

District of Barriere

REPORT TO COUNCIL

Date: September 15, 2025	
To: Council	From: Department Heads
Re: Departmental Updates	

CORPORATE OFFICER:

Recreation/Events:

- Submitted required Heritage Canada grant reporting for the year.
- Covered the operation of the District's last *Movie Night in the Park* event on August 22, 2025 (Mufasa). The event was well attended and credit must go to our seasonal student, Colby Friesinger, who usually facilitates that particular event as it is more work than it looks! In addition, thanks to the local Girl Guides group who provided the concession at each event. Bandshell Fridays also wrapped up for the season with appreciation to Bill Fowler for once again overseeing that 4-night annual event.
- Completed booking and registration form amendments in preparation for the upcoming fall/winter gym booking season.

General:

- Responded to and resolved two bylaw enforcement files.
- Due to an end-of-day water emergency at the Ridge, began conversations with SD73 Facility Management for clarifications on protocol for such events.
- Participated in a number of meetings with the District's consultant regarding the Development Approvals Process, Upcoming Bylaw and OCP refresh projects.
- Along with the CAO and Fire Chief assisted where needed on the potential fire hall retrofit grant application.
- Participated in a CUPE Labour Relations update meeting.
- Along with the Deputy Corporate Officer, finalized Council's UBCM Convention attendance details and packages.
- Completed and provided the District's annual Letter of Support to the NTFFRA's New Horizons Grant Application to the Province.
- Welcomed Ms. Mosdell back from her leave and into her new role.

PUBLIC WORKS MANAGER:

Operations			
Public Works			
	August	2025 YTD	2024
Potholes Filled	20	80	130
Pavement Repairs	0	14028	17657
Full Burials	0	0	1
Cremations	0	4	7
Vandalism/Graffiti/Break-ins	0	15	n/a
Deceased Animal Recovery	0	1	4
After Hours Call Outs	0	3	n/a

Water Distribution			
	August	2025 YTD	2024
New Construction Service Connections	1	2	4
Water Service On/Off Request	6	22	33
Interior Health Water Quality Tests	12	96	156
Water Usage - July 57165 m3	54162	340046	441825
Waterline Repairs	0	3	6
After Hours Call Outs	1	13	~15
Wastewater Collection & Treatment			
	August	2025 YTD	2024
New Construction Service Connections	0	0	5
Ministry of Environment Wastewater Tests	7	56	84
After Hours Call Outs	0	0	0
General			
	August	2025 YTD	2024
BC One Calls Supported	5	29	31
Events Supported	5	14	16

- Road grading completed on Dixon Creek Road, Bandshell Road, behind Post Office and Salle Lane.
- Annual fire hydrant testing completed.
- On-boarded 2 new PW staff - Brian & Blayne.
- Issues encountered with DW3 led it to be taken off-line until it can be rehabbed.
- LCIP watermain project nearing completion - tie-in connection shortly.
- New WWTP Arch Risk Mitigation work commenced.
- Hall Road track crossing replacement scheduled for September 16-18.

FIRE CHIEF:

Fire Department			
	August	2025 YTD	2024
Calls			
Fire	2	18	44
Rescue / Motor Vehicle Incidents	0	8	9
Hazardous Condition (No Fire)	0	1	1
Service Call / Public Assist	1	14	18
Fire Burning Complaint / Fire Investiagtion	6	15	18
False Alarm	0	16	11
Total	9	72	101

	August	2025 YTD	2024
Public Education & Events	2	11	2
FireSmart Assessments	10	15	2
Fire Prevention / Fire Inspections	2	11	0

Fire Department Updates:

- 4 Day Day Deployment: Nazko (\$15,503 before expenses for 37 hours worked)
- Architect Awarded For Firehall Project: Steven Shamchuk - Iterate Architecture
- Discussion with TNRD: Re: Fire Protection Boundaries & Contract taking place late August
- Discussion with Simpcw Re: Fire Department Mutual Aid and Service Agreement

FireSmart:

- FireSmart Salary Funding Extended
- CWRP under review - Spatial Review

Weather:

- Verbal update at the meeting.

CHIEF FINANCIAL OFFICER:

Financial Services			
	August	2025 YTD	2024
Cash Collected	\$ 135,986	\$ 4,123,521	\$ 4,613,799
Cash Disbursed	\$ 233,607	\$ 4,179,630	\$ 5,507,994
ICIP Wastewater Treatment Grant Funds Received	\$43,120	\$ 251,941	

- Delinquent tax amounts have been paid on all 8 identified properties. Tax Sale has been cancelled.
- GFOABC Boot Camp was a success.
- Audit work is underway.

CHIEF ADMINISTRATIVE OFFICER:

Development:

Development Activity			
Construction Activity:	August	2025 YTD	2024
Total Building Permit Applications:	0	11	
Total Construction Value:	\$0	\$1,577,325	
Total Building Permits Finalized:	2	7 (since June)	
Total Construction Value Finalized:	\$100,000	\$529,000	

- No new building permit applications in August.
- We have started to track when building permits receive final inspections as of June 2025.
 - This data will help us to know when we can expect an increase in the non-market change assessments on property taxes.
 - July 1 is a key date each year for this.
 - 6 such permits were finalized in July and August, totaling roughly \$480,000.
 - As this was past July 1, the full value will not be shown on the 2026 property tax roll, but rather on the 2027 property tax roll.

Governance:

- Agreements / Contracts:
 - TNRD – Structure Fire Protection Service Agreement – Along with our Fire Chief, met with the General Manager of Operations and the Manager of Fire Protection Services to further discuss a potential update to the agreement.
- Policies / Bylaws:
 - Reserve Bylaw structure – report for consideration of first three readings is included on this agenda
 - Utility Billing Bylaw – report for consideration of first three readings is included on this agenda.
 - Water Bylaw, Wastewater Bylaw, Solid Waste Bylaw, and Streetlighting Bylaw review continues, Bylaws will be presented in the coming months.
 - Tangible Capital Assets (TCA) Policy - report for consideration of adoption is included on this agenda.
 - OCP Refresh Update draft – awaiting feedback from consultant

Administration:

- Along with the Fire Chief and various teams of consultants continued work on the potential fire hall retrofit grant application.
- Report for statistics of District Office visitations by the public is on this agenda.

**submitted for information*