

District of Barriere
REPORT TO COUNCIL

Date: March 14 2022	File: 530.20/Rpts
To: Council	From: Bob Payette, CAO
Re: Administrative Updates	

CAO UPDATE:

Community Relations:

- Ongoing meetings with Gary Forsythe to discuss next steps for the Clary/Siska development including the build out Phase 9, zoning and the Ridge Trail project.
- Met with BC Housing to discuss the cancellation of the YCS affordable housing project, BC Housing was going to review the situation and get back to us on the discussion with YCS.
- Met with Simpcw Resources Group (SRG) CEO to discuss development opportunities with SRG, housing and any potential partnerships that could support the region.

Development Projects:

- Voyageur Country Wilderness Estates at Dixon Creek Rd Development DL 57 & DL 570, bulk water study is completed. Mr. Delaney has submitted his information indicating his proof of water for approval.
- Meetings with new owner of DeeJay trailer park, to discuss possible expansion and development of the property, staff focusing on water availability and options.

Utilities:

- DW2 pump and check valve replacement was successful. The new DW3 well can now be connected to the system, commissioned and put into service with the PLC processor, now also installed. More work to is planned this week to continue with conditioning the well, automation and pumping data. More information is required to fully understand the capacity of the system on a go forward basis.
- Discussions continue regarding the Dam decommissioning process. Next steps include:
 - Meet with TRUE Engineering to confirm costs for study, ongoing
 - Conduct downstream consequence analysis
 - Begin public and First Nation consultation
 - Cancel water licenses, in progress
 - Conduct dam beach & hydrologic analysis

FINANCE OFFICER:

- The 2022 Budget Process is underway with the first three Council reviews of the budget approval being complete as of today's meetings. A possible timeline going forward to complete the process could look like the following:
 - March 14, 2022 – Fourth review, adjustments (by resolution as needed) and final approval by resolution of any remaining 2022 department budgets
 - March 28, 2022 – Financial Plan Bylaw & 2022 Tax Rates Bylaw – 1st, 2nd & 3rd readings.

- April 11, 2022 – Financial Plan Bylaw & 2022 Tax Rates Bylaw – adoption.
- Annual Audit by KPMG will take place during the week of March 14th and will once again be conducted virtually.
- Notices were sent to delinquent tax accounts earlier this month that payment arrangements are required in order to avoid liens. There has been a good response to this notice so far.

CORPORATE OFFICER:

- The Provincial Health Officer has lifted the mask mandate for public spaces as of Friday, March 11th, 2022 but still requires employers to have a communicable disease prevention policy in place. The District of Barriere's Communicable Disease Workplace Policy still requires masks worn when working in close contact with other employees or public where physical distancing or barriers are not feasible.
- The process of updating various bylaws continues with the Subdivision and Development Servicing Bylaw being the most intensive.

**submitted for information*

Prepared by: Bob Payette, CAO