change reflects a proposed annual wastewater fee to equal \$2,812.00/year.

For comparison purposes, wastewater fees for a hotel/motel with 22 rooms in Clearwater, would total \$3,513.00/year as per their posted Fees & Charges Bylaw.

Therefore, staff are recommending an amendment prior to 2nd reading to reflect this correction.

Recommendation:

That Draft *Fees & Charges Bylaw No. 73, Amendment Bylaw No. 238* be amended to replace the Hotel/Motel Base Rate as follows:

Hotel/Motel – Base Rate -- Per Room	\$58.33/month \$ 8.00/month	\$700.00/year
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*submitted for information

Prepared by: Tasha Buchanan, Acting CAO

DISTRICT OF BARRIERE
DRAFT - BYLAW NO. 238

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO.73

WHEREAS pursuant to the provisions of the Community Charter, Council may by Bylaw impose fees and other charges to recover the cost of a service:

NOW THEREFORE the District of Barriere in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited as “*Fees and Charges Bylaw No. 73, Amendment Bylaw No. 238*”

2. Bylaw No. 73, as amended, is hereby further amended by:

- a. replacing its existing ‘**Schedule 1**’ with the new “*Schedule 1 – General Administration and Freedom of Information Requests*” attached to this Bylaw; and
- b. replacing its existing ‘**Schedule 2**’ with the new “*Schedule 2 – Building Document Services*” attached to this Bylaw; and
- c. replacing its existing ‘**Schedule 3**’ with the new “*Schedule 3 – Business Licence Fees*” attached to this Bylaw; and
- d. replacing its existing ‘**Schedule 4**’ with the new “*Schedule 4 – Public Works and Services*” attached to this Bylaw; and
- e. replacing its existing ‘**Schedule 7**’ with the new “*Schedule 7 – Municipal Property Rentals*” attached to this Bylaw; and
- f. replacing its existing ‘**Schedule 8**’ with the new “*Schedule 8 – Fire Prevention & Safety Fees and Permits*” attached to this Bylaw; and
- g. replacing its existing ‘**Schedule 9**’ with the new “*Schedule 9 – Building Inspection Department Fee Schedule*” attached to this Bylaw; and
- h. replacing its existing ‘**Schedule 10**’ with the new “*Schedule 10 – Barriere Memorial Cemetery Fees & Charges*” attached to this Bylaw; and
- i. adding new **Schedule 14** - “*Schedule 14 – Memorial Products*” attached to this Bylaw.

3. EFFECTIVE DATES

- a. The fee amendments in this bylaw for **Schedule 4** shall come into force and effective backdated to the date of January 1, 2024; and
- b. The fee amendments in this bylaw for **Schedules 1, 2, 3, 7, 8, 9, 10, and 14** shall come into force and effective as of April 1, 2024.

READ A FIRST TIME this **22nd** day of **January, 2024**.

READ A SECOND TIME this day of , **2024**.

READ A THIRD TIME this day of , **2024**.

ADOPTED this day of , 2024.

Mayor Ward Stamer

Tasha Buchanan, Corporate Officer

SCHEDULE 1 – General Administration and Freedom of Information Requests

General Document, Services & Misc Sales	
Black & White Photocopies	.25¢ per letter size page .50¢ per legal or ledger size page
Color Photocopies	\$1.00 per letter sized page \$2.00 per legal or ledger size page
Returned Cheque	\$25.00
Faxes (incoming/outgoing)	\$1.00 per page
Tax Certificate statement	\$25.00 \$35.00 per folio
Business License Application Searches (one Business License Application Search at any one time is no charge)	\$25.00 for each additional license application viewed
Composter	\$25.00
Garden Tool Kit	\$25.00
Freedom of Information Requests	
Locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
Producing a record electronically or manually	\$7.50 per ¼ hour
Preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
Shipping	Actual costs of shipping method chosen by applicant
Data copied to District provided USB Drive Non-District provided USB Drive	\$20 per drive + preparation fees \$7.50 per ¼ hour
Data copied to District provided CD or DVD Non-District provided CD or DVD	\$5 +preparation fees \$7.50 per ¼ hour
DVD or CD Duplication (excluding any reproductions prohibited by Copyright laws.	Cost of actual reproduction by third party.
Electric Vehicle (EV) Level 2 Charging Station	\$ 2.00/hr (\$0.033 per min)
	<small>Bylaw No. 233</small>

SCHEDULE 2 – Building Document Services

Cancel Notice on Title, pursuant to section 58 of the Community Charter	\$200.00
Property Title Search	\$25.00
Building Inspection Report Request (BIR)	\$40.00 \$50.00 per property

SCHEDULE 3 – Business License Fees (for full descriptions see Bylaw No. 41)**Business License Fees are Pro Rated at 50% after July 31st for new businesses*

Type	Description	Fee
0101	Permanent/Temporary residential occupancy	\$ 5.00/room \$ 5.25
0102	Mobile Home Park	\$ 4.00/space \$ 4.20
0103	Campground	\$ 4.00/space \$ 4.20
0104	Bed & Breakfast	\$100.00 \$105.00
0201	AGENT	\$100.00 \$105.00
0301	Amusement Park/Carnival/Circus - Daily	\$ 75.00/day \$ 78.75
0302	Amusement Park/Carnival/Circus - Annual	\$200.00/year \$210.00
0401	Sales and rental only	\$150.00 \$157.50
0402	Sales, rental and service	\$200.00 \$210.00
0403	Sales, rental and service of snowmobiles, motorcycles, boats & recreational vehicles	\$250.00 \$262.50
0501	Auto wrecker	\$100.00 \$105.00
0601	Beauty Salon	\$125.00 \$131.25
0701	Business Services	\$100.00 \$105.00
0420	Cannabis Sales	Bylaw No. 214 \$300.00 \$315.00
0801	Car Wash	\$125.00 \$131.25
0901	Chimney Cleaning Service	\$100.00 \$105.00
1001	Christmas Tree Sales	\$ 75.00 \$ 78.75
1101	Concession Sales	\$125.00 \$131.25
1201	Contractor (General)	\$200.00 \$210.00
1202	Subcontractor (Sub)/Tradesman	\$100.00 \$105.00
1301	Daycare	\$100.00 \$105.00
1401	Equipment Sales, Rentals and Service	\$200.00 \$210.00
1501	Entertainment Places	\$200.00 \$210.00
1601	Exhibition Retail - Daily	\$ 75.00/day \$ 78.75
1602	Exhibition Retail - Annual	\$200.00/year \$210.00
1651	Exhibition Retail (Temporary) - Daily	\$ 75.00/day \$ 78.75
1652	Exhibition Retail (Temporary) - Annual	\$200.00/year \$210.00
1701	Farmer's Market/Flea Market/Fruit Stand 3 months under 7 vendors 3 months over 7 vendors	\$ 25.00 \$ 26.25 \$ 50.00 \$ 52.50
1702	6 months under 7 vendors 6 months over 7 vendors	\$ 62.50 \$ 65.63 \$125.00 \$131.25
1703	12 months under 7 vendors 12 months over 7 vendors	\$100.00 \$105.00 \$200.00 \$210.00
1801	Fabricating	\$150.00 \$157.50
1901	Financial and Brokerage Company	\$200.00 \$210.00
2001	Licensed Food Service (serves liquor)	\$200.00 \$210.00
2002	Unlicensed Food Service (does not serve liquor)	\$125.00 \$131.25
2101	Food Vendors – non motorized Push or Pedal Mobile units	\$ 50.00/year/unit \$52.50
2102	Food Vendors – Motorized Pulled or Self powered mobile unit - Monthly	\$ 50.00/unit/month \$52.50

2103	Pulled or Self powered mobile unit - Annual	\$200.00 /unit \$210.00
2201	Fuel Sales and Service	\$200.00 \$210.00
2301	Funeral Service/Crematorium	\$200.00 \$210.00
2401	Handicrafts and Arts	\$ 50.00 \$ 52.50
2501	Laundromat and Dry Cleaner	\$100.00 \$105.00
2601	Licensed Liquor Establishment/Liquor Sales	\$200.00 \$210.00
2701	Manufacturing	\$200.00 \$210.00
2801	Media Service	\$100.00 \$105.00
2901	Mobile Home Manufacturing/Sales	\$200.00 \$210.00
3001	Mobile Vendor	\$200.00 /vehicle \$210.00
3201	Nursing Home/Private Hospital	\$200.00 \$210.00
3301	Parking Lot	\$ 5.00 /space \$ 5.25
3401	Pawnbroker	\$200.00 \$210.00
3501	Professional	\$100.00 /person \$105.00
3601	Real Estate Agent/Salesperson	\$ 80.00 /1 st person \$ 84.00
3602	Real Estate Agent/Salesperson	\$ 20.00 /additional person \$ 21.00
3603	Insurance Agent/Salesperson	\$ 80.00 /1 st person \$ 84.00
3604	Insurance Agent/Salesperson	\$ 20.00 /additional person \$ 21.00
3701	Recreation/Health Spa Facility	\$ 75.00 \$ 78.75
3801	Repair Shop	\$125.00 \$131.25
3901	Retail Business up to 1000 sq. feet-small	\$125.00 \$131.25
3902	Retail Business from 1001 to 2001 sq. feet-med.	\$185.00 \$194.25
3903	Retail Business over 2001 sq. feet-large	\$225.00 \$236.25
4001	Schools/Home Based or Commercial Space	\$ 75.00 \$ 78.75
4101	Theatres and Market - daily	\$ 50.00 /day \$ 52.50
4102	Theatres and Market - monthly	\$ 75.00 /month \$ 78.75
4103	Theatres and Market - 3 month	\$100.00 /3 months \$105.00
4104	Theatres and Market - 6 month	\$150.00 /6 months \$157.50
4201	Transportation of Goods and/or People	\$150.00 \$157.50
4301	Unclassified	\$100.00 \$105.00
4302	Unclassified – Seasonal (less than 8 weeks)	\$ 40.00 \$ 42.00
4401	Vending Machines	\$ 50.00 /1 st machine \$ 52.50
4402	Vending Machines	\$ 20.00 /additional machine \$ 21.00
4501	Warehouse, Storage Warehouse, Bonded Storage	\$150.00 \$157.50
4601	Wholesale	\$150.00 \$157.50
	Section 2.8 - TEMPORARY LICENSES	
	7 consecutive days	\$50.00 \$52.50
	15 consecutive days	\$85.00 \$89.25
	Section 2.9 Change of Location, Name or Ownership Administrative Fee	\$35.00 \$ 36.75

SCHEDULE 4 – Public Works and Services

Note: A 5% late payment fee will be automatically levied on all fees not paid by the said due date.

Solid Waste Disposal Services:

Occupied dwelling unit - For weekly pickup of one (1) regulation garbage container and an additional \$1.00 for each additional bag	\$15.91/mo \$17.82
Pensioners 65 years of age and older - For weekly pickup of one (1) regulation garbage container and an additional \$1.00 for each additional bag	\$11.17mo \$12.51
Trade Premises - For twice weekly pick-up of five (5) regulation garbage containers and \$1.00 for each additional container	\$30.76 /mo \$34.45
Hydraulic Container Rental	\$75.00 /month \$84.00
Hydraulic Container Pick-up	\$10/per lift \$11.20
Hydraulic Container Start-up Deposit	\$200.00 one-time fee

Street Lighting:

Dwelling Unit	\$5.50/month
Trade Premises	\$6.70/month

Water System Base Rates:

***Single & Secondary Dwelling Residential - based on usage from 0- 25 cubic meters/month or 0-75 cubic meters/quarter**

***Residential Multi-Family 3+ units – based on usage from 0-200 cubic meters/month or 0-600 cubic meters/quarter**

***Commercial, Industrial & other enterprise – based on usage from 0-100 cubic meters/quarter**

Single & Secondary Residential / Per dwelling unit	\$ 35.32/month or 105.97/quarter
Residential Multi-Family – first 3-5 units each	\$ 35.32/month or 105.97/quarter
Residential Multi-Family – each additional unit: 6 and up	\$ 17.66/month or 52.98/quarter
Schools	\$ 43.65/month or \$126.78/quarter
Post Office	\$ 50.72/month
Police Detachment building	\$ 124.75/month
Hotels and Motels	\$34.65/per meter/month
Commercial & Industrial/Per Business	\$43.65/month or \$126.78/quarter
Vacant Lot (*serviceable by existing, adjacent waterline)	50% of applicable water system base rate

Additional Water Meter Rates:

Tier 1	
Residential: Between 76 – 90 cubic meters per quarter	\$0.50 /per cubic meter
Residential Multi-Family 3+ units Between 201 – 400 cubic meters per quarter	\$0.50/per cubic meter
Commercial & Industrial/Per Business Between 101 – 300 cubic meters per quarter	\$0.50 /per cubic meter
Hotels & Motels Between 101 – 300m3 per quarter	\$0.50/per cubic meter

Tier 2	
Residential: Between 91 - 120 cubic meters per quarter	\$0.75/per cubic meter
Residential Multi-Family 3+ units Between 401 – 550 cubic meters per quarter	\$0.75/per cubic meter
Commercial & Industrial/Per Business: Between 301 – 450 cubic meters per quarter	\$0.75/per cubic meter
Hotels & Motels: Between 301 – 450 cubic meters per quarter	\$0.75/per cubic meter
Tier 3	
Residential: Greater than 121 cubic meters per quarter	\$1.00/per cubic meter
Residential Multi-Family 3+ units Greater than 551 cubic meters per quarter	\$1.00/per cubic meter
Commercial and Industrial/Per Business: Greater than 451 cubic meters per quarter	\$1.00/per cubic meter
Hotels & Motels: Greater than 451 cubic meters per quarter	\$1.00/per cubic meter
Unmetered Connection	\$300.00/month

Water Connection and Turn ON/OFF Connection Fees:

Turn ON / Service Call – Scheduled (>48hrs) during regular hours	\$50.00
- Unscheduled (<48hrs) during regular hours	\$65.00
- after hours	\$140.00
Turn OFF/ Service Call – Scheduled (>48hrs) during regular hours	\$50.00
- Unscheduled (<48hrs) during regular hours	\$65.00
- after hours	\$140.00
Application to Connect	\$450.00 + any applicable earthworks at actual cost
Water Meter & Associated Parts	Actual Cost + tax
Water Meter Install Confirmation Deposit <i>(*to be refunded once install is confirmed by Water Department)</i>	\$50.00
Final Meter Read with >24hour (on Regular Business Day) notice	\$25.00
Final Meter Read with <24 hour notice	\$50.00
Water Meter Service – Potential Warranty Repair <i>(*if work is determined to be covered under warranty, deposit fee is be reimbursed to property owner)</i>	50% of cost of Water Meter

Temporary Water Use Permit Fees:

Connection (non-refundable)	\$ 450.00
Refundable Deposit	\$1,000.00
Tier 1 – Cost of Water (0-25 m3)	\$ 3.00/per m3
Tier 2 – Cost of Water (26+ m3)	\$ 5.00/per m3
Turn On/Off Fee (normal business hours only)	\$ 50.00 each

Fire Hydrant Use Permit Fees:

Connection (non-refundable)	\$ 450.00
Refundable Deposit	\$1,000.00
Tier 1 - Cost of Water (0-25 m3)	\$ 3.00/per m3
Tier 2 – Cost of Water (26+ m3)	\$ 5.00/per m3

Sewer/Wastewater User Rates:

Single & Secondary Residential		
Each Dwelling Unit (Birch Lane Wastewater Plant - Bylaw No.50)	\$ 77.10/month	\$926.77/year
Each Dwelling Unit (Downtown Solar Aquatics Plant – Bylaw No. 50)	\$ 51.00/month	\$612.00/year
Each Dwelling Unit (Clary Subdivision Plant – Bylaw No. 50)	\$ 51.00/month	\$612.00/year
Residential Multi-Family 5+ Dwelling Units – Each Dwelling Unit (Downtown & Siska Systems)	\$ 30.00/month	\$360.00/year
Senior’s Care Facility – Base Rate	\$51.00/month	\$612.00/year
-- + Per Dwelling Unit	\$25.00/month	
Commercial & Institutional		
Commercial Business/Office	\$51.00/month	\$612.00/year
Grocery Store	\$60.00/month	\$720.00/year
Laundromat – per washer	\$ 20.00/month	\$240.00/year
Service Centre	\$75.00/month	\$900.00/year
Restaurant	\$100.00/month	\$1,200.00/year
Hotel/Motel – Base Rate	\$175.00 58.33/month	\$2,100.00 700.00/year
-- Per Room	\$ 8.00/month	
Schools	\$150.00/month	\$1,800/year
Place of Worship (Downtown & Siska Systems)	\$51.00/month	\$612.00/year
Medical Centre	\$60.00/month	\$720.00/year

Sewer Connection Fees: *all systems

Application to Connect	\$225.00 + any applicable earthworks at actual cost
Wastewater Disposal Fee (not septage)	\$ 33.00/per cubic meter

SCHEDULE 7 – Municipal Property Rentals (for exclusive/reserved use)

Description:	Fee:
Security Deposit	\$200.00
Beer Garden	\$100/day (non refundable) <i>*additional charges may be imposed by RCMP</i>
Ball Fields	\$25.00/per field, per day
User Fees: Adult League - Minor League -	\$200/team per season \$5/player per season
Concession	\$100.00/day
BID Office	\$400 /month \$420.00

SCHEDULE 8 – Fire Prevention & Safety Fees and Permits

Fireworks Permit	\$25
Court Fees – Attendance of an officer or member of the Fire Department that required to attend any civil or criminal proceedings or examination for discovery	\$200/day
False Alarm Response (in a 12 consecutive month period)	3 rd False Alarm: \$300 Each subsequent false alarm: \$300
Fire Department Response Cost Recovery –Indemnification Technology®	Current Office of the Fire Commissioner of BC Vehicle Rates/Hour and Personnel/Hour rates plus any additional cost to the Fire Department for each and every call
Fire Smart Inspection	\$25.00
Additional Fire Inspection per year (Commercial/Industrial) - <i>First inspection included in Business Licence Fee. Additional inspection fees include voluntary additional inspections, re-inspection due to failed first annual inspection, and/or additional inspections resulting from discovered infraction(s).</i>	\$50.00
Fire Sprinklers (2-pack)	\$175.00 plus taxes

(Bylaw No. 129)

SCHEDULE 9 – Building Inspection Department Fee Schedule

A. For the purpose of calculating the fee for *permits* under the Building Regulation Bylaw, the value of *construction* shall be the total contract price for the work including all subcontracts or the value of *construction* as determined by the *Building Official* on the basis of plans, specifications and information available to him, whatever value shall be greater.

B. BUILDING PERMIT APPLICATION FEES

A non-refundable *permit* application fee shall be charged for all *permits*. The building *permit* fee shall include this non-refundable application fee.

C. BUILDING PERMIT

FEE

(1) **Construction Value**

- | | | |
|-----|--|--------------------------------|
| (a) | \$1.00 to \$1,000.00; | \$50.00 |
| (b) | \$50.00 plus for each \$1,000.00 or part thereof by which the value exceeds the sum of \$1,000.00 up to a maximum value of \$100,000.00 \$400,000 as additional fees or; | \$ 6.00 8.00 |
| (c) | \$644.00 plus for each additional \$1,000.00 or part thereof by which the value exceeds the sum of \$100,000.00 \$400,001 as additional fees. | \$ 5.00 6.00 |

D. PLUMBING PERMIT

FEE

- | | | |
|-----|---|-----------------------------------|
| (a) | Minimum fee for any plumbing <i>permit</i> or first fixture | \$50.00 \$55.00 |
| (b) | <i>Permit</i> fee for each fixture after the first fixture | \$ 6.00 \$ 8.00 |
| (c) | <i>Permit</i> fee for an interceptor or catch basin | \$15.00 |
| (d) | <i>Permit</i> fee for the installation of a backflow prevention device in any plumbing system | \$15.00 |
| (e) | <i>Permit</i> fee for any fire sprinkler system | |
| i. | First 25 sprinkler heads | \$50.00 |
| ii. | Each additional sprinkler head after the first 25 | \$ 1.00 |

E. PERMIT FEE SURCHARGE

- (1) In addition to other fees payable in accordance with this Appendix at the time of *permit* issuance, a surcharge will apply to all building *permits* as follows:
- | | |
|-----|--|
| (a) | \$50.00 \$100.00 where the <i>construction</i> value is less than \$10,000; |
| (b) | \$100.00 \$300.00 where the <i>construction</i> value is from \$10,000 to \$50,000 or; |
| (c) | \$200.00 \$1000.00 where the <i>construction</i> value is in excess of \$50,000. |
- (2) When all work associated with a building *permit* is completed within thirty-six (36) months of the date of issue, the *Building Official* shall rebate the surcharge fee paid at the time of permit.

F. SPECIAL INSPECTION

FEE

Voluntary inspection to establish conformance or status of a building

\$80.00

G. MOBILE/MANUFACTURED HOMES OR BUILDING RELOCATION

- | | | |
|-----|--|----------------------------------|
| (1) | <i>Permit</i> fee for mobile/manufactured homes | \$250.00 \$300 |
| (2) | <i>Permit</i> fee for mobile/manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be \$250.00 plus an additional fee based on the value of the foundation as determined by the <i>Building Official</i> . | |

- H. RENEWAL PERMIT FEE**
The fee for a renewal *permit* shall be \$50.00 for each renewal period of twelve (12) months
\$50.00 ~~\$150.00~~
- I. TEMPORARY BUILDING**
For a *permit* to construct, place or occupy a temporary building for one (1) year or part thereof
\$50.00
- J. CHIMNEY / SOLID FUEL APPLIANCE**
Fee for the installation of a chimney, fireplace or solid fuel-burning appliance* \$100.00 ~~\$200.00~~
(* *without proof of valid WETT Inspection Certificate; no fee with proof of WETT Inspection Cert.*)
- K. REMOVAL OF NOTICE ON LAND TITLE**
Fee for the removal of a land title notice. \$200.00
- L. DEMOLITION OR RELOCATION**
The fee for a *permit* to demolish a building \$50.00
- M. REINSPECTION FEE**
A re-inspection carried out as a result of faulty/incomplete work and a subsequent inspection is thereby made necessary. Each subsequent inspection shall be: \$50.00
- N. DOUBLE PERMIT FEE**
Where work for which a *permit* is required by the bylaw has been commenced prior to issuance of a *permit*, the applicant shall pay to the District of Barriere double the fee prescribed in this Schedule, provided that the additional fee shall not exceed \$2,000.00.
- O. PERMIT FEE REFUND**
Where no *construction* has commenced within six (6) months of building *permit* issuance, should the *permit* holder apply in writing to cancel the *permit*, the *Building Official* may refund the *permit* fee less \$50.00 or 30% of the *permit* fee whichever is greater.
- P. FEE REDUCTION FOR PROFESSIONAL SUPERVISION**
Where a professional engineer or architect is retained by the *owner* and an undertaking is provided to coordinate the design and field reviews of the project, the building *permit* fee will be reduced by five (5%) percent to a maximum reduction of \$500.00.
- Q. BUILDING INFORMATION REQUEST**
The fee for researching building *permit* files \$40.00 ~~\$50.00~~

(Bylaw No. 142)

SCHEDULE 10 - Barriere Memorial Cemetery Fees & Charges

1. GRAVE SPACE

	Size	Perpetual Care**	Fee	5% GST	Total Cost
a) Adult Resident	5'x10'	87.50	262.50	13.13	363.13
b) Adult Non-Resident		112.50	337.50	16.88	466.88
c) Infant/Child		25.00	75.00	3.75	103.75
d) Purchase of 4 grouped full-size grave spaces Discount					-15%
e) Cremated Remains-Resident	2.5'x5'	37.50	112.50	5.63	155.63
f) Cremated Remains-Non Resident		50.00	150.00	7.50	207.50
g) Purchase of 4 grouped Cremation Spaces Discount					-15%

2. SERVICES

	Fee	5% GST	Total Cost
a) Opening & Closing for Human Remains Burial*	850.00	42.50	892.50
b) Opening and Closing for Cremated Remains Burial *	150.00	7.50	157.50
c) Opening and Closing for Exhumation/Disinterment – by private agreement			
d) Transfer of grave space deed <i>*includes in-ground vase</i>	50.00	2.50	52.50

ADDITIONAL FEES WINTER MONTHS

	Fee	5% GST	Total Cost
a) Human Remains Burial in winter months Oct. 15 th -Apr 15 th	250.00	12.50	262.50
b) Cremated Remains Burial in winter Oct. 15 th -Apr. 15 th	250.00	12.50	262.50

ADDITIONAL FEES AFTER HOURS SERVICE

	Fee	5% GST	Total Cost
a) Human Remains Burial after 4 pm and on Statutory Holidays	250.00	12.50	262.50
b) Cremated Remains Burial after 4pm and on Statutory Holidays	200.00	10.00	210.00

3. GOODS (Fees subject to change without notice)

	Fee	5% GST	Total Cost
1) Grave Liner for Human Remains Burial	450.00	22.50	472.50
2) Grave Vault for Cremated Remains Burial	99.00	4.95	103.95

4. MEMORIAL FEES

	Perpetual Care**	Fee*	5% GST	Total Cost
Installation of Memorial Marker made of stone, concrete or metal affixed to a suitable base no less than 3" thick				
Marker: Finished size (infant) up to 18"x24"	25.00	75.00	3.75	103.75
Marker: Finished size (cremated remains) up to 20"x28"	25.00	75.00	3.75	103.75
Marker: Finished size up to 24"x32"	50.00	150.00	7.50	207.50
Re-installing stone after additional engraving added	43.75	131.25	6.56	181.56

Oversize Memorial markers will be subject to CAO/Council approval plus additional fees.

**GST EXEMPT

SCHEDULE 14 – Memorial Products

1. Approved Memorial Item *all memorial items & placement location subject to approval from District Public Works Manager or CAO	Actual product/material cost + 10% administration fee; and + \$40/hr per employee for any installation costs
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