

District of Barriere
REPORT TO COUNCIL

Date: May 24, 2022	File: 530.20/Rpts
To: Council	From: Bob Payette, CAO
Re: Administrative Updates	

CAO UPDATE:

Community Relations:

- COVID project proposals for the Ridge Trail Project: Notices have been sent out to property owners along the proposed trail, as info.
- Met with property owners along the Yard Road, to discuss paving the road and traffic flow options.
- Mayor and CAO met with Mr. Doug Garland Regional Manager with BC Ambulance Services to discuss staffing levels, emergency and medical response and specific detail regards DOB services.
- Met with IHA staff to discuss our local Health Committee and planning for the next meeting to take place in June.

Development Projects:

- Voyageur Country Wilderness Estates at Dixon Creek Rd Development DL 57 & DL 570 - Mr. Delaney has now received his PLA documents (Preliminary Layout Approvals) which are valid for 1 year. Upon successful completion of all of the items within the PLA documents the submission of the final subdivision plans for registration with land titles can be approved. Staff will continue working with the developer to reconsider the location of Dixon Creek Rd boundary lines. We are also assisting in the options for providing power lines to the property, and discussing options with adjacent property owners.
- Charge North Level 2 EV Charging Station continues to move along through the project management stages. This past week we signed off on the Civil Works Contract with proposed construction this summer at the band shell location. One dual head station with (2) level 2 EVSE.
- Canada Community-Building Fund Strategic Priorities Capital Infrastructure and capacity Building Stream Grant for BC has opened up a 3rd intake for applications. We will continue to submit our sewer upgrade project proposal for this grant application, as well, to confirm our commitment to getting this infrastructure up to standard, as per the MOE regulatory requirements. Deadline is end of June, and staff will be working with TRUE on this submission process and a resolution will be coming to Council shortly.
- The Leonie Creek Dam review has started with TRUE. Field staff have now visited the site.
- LCIP Water Reservoir Project - TRUE has initiated the procurement process and pending a concrete cost on the reservoir. We can review the funding available and at that point consider the

remaining buildout of the water system. I did meet with Mr. Delanie to discuss the business case for the bulk water station to occur in coordination with this project.

- TRUE is now reviewing the Development Services Bylaw and we are anticipated Council review in the coming weeks.

Protective Services:

Conducted an emergency management meeting with Mr. Kevin Skrepnek and DOB staff to discuss our emergency management plan in preparation for the 2022 fire season. DOB will plan for a table top exercise in June and a presentation to Council to review the EMP and SOLE process.

Chief Wohlgemuth and CAO attended the Working Together session in Kamloops on May 14-15 where a number of topics were covered including:

- Determining community needs, hazard assessments, wildfire & interface risks, fuel loads,
- Training Standards, NFPA standards, municipal service levels, liabilities and risks,
- Core fire service administration and management, policy reviews, operating procedures,
- Special characteristics of the Fire Department, volunteer crew, training levels, medical training, leadership and culture.

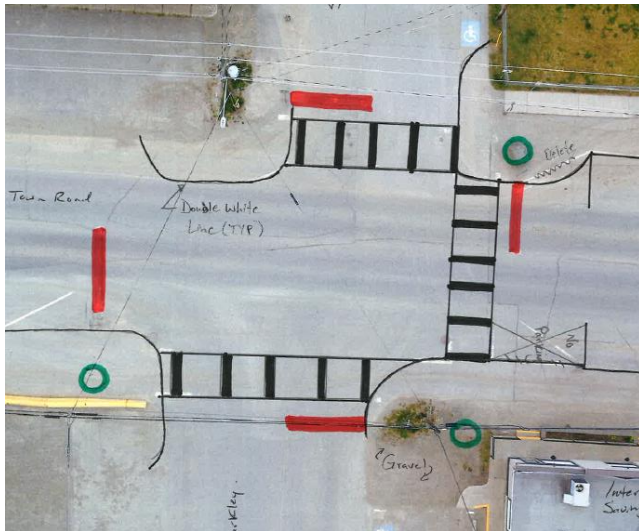
Bylaw # 55 – A bylaw to establish and regulate fire protection services and associated rules respecting burning for the District of Barriere

- 2.2 Reporting to the Chief Administrative Officer, the Fire Chief is accountable for overseeing the provision of services for the protection of lives and property within the Fire Protection Area from fire hazards at the Level of Service of Exterior Operations and for the operation of the Fire Department, including training and fire prevention pursuant to the Fire Services Act of B.C. and as outlined in the Structure Firefighters Competency and Training PLAYBOOK; except that,
- i. in extraordinary circumstances, as deemed by the Incident Commander on a case by case basis, the District of Barriere may provide an additional PLAYBOOK Level of Service of Interior Operations as long as the necessary resources are assembled, meaning that the personnel operating in such a situation are trained to that Level of Service in accordance with the requirements of the Playbook, and at all times, the requirements of WorksafeBC must be met before any such action can occur.

Reminder - The TNRD has separate contracts for fire service delivery with multiple Municipalities and First Nations within the region. However, due to the nature of when each service was created, coupled with the evolution and ongoing complexities of fire service delivery, an overall evaluation is required. As such, the TNRD has engaged in the services of Dave Mitchell and Associates for the purposes of reviewing how the fire service delivery is currently contracted, examine costs drivers and develop base metrics to ensure fairness, equity and transparency when establishing ongoing fees for fire protection services. Part of this process will require Dave Mitchell and Associates to contact every service provider to better understand the dynamics of each area. The project timeline is 14 weeks based on documentation request turn around and access to the respective Fire Chiefs.

Utilities:

- Hydro seeding the banks along the road has been completed.
- The new truck and vehicle shelter is under construction, 60% done.
- Construction of the new dog park is also underway, fencing completed.
- Seasonal preparation has been done at the parks, and more in-house street cleaning has now been completed.
- The contracted street cleaner sweeping has been completed.
- Back yard composting feasibility review underway, and survey to be undertaken.
- Main downtown corner intersection painting and crosswalk lines to be completed this week:



FINANCE OFFICER:

- The 2022 Tax Notices were mailed out last week. A reminder that Home Owner Grants are to be applied for by property owners online or via the telephone number listed on the back of the Tax Notice. This is a change initiated and required by the Province last year for all BC Municipalities. The District will be offering residents the opportunity to have their next year's (2023) Tax Notices emailed, rather than mailed, for those wishing to subscribe to that service going forward.

CORPORATE OFFICER:

- The Annual Municipal Report and Annual Water Report are in development and will be presented to the Council at the June 20, 2022 Council Meeting. It will be available for public inspection prior to that meeting, as per legislation, by June 9th, 2022.

**submitted for information*

Prepared by: Bob Payette, CAO